

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to close the public session.

ALL IN FAVOR.

MAYOR BUDESHEIM PROCLAIMS APRIL 2014 AS CHILD ABUSE PREVENTION MONTH

Mayor Budesheim read the proclamation and presented a copy to the Women's Club.

COPY OF PROCLAMATION IN FULL ON PAGE NO. 37-A

RESOLUTIONS:

Councilman Carelli set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 39-2014;** Emergency Temporary Appropriations
- 3) Authorizing FEMA Grant Application (copy of application sent to governing body with agenda)

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 37- B AND C

UNFINISHED BUSINESS:

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)
- 3) **Introduction of Ordinance No. 04-2014;** Ordinance Amending Chapter 168 of "Zoning". (Tabled at last meeting)

UNFINISHED BUSINESS (continued):

There was no discussion on items 1 and 2.

Mayor Budesheim stated that he sent everyone copies of the revised zoning ordinance and he would like it to be introduced at the next meeting. He asked if there were any more comments. There were none.

MAYOR REPORT:

Mayor Budesheim reported that our Library Director resigned as well as the administrative assistant and one of the librarians. We now have a part-time director, Therese McClachrie, who has been working for us for close to 10 years. The staff is excited and she is very enthused and I think we'll see a revitalization of the library.

BOROUGH ATTORNEY REPORT:

Deputy Borough Clerk Forbes reported that she was notified by the State Vital Statistics office that we need to have a Registrar and to advise the Governing Body to appoint one immediately. In our municipality the Borough Clerk is the Registrar because our population is under 5,000. Mayor Budesheim stated that this would be discussed tomorrow since there isn't much we can do about it right now. Borough Attorney Oostdyk agreed that nothing could be done until a Clerk is appointed.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli passed out a copy of the budget that the CFO distributed this weekend. His budget has a tax increase of approximately 2 tax points or \$70 on the average house. There are 8 people that we will not have in 2014 that have either been outsourced or retired. When you add up all those years that's 127 years of experience in this borough. That is a lot of experience and hands-on personal touch that we no longer have. We did get savings in a lot of these areas and I think if we go up to the maximum of the cap then all that was in vain. I am passing out my version of the budget for the Council to consider. I would like the Council to consider no tax increase this year. I cut \$150,000 out of the budget in a couple of different areas so feel free to comment, challenge or change my proposal. I feel strongly at least for one year to give everyone a break.

PUBLIC SAFETY: Councilman Mastrangelo reported that we have two new police cars on order. The Chief is interviewing for the outgoing officer who is leaving in June. We should be ready in a few weeks to appoint the lieutenant. We got the last check from the FEMA grant. Butler wants to lease our showmobile Memorial Day. They've done things for us in the past so I think it would be disingenuous to give them a bill for the showmobile. I don't know what that fee is but if we could waive that one time for now. Councilman Guis stated that we should still get the certificate of insurance.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Guis, to waive the fee of \$500 per day for the Borough of Butler to rent the showmobile on Memorial Day Weekend.

ALL IN FAVOR.

PUBLIC WORKS: Councilman Guis reported on the Army Corp of Engineers presentation on long term flood control held in Pompton Lakes. They are pushing for the tunnel. They feel that's the best long term solution but it's a 10 to 15 year project. We did get additional money for river cleanup and we'll be working with Pompton again continuing with minor cleanup of the river. Councilman Guis also commented on the

COMMITTEE REPORTS (continued):

zoning ordinance. He had concerns with the drop curb and the restriction on major vehicle repairs in a residential zone. Councilman Guis also stated that the program to do urine drug testing for our CDL drivers is a requirement. Mayor Budesheim said he believed it was \$45 so it would cost \$180.00. Councilman Guis asked where we stood with the sewers if we reached out to other towns. Mayor Budesheim stated that both Kinnelon and Bloomingdale were interested. Councilman Guis asked if a newsletter spreadsheet has been prepared. Mayor Budesheim stated that it was hard to produce due to the fact the cash receipts have not been posted in quite sometime.

COMMUNITY RELATIONS: Councilwoman Wetzel proposed that we develop a policy and establish fees for field use. There are two organizations requesting field use now without any work being done to the fields. She presented a quote from Homestead Sprinkler Systems to install a new Sprinkler system on the fields. The quote was \$7,156.00 and \$1,200.00 for the control panel for a total cost of \$8,356.00. It was also stated that it would cost more to repair the existing sprinkler system than it would be to replace it. Councilman Carelli stated that a councilman from Kinnelon offered to do a type of shared services agreement where they would maintain the fields in exchange for being able to use the fields. Mayor Budesheim asked to get more information on what Kinnelon would be willing to do and then figure out the value of what they are proposing. Councilwoman Wetzel also gave a presentation to the council for the new playground equipment for Freedom Park. She stated that Mayor Budesheim told her that there was \$30,000 available to refurbish the equipment with an extra \$3000-\$4000 available if needed. The quote she received reflects a 5% discount under state contract. The total price is \$27,914.15 which is uninstalled and with a supervisor provided. There would be a lot of work on our end with the DPW and volunteers. The price with installation is \$34,204.15. The pricing is valid for orders placed through May 15th. After May 15th the state contract changes and they anticipate a 4% increase. Mayor Budesheim told Councilwoman Wetzel to put it on agenda for next meeting to be purchased.

BUILDINGS & GROUNDS: Councilman Astarita reported that the new library roof is on but we still have a leak. Kovach will be applying a sealant when dry enough. If that does not work we will have to pursue construction changes to the library dormers.

PERSONNEL: Councilman Revis reported that the Personnel Committee met to discuss the path to replace Mrs. Talerico. Councilman Revis stated that with a very competent Deputy Clerk that they decided to advertise for a part time Municipal Clerk. The ad was placed on the New Jersey League of Municipalities website until April 25th. Councilman Revis said that they will review any applications that are received and will make a recommendation to council after we see responses to the ad. Councilwoman Wetzel asked if a salary was included in the ad. Mayor Budesheim stated that is was up to \$12,000. Councilwoman Wetzel then asked how many hours it would be. Mayor Budesheim stated there were no established hours. Councilman Revis replied the job would require recording minutes of two council meetings a month, to administer elections which are three a year and to be custodian of public records. With a very competent Deputy Clerk doing the other work it was thought that \$12,000 was a fair salary.

Mayor Budesheim reported that the newsletter investigation is over and the prosecutor found no cause. He distributed a financial report for the newsletter and stated that we did have a great deal under the previous arrangement that I had. Now it's costing twice as much as it cost us back then.

PUBLIC PARTICIPATION NO. 2:

Ms. Giovanna Minutolo Cicillini, President of G&D CoffeeMud LLC located at 5 Mathews Avenue, made a presentation to the council regarding her product called Don't Bug Me!, which is a herbal moisturizer that helps relieve any itch immediately and bee stings in less than an hour. Ms. Cicillini stated that this product would be beneficial to DPW employees and left samples of the product. Mayor Budesheim told Ms. Cicillini to Contact Councilman Guis who is in charge of the DPW and Councilman Carelli who is in charge of purchasing.

Glen Venza, Macopin Avenue, asked Councilwoman Wetzel if the playground equipment was made from all recycled material. Councilwoman Wetzel stated that she would look into that and let him know. Mr. Venza also asked Councilman Mastrangelo if the Police Chief was interviewing for a new hire or a promotion. Councilman Mastrangelo stated that they were interviewing to replace Glen Danzo who will be leaving in June and there's a promotional thing going on right now.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:35 p.m.

Respectfully Submitted:

Linda C. Forbes, R.M.C.
Deputy Municipal Clerk