



**RESOLUTIONS (continued):**

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Payment of Utility Bills List.
- 2) Payment #5 to Dell-Tech, Inc. for the Glenburn Phase II Rehabilitation Project in the amount of \$79,650.00 which has been approved by Eric Holterman, Architect.
- 3) Approval of a boundary survey for 83 Newark Pompton Turnpike, Riverdale, Lot 21.03 Block 26 in the amount of \$1,700 to be performed by DMC Associates, Inc.
- 4) Payment to Hometown Newsletters in the amount of \$1,117.07.

**ROLL CALL:**       **Ayes:   Astarita, Carelli, Guis, Loesner, Falkoski**  
                           **Nays:   None**  
                           **Abstain: Wetzel**  
                           **(5 ayes – 0 nays – 1 Abstain - motion carried)**

**COPY OF BILLS LIST IN FULL ON PAGE NO. 54-A****CORRESPONDENCE:**

- 1) From James Harding, 7 Hillside Avenue, Riverdale advising that he along with Mark Benway a Riverdale resident are putting together a youth town travel baseball team for their sons in the 8U division (must be 8 years old or younger as of April 30<sup>th</sup>, 2012. Our privately funded team would like to get access to either of the baseball fields at Independence Park or the fence field at Riverdale Elementary School during their summer season for home games. The season runs from June 2<sup>nd</sup> through July 20<sup>th</sup> and would like use of the field Tuesday nights from 5PM to dark, Thursday nights from 5PM until dark and Saturday mornings from 8AM until 2PM. (a copy of the letter transmitted to governing body with agenda via e-mail)

Councilwoman Wetzel advised Mr. Harding that they need to contact the Board of Education regarding field use at the school. Pompton Lakes/Riverdale Little League is already approved and has priority for the field at Independence Park. She advised him to obtain their schedule so he can be approved for specific dates and that a certificate of insurance is required.

- 2) From R.J. Maroon Realty stating that they are experiencing difficulty with the septic system at their location of 1 Windbeam Road (33 Route 23 South) and would like to connect to the town sewer system. The estimated sewer capacity is 3,000 to 4,000 gallons per day. Please advise if there are any special procedures other than this request to address this situation. (copy of letter transmitted to governing body with agenda via e-mail)

Mayor Budesheim instructed the Deputy Clerk to send them a letter advising that their engineer would need to complete a TWA permit application.

**WORKSHOP DISCUSSION:**

- 1) Salary Guidelines for DPW Superintendent.

Mayor Budesheim stated that we need to clarify whether the new DPW Superintendent would receive the on-call water standby fee and overtime for snow plowing. Councilman Guis addressed the issue and recommended that routine overtime would not be paid.

**WORKSHOP DISCUSSION (continued):**

Standby pump house duty is a scheduled duty on off hours and he recommended we pay the stipend of \$125 to the licensed individual who performs the duty. In other towns some Superintendents receive overtime pay for snow plowing and some do not. Our Superintendent is willing to work with us and accept overtime pay less than his full time and a half rate. It has not been determined whether he is exempt or non-exempt. Council discussed the matter. It was decided that the DPW Superintendent be exempt but pay him \$50 per hour for overtime for snow plowing purposes only. The water standby stipend will be paid to the individual who performs the duty. Councilman Guis will have a resolution prepared for the next meeting.

Mayor Budesheim stated that the other item for discussion is promoting Rob to Senior Utility Person Grade C effective May 1<sup>st</sup>. Councilwoman Wetzel asked for clarification. Councilman Guis explained that with Walter Mahon leaving, Rob will become the next Foreman once he completes his education. He is acting as a Foreman now and we'd like to move him from Grade B to Grade C in the interim. Councilman Carelli asked the CFO to certify the funds for the increase in salary. He stated that he is reluctant to do this because 19 people didn't get a raise again this year and he got a 10% raise last year. CFO Ken Sesholtz stated that there are funds in the budget as long as we don't spend too much overtime. Councilman Astarita said he agreed with Councilman Carelli. He stated that we gave him a 10% raise last year and I don't think we should bump him up since nobody else got raises and it demoralizes the whole group. He suggested we see how he performs and if he passes his course we can promote him. Mayor Budesheim stated that we know how he performs and that's why he was getting a promotion. CFO Sesholtz stated that we have a very tight budget but we had a good snow season and if we have a decent snow season in November and December we should be able to cover 2/3 of the \$3,200 if it's effective May 1<sup>st</sup>. Councilman Loesner stated that he agreed with Councilman Astarita that what somebody makes is inconsequential when they see somebody getting an increase and they haven't in two years. I'd like to find the money to do both. Councilman Guis agreed but said he separated promotions from cost of living increases. He suggested we could make it effective July 1<sup>st</sup>. He stated that the amount of money wasn't as important as the acknowledgement of his increased responsibilities. Councilwoman Wetzel stated that you would be sending a very positive message to him and a very negative message to everybody else who hasn't gotten a raise and that's really going to cause a problem. Councilman Loesner stated that he feels it's justified but he would like to find the money to do both if we could whether it's July or November. Councilman Carelli agreed. Councilwoman Wetzel suggested that we should table it until we can better work our numbers and give him a chance to finish his schooling.

2) Salary Guidelines for Construction Department.

Councilman Guis stated that he received a call from the DCA today wanting to know who our Construction Official and Building Inspector are. The acting title is only good for 60 days. We don't have enough money in the budget to do what the Acting Construction Official has proposed. Councilman Guis stated he is very uncomfortable making changes this year while trying to finish up a project with personnel that have worked it through 6 buildings and now we're going to the 7<sup>th</sup> building trying to make changes. After discussing the matter, Council decided to ask the Acting Construction Official if he is willing to be appointed as acting for another 60 days. If he refuses, Mayor Budesheim will appoint someone.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to authorize the Mayor to extend the appointment of John Scialla as Acting Construction Official and Acting Building Sub-Code Official for an additional 60 days, and if he refuses, to authorize the Mayor to pursue other areas.

**WORKSHOP DISCUSSION (continued):**

**ROLL CALL:**       **Ayes:**    **Astarita, Carelli, Loesner, Wetzel, Falkoski**  
                           **Nays:**     **Guis**  
                           **(5 ayes – 1 nay – motion carried)**

## 3) Social Media Policy Draft.

Fire Chief Sturm asked if the Social Media Policy could be used for the Fire Department. Mayor Budesheim stated that it would apply.

## 4) Purchasing Procedures Draft.

Councilman Loesner stated that he had asked CFO Ken Sesholtz to prepare a draft outline of purchasing procedures and to explain the reason behind it. Mr. Sesholtz explained the biggest problem is that people aren't encumbering funds prior to purchasing goods or services. He explained the proper procedures and answered questions from the Council. The procedure has not changed but it needs to be enforced by the department heads.

**MAYOR REPORT:**

Mayor Budesheim reported on the flood buyout properties and a meeting he attended with the county regarding different approaches. Riverdale did not qualify under FEMA or through Blue Acres for the house buyouts because the loss ratio wasn't high enough. A viable approach is to go to Green Acres and buy those properties as open space acquisition to be used to construct soccer fields on Harrison Road. The other property is 145 Riverview Terrace which adjoins our park. Councilwoman Wetzel was concerned with the cost for reconstruction with new soil and sod in a known flood area. Mayor Budesheim stated that the assessed value of the seven houses is \$1.4 million and we are going through a re-val right now so that should be less.

Mayor Budesheim reported on a suggestion for saving money on the state LUARCC website. With creative scheduling we could solve manpower concerns at a cost we could afford by using the two Cass II Special Police Officers currently in the academy.

**BOROUGH CLERK REPORT:** No report.

**ATTORNEY REPORT:** No report.

**COMMITTEE REPORTS:**

**PERSONNEL:** No Report.

**PUBLIC SAFETY:** No report.

**PUBLIC WORKS:** Councilman Guis reported on the river de-snagging and cleanup project. The work on the river itself is basically done and we've expended \$58,000 so far. We had \$87,000 from the state and we allotted 25% to Pequannock and they have not yet started anything. What remains to be done is stabilize the banks and Borough Engineer Darmofalski has recommended various types of plantings. The planting area is 145,000 square feet with an estimate of \$35,000 for material plus \$20,000 labor. Pompton Lakes side is about \$25,000 for plants. Mr. Darmofalski is recommending \$30,000 for plantings (\$20,000 for plants, \$10,000 labor) and \$10,000 for jutes and grass which is less expensive and should cover most of the area. He also recommends we use the balance of the grant money which we had pledged to Pequannock first, because they don't appear to be doing anything, and we have some open space money reserved if we need it at such time as Pequannock gets started.

**COMMITTEE REPORTS (continued):**

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Astarita, to authorize an amount not to exceed \$40,000 for plantings for river bank stabilization, utilizing balance of grant money first with the balance from the Open Space Trust Fund if Pequannock begins work on the river.

**ROLL CALL:**       **Ayes:    Astarita, Carelli, Guis, Loesner, Falkoski**  
                           **Nays:    None**  
                           **(6 ayes – 0 nays – motion carried)**

**COMMUNITY RELATIONS:** Councilwoman Wetzel reported that she will have a final report on staffing and participants for Summer Recreation at the next meeting. There will be summer concerts scheduled on Wednesdays from July 11<sup>th</sup> through August 8<sup>th</sup>. All of the money comes from fundraising and not from the budget.

Mayor Budesheim stated that the dedication of The Glenburn was on Saturday and was very well attended. The open house and tours continued on Sunday. He thanked Town Historian, Ruth Pasquariello and Community Center Director, June Carelli who did an excellent job. He also thanked the Land Conservancy for everything they did.

**BUILDINGS AND GROUNDS:** Councilman Astarita reported that he did a walk through of the library and there is repair work to be done. He will work with the DPW Superintendent. He attended the CDBG community grant final hearing where the recommendations were finalized. He thanked Councilman Loesner for attending the actual presentation. This year there was a 23% decrease in funding and they're expecting it to go down further for the next year. Federal funds are getting lean.

**FINANCE:** Councilman Loesner reported on the cell phone bill. He would like to do an audit on our plan and see if we can do better. Fire Chief Sturm addressed the Council regarding the current plan that does not have a text messaging plan and last month he spent \$76 on a \$25 plan. He would like to manage his two phones under the Fire Department budget.

**PUBLIC PARTICIPATION NO. 2:**

An unidentified audience member commented that it seems a little disingenuous that we wouldn't give something to the employee who's been working since March and being paid the same rate. In the last two meetings we've spent \$5,000 on clay that's probably going to get washed into the river. Keeping your employees happy is kind of important and that seems like more like a promotion than a merit increase that the whole town would get. Councilman Loesner stated that we recognize his value to the borough and are going to try to do something for everybody. He explained that if he gets the qualifications he needs to be Foreman that will be his job. We would like to increase his salary within his current job title, but in order to do that we recognize that we have a vast amount of employees that haven't gotten any raise in two years and we want to do something for them, too. We can always make it retroactive if we feel it's necessary. Councilman Astarita explained that the money for the clay came from Open Space which is dedicated for open space and can't be put in the general fund.

There being no further comments, Councilman Falkoski set forth the motion, seconded by Councilman Astarita, to close the public session.

**ALL IN FAVOR.**

**ADJOURNMENT:**

Councilman Falkoski set forth the motion, seconded by Councilman Guis, to adjourn the meeting.

**ALL IN FAVOR.**

Adjourned: 8:30 p.m.

Respectfully Submitted:

---

Carol J. Talerico, R.M.C.  
Municipal Clerk