

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m.

Mayor William Budesheim presiding.

ROLL CALL: **Present:** **Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis**
 Absent: **None**

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Falkoski set forth the motion, seconded by Councilman Guis, to close the public session.

ALL IN FAVOR.

ORDINANCES:

- 1) The following Ordinance was **TABLED** until January, 2012.

ORDINANCE 15-2011

**AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY
 APPROPRIATION (N.J.S.A. 40a:4-53) FOR THE PREPARATION
 AND EXECUTION OF A REASSESSMENT OF REAL PROPERTY
 FOR THE USE OF THE LOCAL ASSESSOR AS APPROVED BY
 THE COUNTY BOARD OF TAXATION**

- 2) Mayor Budesheim stated that ordinance 16-2011 will allow for removing salary that was paid under OEM to be paid under title of Mayor. This will not occur until after this ordinance is adopted and a resolution of the governing body is passed. Councilman Astarita asked for the rationale behind doing this. Mayor Budesheim explained that eight years ago the Council agreed to pay him a certain amount to be full time and for bookkeeping reasons we split it up under OEM and Mayor. That caused a lot of confusion over the years so if we could just make it under Mayor, I'm looking to turn over the OEM Coordinator to someone else and become a Deputy Coordinator. Councilwoman Wetzel asked if there would be a salary for that OEM position. Mayor Budesheim stated it is in the ordinance but it would be by resolution of the governing body. Borough Attorney Oostdyk stated that if there is a minimum in the ordinance you might feel like you have to put the minimum in there. Mayor Budesheim stated that we have a minimum for Deputy OEM Coordinator and we don't pay them. There was a brief discussion regarding reducing the minimum salary to zero if there will be no salary for a position.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to introduce the following ordinance and moved its adoption.

ORDINANCE 16-2011

**AN ORDINANCE ESTABLISHING SALARIES OR WAGES OF
 OFFICIALS AND EMPLOYEES OF THE BOROUGH OF
 RIVERDALE, IN THE COUNTY OF MORRIS**

ORDINANCES (continued):

ROLL CALL: **Ayes:** **Astarita, Wetzel, Guis, Budesheim (to break tie vote)**
 Nays: **Carelli, Falkoski, Loesner**
 (4 ayes – 3 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 129-A**RESOLUTIONS:**

Councilman Astarita asked if the cost for Hometown Newsletters was yearly. Mayor Budesheim stated it was for this month and is offset by advertisements.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Utilities Bills List.
- 2) Approval of payment to Lapatka Associates, Inc. in the amount of \$3,476.00 for as-builts to be paid from Escrow posted from Rock Creek Crossing (Buzzy) as previously approved by governing body and approved by Borough Engineer, Paul Darmofalski.
- 3) Additions to bills list:
 1. Hometown Newsletters - \$959.55

ROLL CALL: **Ayes:** **Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST IN FULL ON PAGE NO. 129B**OTHER BUSINESS:**

- 1) Consideration and approval of application for extended hours of operation on December 24, 2011 at 12 am for Sports Authority who has previously applied and paid the required fees per Chapter 110-3 of the Borough Code. Waiver to be open from 7 am Friday, December 23, 2011 to 6 pm on Saturday, December 24, 2011 for a 36 hour sale prior to Christmas Holiday.

Thereupon, Councilman Loesner set forth the motion, seconded by Councilman Carelli, to approve the application for extended hours as specified by Sports Authority.

ROLL CALL: **Ayes:** **Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

Councilman Loesner asked if it would be easier if we went to a temporary substation at the stores next year and have the fees cover that cost. Chief Smith stated that he didn't think there would be an advantage to that. Black Friday is the heavy night and they're paying for the men up there. Councilman Loesner stated that he has a problem with retailers using our police force as part of their loss prevention strategy. Councilwoman Wetzel stated that this is the first request for extended hours other than Black Friday. Borough Clerk Talerico clarified that the Ordinance states the permit is valid for one year at the same cost.

MAYOR REPORT:

Mayor Budesheim asked for Council authorization to enter into an agreement with Point and Pay. This is a credit card service to enable us to accept payment by credit card for taxes, water/sewer bills and all fees on line or in person. There is a convenience fee to the payer but no fee to the borough. The system can be up and running by the first week in January. Councilman Loesner asked we looked at any other vendors. Mayor Budesheim replied that we had not.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Guis, to authorize Mayor Budesheim to enter into an agreement with Point and Pay for credit card services at no cost for the borough.

ROLL CALL: Ayes: Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

Mayor Budesheim stated that he invited the Pompton Lakes football team to the next meeting to acknowledge them for their accomplishment in becoming state champions. He suggested the reorganization meeting be held at 6:00 pm on Monday, January 2, 2012. He asked Councilman Guis to work with Police Chief Smith to determine which cars are ready to be retired and set up a program to reduce the numbers of cars to the minimum number we need.

COMMITTEE REPORTS:

Councilman Carelli reported on the Shade Tree class held this morning. We received 12 credits which satisfied our requirement for our Forestry Plan for the Shade Tree Commission.

Councilman Falkoski reported the Court Report for the month of October. He has an application for membership in the Fire Department from Alan Hyman as a dispatcher.

Thereupon, Councilman Falkoski set forth the motion, seconded by Councilman Guis, to approve the application from Alan Hyman for membership in the Riverdale Fire Department.

ROLL CALL: Ayes: Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

Councilman Falkoski reported on the hiring of a new policeman. If the Chief Finance Officer says we don't have the money to hire one I would suggest he make a presentation to the Council so we know where we stand with the funding. As I look at numbers that were given to me it looks like we can afford \$27,000 a year for a new patrolman. Council agreed that a presentation by the CFO was a good idea.

Councilwoman Wetzel reported that tomorrow is the end of the year meeting with recreation and there will be a discussion with regard to who is going to chair the committee next year. June Carelli is going to step down as Chairperson of Recreation and we anticipate her becoming more involved with the Glenburn after April and the Community Center has picked up in activities. She will remain on the committee and oversee certain events. Next Monday is the tree lighting at the school.

Councilman Guis reported that at the last OEM meeting it was suggested we arrange for some kind of temporary power for the Senior Center in case it's needed as a shelter. It will cost less than \$1,000 to wire the two furnaces and two lighting circuits to be run with

COMMITTEE REPORTS (continued):

the temporary generator we already have. Fire Chief Sturm reported that we have some grants left to hopefully get a larger generator

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to approve electrical wiring of two furnaces and two lighting circuits for generator power to the Senior Community Center at a cost of not more than \$1,000.00.

ROLL CALL: Ayes: Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

Councilman Guis recommended we try a cleaning service to replace the employee who is leaving December 19th. The cost would be about \$5.00 per week more than what we pay this person. There was a brief discussion regarding the matter.

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to hire Top Gun Cleaning Service to clean the municipal building and library for a 3 month trial period effective December 19, 2011 at a cost of \$2,925.00. The Police Chief will be provided with a list of the employees to conduct background checks.

ROLL CALL: Ayes: Astarita, Carelli, Falkoski, Loesner, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

Councilman Astarita asked if there were any projects to suggest for a Community Development Block Grant. There was a discussion regarding a generator.

Councilman Loesner reported that the Support Our Troops event will be held next Sunday, December 11th, at the Community Center from 10 to 5. He reported that he's started working on chapter two (Workplace Policies) and three (Paid and Unpaid Time Off) of the Employee Handbook. He asked that any requests or suggestions be sent to him. He asked Borough Clerk Talerico if any employees changed health care policies during open enrollment. None had.

Fire Chief Dan Sturm requested proof of insurance for drills in Pompton Lakes and Pequannock. He also requested the promise to pay document for the FEMA grant that was not returned to him.

PUBLIC PARTICIPATION NO. 2:

An unidentified audience member asked about updating the siren system. Chief Sturm replied that they are looking into it and getting prices. When he has a package together he will present it.

There being no further comments, Councilman Falkoski set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Falkoski set forth the motion, seconded by Councilman Loesner, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:15 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk