

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m.

Mayor William Budesheim presiding.

ROLL CALL: **Present:** **Astarita, Falkoski, Guis, Loesner, Wetzel, Carelli**
 Absent: **None**

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Falkoski set forth the motion, seconded by Councilman Astarita, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Mayor Budesheim stated that approval of the final Change Order for Tilcon NY is required for final reimbursement from the state. He stated that GovDeals.com is a government surplus auction that has been approved by New Jersey state contract bid law. There is no cost unless something sells and the charge is 7.5% of selling price with minimum of \$5.00. The Mayor also stated the Riverdale School is losing state aid but they were granted their appeal to keep a portion of the aid for capital items.

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to approve the following resolutions:

- 1) Approval of payment to The Shade Tree Department LLC for Professional Services rendered to Trammel Crow for the Alexan Riverwalk Project to be paid from TCR's escrow account in the amount of \$360.00.
- 2) Approval of final Change Order for Tilcon NY, Inc. for the Mathews Avenue project in the amount of \$42,121.19. (copy of change order transmitted with agenda to Mayor and Council)
- 3) Authorizing Mayor Budesheim to sign an agreement with GovDeals.com.
- 4) Endorsing the Riverdale Board of Education resolution stating the reasons to keep \$39,357 of their state aid.
- 5) Authorizing Pop-A-Lock to perform additional work on firehouse alarm system at a cost of \$1,940.

ROLL CALL: **Ayes:** **Astarita, Falkoski, Guis, Loesner, Wetzel, Carelli**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

CORRESPONDENCE:

- 1) From Pop-A-Lock advising that the firehouse alarm rework did not bring the system up to code but simply repaired the alarm system which could then be brought up to code in the future. The fire inspector required that the bathrooms have strobes installed as part of the notification system. This additional work was not included in our original quote and is detailed in our quote for a total of \$1,940.00. (copy of letter transmitted with agenda to Mayor and Council)

CORRESPONDENCE (continued):

Councilman Guis stated that the electrical and fire inspectors require that the system be brought up to code at this time.

MAYOR REPORT:

Mayor Budesheim reported that we will be switching telephone service from Verizon to Cablevision. This will save approximately \$1,000 per month.

COMMITTEE REPORTS:

Councilman Astarita reported the Community Development Block Grant Facilities Committee will meet Monday and Councilman Loesner will attend.

Councilman Loesner distributed a list of recommendations he prepared based on review of current personnel policies. A big problem this year was regarding the holiday schedule and the selection of two floating holidays. He recommended eliminating Lincoln's and Washington's Birthday and observing President's Day and allowing one personal floating holiday for every employee to be taken as a full day only. He stated that Veteran's Day was left off the list in error and should be included. He also recommended that departments should be setting their own hours through the Mayor. After discussion it was agreed the holiday schedule, including floating holidays, will be established by resolution of the Council at the reorganization meeting every year and not be set by ordinance. Councilman Loesner stated the recommended office hours were suggested by the Mayor for public convenience and he is in agreement. He stated that the court clerk was advised that the hours printed on the tickets need to agree with the office hours. After discussion it was agreed the hours are to be set by resolution of the Council and not set by ordinance. Mayor Budesheim asked the Council how it should be handled when employees take a Thursday or Friday off from work. Council agreed that either a Thursday or Friday would count as one full day and the policy needs to be made clear.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Carelli, to approve the municipal office hours be changed to 9:00 a.m. to 4:30 p.m. Monday, Tuesday, Wednesday, 9:00 a.m. to 7:00 p.m. Thursday and 9:00 a.m. to 1:00 p.m. Friday, to be implemented at the discretion of the Mayor.

ROLL CALL: Ayes: Astarita, Falkoski, Guis, Loesner, Wetzel, Carelli
Nays: None
(6 ayes – 0 nays – motion carried)

COPY OF RECOMMENDED PERSONNEL CHANGES IN FULL ON PAGE NO. 25-A

Mayor Budesheim reported that he received numerous compliments about our DPW with regard to snow removal.

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Falkoski set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Falkoski set forth the motion, seconded by Councilman Astarita, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:15 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk