

The Annual Re-Organization Meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor William Budesheim presiding.

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

MUNICIPAL CLERK READS CERTIFICATION OF ELECTION:

Municipal Clerk Carol Talerico read the certification of the determination of the November 5, 2013 General Election as follows:

NAME	OFFICE	TERM
Garrett Astarita	Borough Council	3 Years
Stephen W. Revis	Borough Council	3 Years

OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED OFFICIALS:

The Oath of Office was administered to the Borough Council Members.

ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis
Absent: Wetzel

INTRODUCTION OF NEWLY ELECTED OFFICIALS AND REMARKS BY SAME.

COUNCILMAN STEPHEN W. REVIS:

Good evening everyone. I'd like to thank my wife and family who have always supported me and shared me willingly with the Board of Education during my 29 years of service there, and will continue to support me and share me with the town Council as I embark on my new adventure. I'd also like to thank the people who voted for me. I promise that I will do my best to ensure that I will never do anything that will cause you to regret your vote. Finally, I am excited to now be working with the Mayor and Council members who have done so much over the years to make Riverdale the great town that it is. Thank you.

COUNCILMAN GARRETT ASTARITA:

Happy New Year everyone. Once again it is my honor and privilege to serve the residents of Riverdale as your Councilman for the next three years. 2014 is a new year and it comes with a variety of issues and challenges to confront. During the next year we will be debating these issues and hopefully come to agreements that will best serve the residents of our borough. The system works best when there is a healthy dialogue and exchange of ideas through respectful conversation keeping in mind that we are all here for the same purpose – the betterment of our town. I sincerely believe we can resolve any differences in this manner. I welcome our new Councilperson, Steve Revis, and will be excited to hear his new perspective on things. I will miss Joe Falkoski, his insights and his gentlemanly manner. I thank all of our employees for their work in keeping our borough running, keeping in mind that times change and the need to adapt is ever present. I especially thank all our volunteers. You are a special breed to give your time to our town for little or no compensation and you are the spirit and identity of Riverdale. To the residents of Riverdale I pledge to do my best to make the decisions that will benefit us all in the years to come. Thank you.

COUNCIL PRESENTATION TO COUNCILMAN JOSPEH FALKOSKI:

Mayor Budesheim stated that we would like to take this time as we welcome the new Councilmen to say goodbye and thank you to Councilman Joseph Falkoski.

MAYOR BUDESHEIM:

It was just eleven years this month, Joe, that you were appointed to the Council. You've had a lifetime of service – first to Butler and then to Riverdale and we appreciate all the time that you've put in. I used to see you here two or three times a week checking in on your committees. It was a testament that the Police Department gave you recognition for your years of service to the community. You received a plaque from them and what the Council decided to do is give you a gift certificate so that you and Susan could spend some time enjoying yourselves on the town.

COUNCILMAN JOSEPH FALKOSKI:

As I said at my last meeting, it was an experience working up there with you people but it was a good experience. I'll never forget it and I want to thank all of you for the kind things you've said to me especially at that last meeting. Thank you.

APPOINTMENT OF BOROUGH ATTORNEY – BY MAYOR AND CONFIRMATION OF COUNCIL:

Mayor Budesheim offered the name of Robert Oostdyk as Borough Attorney.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Mastrangelo, to appoint Robert Oostdyk as Borough Attorney.

ALL IN FAVOR.**RESOLUTIONS:**

Councilman Astarita set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

1. **Resolution #1-2014** - LEGAL PAPER.
2. **Resolution #2-2014** - ANNUAL MEETING SCHEDULE.
3. **Resolution #3-2014** - BANK SIGNATURES AND DEPOSITORIES.
4. **Resolution #4-2014** - DELINQUENT TAXES & INTERESTS.
5. **Resolution #5-2014** - LOCAL PUBLIC CONTRACT LAW.
6. **Resolution #6-2014** - POLICE DEPARTMENT - SETTING WORK SCHEDULES.
7. **Resolution #7-2014** - HOLIDAYS - BOROUGH EMPLOYEES.
8. **Resolution #8-2014** - CASH MANAGEMENT PLAN.
9. **Resolution #9-2014** – TEMPORARY BUDGET – 2014.

ROLL CALL: **Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis**
 Nays: None
 (5 ayes – 0 nays - motion carried)

COPY OF RESOLUTIONS IN FULL ON PAGES 2-A, B, C, D, E, F, G, H AND I**COUNCIL TO SELECT PRESIDENT OF COUNCIL:**

Councilman Carelli offered the name of Theodore Guis as Council President; motion seconded by Councilman Mastrangelo.

ALL IN FAVOR.

COUNCIL TO APPOINT PLANNING BOARD LIASON:

Councilman Carelli offered the name of Theodore Guis as Planning Board Liaison, motion seconded by Councilman Astarita.

ALL IN FAVOR.

MAYOR BUDESHEIM NAMES COUNCIL COMMITTEES:

Mayor Budesheim announced the 2014 Council Committees:

Councilperson Carelli	Finance & Shared Services	2 nd Wetzek
Councilperson Mastrangelo	Public Safety	2 nd Revis
Councilperson Guis	Public Works	2 nd Astarita
Councilperson Wetzek	Community Relations	2 nd Carelli
Councilperson Astarita	Buildings & Grounds	2 nd Guis
Councilperson Revis	Personnel	2 nd Mastrangelo

Council has appointed Mayor Budesheim as a third member of all committees.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilman Astarita, to approve the Council Committees.

ALL IN FAVOR.

APPOINTMENTS TO H.U.D. COMMITTEE:

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to appoint Stephen Revis as council representative to the HUD Committee.

ALL IN FAVOR.

Mayor Budesheim appointed Garrett Astarita as representative to the HUD Committee and Elaine Wetzek as alternate representative to the HUD Committee.

2014 APPOINTMENTS MADE BY MAYOR BUDESHEIM AND CONFIRMATION OF COUNCIL:

Mayor Budesheim stated that the Council had received a copy of the 2014 Appointment List. The appointment of Judge will be held pending his acceptance of the salary. In addition, the following are appointed to the Recreation Committee:

Diane Pezzuti	Anne Gould	Chris Scanelli
Erika Picinic	Annemarie Nadiroglu	Kari McCarthy

Mayor Budesheim requested Council confirmation of the 2014 Appointments.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, for Council confirmation of the 2014 Appointments as listed.

ROLL CALL: **Ayes: Astarita, Carelli Guis, Mastrangelo, Revis**
 Nays: None
 (5 ayes – 0 nays - motion carried)

COPY OF 2014 BOROUGH OF RIVERDALE APPOINTMENT LIST IN FULL
PAGE NO. 4-J

REMARKS BY MAYOR BUDESHEIM:

I would like to extend my congratulations to our newly sworn Councilmen - veteran Garrett Astarita and Steve Revis, a thirty year veteran on our Board of Education. I'm looking forward to working with them on our common goal, the betterment of Riverdale. So much is said about the ever increasing size and costs of government from the federal, state, county and all the way down to local governments. Standing at the bottom of this government food chain, local governments suffer under the trickle down effects of regulations, mandates and restrictions. In New Jersey we hear constantly about the high local property taxes, among the highest in the nation. The state, while showing little restraint on its own spending, has imposed a 2% cap on local tax levies. As we trim the budget to meet this cap, it becomes more difficult each year to continue to provide and maintain the accustomed level of services. Protecting the lives and property of our citizens is the primary responsibility of government. In order to meet that obligation we must be creative and innovative in our approach. In 2013 we embarked on a program of shared services as encouraged by the state. Our state aid is determined in part on our shared services programs. For instance, we filled the vacancy of Tax Assessor through shared services reducing the cost of that department by \$20,000. Recently the governor signed into a law a bill allowing the towns to share services that were previously tenured. We then entered into a shared service for tax collector beginning this month. This agreement will reduce the cost of that department by \$55,000. Upon the retirement of our bookkeeper we replaced that full time employee with a part timer reducing the cost of that function by approximately \$30,000. I am hoping to continue this approach in the coming year. What is next? During the meeting following our reorganization I will be presenting two more shared services which should then complete the shared services part of our restructuring goals. The building department has done well by us over the past decade including large, numerous projects. The resulting fees brought in hundreds of thousands of dollars. However, with the downturn in the economy that pipeline has all but dried up. We can no longer maintain the \$88,000 cost of our building department when taking in only \$35,000 in building permit fees. Our Planning Board has not heard an application for a new project in over three years leaving a bleak horizon for justifying the continuance of our own building department. I will be presenting a proposal for a shared service with Wanaque for building department services. Many towns have done this and it has been very successful. In a way the services will be nearly identical to how we've been operating the past two years. With the retirement of our utility billing and collections clerk, I am proposing this evening a shared service with Butler to bill and collect our sewer and water accounts. Butler has been doing this same service most effectively for themselves as well as Kinnelon and Bloomingdale. Capitalizing on their innovative technology we will see cost savings in the near future. A few people have expressed concerns that we are selling off pieces of our town or that we are losing our identity. The challenges we now face are greater, requiring the courage to do what is necessary to overcome those obstacles. People do not move into Riverdale because of who runs our building department and who collects our taxes or sends out our utility bills. We have heard it said time and again that people come here because the taxes are among the lowest in the area, the good school system, the essential services and the quality of life amenities available. When residents have an emergency they need to know that their police, fire, first aid squad will be there for them. When it snows they can be assured that our DPW is out there maintaining their roads. When they send their children to our school, they need to know that they will be getting a first rate education in a safe environment. We have excellent recreation programs, a community center the envy of many, Historic Glenburn, parks, concerts and so on. On top of all that is good in our community, the people have to be able to afford to live here. While striving to reduce the cost of providing local government service, I am going to establish a committee to study

REMARKS BY MAYOR BUDESHEIM (continued):

the feasibility of energy aggregation for Riverdale. New Jersey, one of the few states, passed the Government Energy Aggregation Act of 2003 which authorized municipalities to establish government energy aggregation (GEA) programs which allow such municipalities to aggregate the energy requirements of residential, commercial and municipal accounts so that the GEA program can purchase energy supply from third party suppliers at prices lower than the average utility price. So far only a small handful of towns have implemented this non-mandatory program. If implemented, we can save our residents and small businesses anywhere from 10% to 15% on their energy bills. Hopefully this program proves worthy and we are able to implement it. We lead the way for adjoining towns to implement their own GEA programs. Once that is done, we will enjoy advantage when bidding on utility rates. This is a tool being made available to the local government. It is not something we should ignore. Working together, I believe we can lower and stabilize the cost of local government and be in the forefront in lowering the community's energy cost. This could be a great year for Riverdale. I think I speak for everyone when I say we are looking forward to it. Thank you.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Guis, that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Guis, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 7:55 p.m.

APPROVED:

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:55 p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis
Absent: Wetzel**

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Councilman Guis stated that he met with the Construction Department and our own people are willing to accept a 25% cut in salary which does not match the Wanaque proposal which would save us approximately \$30,963 over last year. If we keep our own department the savings will be \$15,642. I believe it's worth it. This is the first year the Construction Department has not made enough money to cover their salaries and expenses. We've had many years where we've made hundreds of thousands of dollars on that department. For \$15,322 dollars difference in savings I would prefer to keep our own department here. I spoke with a current part time employee who had filled in for the TACO and would be more than willing to work in the office and keep things going. I'm looking at alternatives.

Mayor Budesheim stated that the only thing you'll get is somebody to sit there for six hours. Right now during the day none of our inspectors are there. If you need an inspection you call another town to have them come down here. I don't know if anybody is really going to notice the difference.

Councilman Guis asked about the fee schedule and Mayor Budesheim stated our fees would apply. Councilman Guis requested clarification of item 3 in the contract. Borough Attorney Oostdyk stated that we could get clarification. It was decided to vote on Resolution No. 10-2104 separately.

Councilman Guis stated that he felt \$30,000 was a lot of money for water and sewer billing collection services and asked if we got any alternative prices. Mayor Budesheim stated that it was single source. They will be doing the billing and all we pay for is the postage. They also have a system to do e-bills which could potentially save us \$1,000 a year on postage and we won't have to renew our Edmunds module which is an immediate savings of \$2,300. They have people at the teller window all the time and they do it for Kinnelon and Bloomingdale and it's worked well.

Mayor Budesheim stated that he wants to bring a part time office employee in to work between 10 a.m. and 2 p.m. She's willing to work for \$12.00 an hour. She can take in and post taxes, do bank runs, answer phones and whatever needs to be done in the front office.

There was a brief discussion regarding resolution No. 4. Council has no objection pending approval by the Borough Engineer.

RESOLUTIONS (continued):

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 11-2014;** Transfer of 2013 Appropriations.
- 4) Approval or denial of request from Mr. Imad Saleh for a curb cut at 55 Newark Pompton Turnpike; curb cut on Federal Place, conditioned on approval of the Borough Engineer. (Held from December 30th Special Meeting. Copy of information from prior request distributed to governing body with agenda)

ROLL CALL: Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis
Nays: None
(5 ayes – 0 nays – motion carried)

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolution:

- 3) **Resolution No. 10-2014;** Shared Services Agreement with Wanaque Borough for a period of four years at a rate of \$40,000.00 per year. (Held from December 30th Special Meeting.

ROLL CALL: Ayes: Astarita, Mastrangelo, Revis
Nays: Carelli, Guis
(3 ayes – 2 nays – motion carried)

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolution:

- 5) **Resolution No. 12-2014;** Authorizing the Entry into a Shared Services Agreement Between the Borough of Riverdale and the Borough of Butler for Water and Sewer Billing and Collection Services. (Copy of Resolution and Agreement transmitted to governing body)

ROLL CALL: Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis
Nays: None
(5 ayes – 0 nays – motion carried)

COPY OF RESOLUTIONS IN FULL ON PAGE NO. 7-A, B, C AND D**CORRESPONDENCE:**

- 1) From Mr. Michael Salvati expressing problems with the overnight parking restriction between December 1 and April 1 each year. Stating that he certainly appreciates that the local officials are concerned with preserving the safety and protection during times of inclement weather, but believe the ordinance pertaining to this imposes an unnecessary restriction and undue burden to the residents of Riverdale. (Held from December 16th meeting. (Copy of letter transmitted to governing body with agenda)

No discussion.

MAYOR REPORT:

Mayor Budesheim stated that he wants to bring a part time employee in to work in the front office between 10 a.m. and 2 p.m. Linda Roetman has been out for two weeks between vacation and illness and she is still ill. I recommend Connie Anderson.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Mastrangelo, to appoint Connie Anderson as a part time office assistant to work four hours per day, Monday through Friday at a salary of \$12.00 per hour.

ROLL CALL: **Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis**
 Nays: None
 (5 ayes – 0 nays – motion carried)

BOROUGH CLERK REPORT: No Report

BOROUGH ATTORNEY REPORT: No Report

COMMITTEE REPORTS:

FINANCE: No Report

PUBLIC SAFETY: No Report

PUBLIC WORKS: No Report

COMMUNITY RELATIONS: No Report

BUILDINGS & GROUNDS: Councilman Astarita reported that he's been checking on the library roof and it looks like they finished.

PERSONNEL: No Report

Mayor Budesheim stated that he would like our Building Department to stay on until the end of January to finish up any pre-existing permits and give them some notice. Anything new will go to Wanaque.

Councilman Guis set forth the motion, seconded by Councilman Astarita, to keep the current Building Department employees until January 31st to close out any open permits.

ROLL CALL: **Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis**
 Nays: None
 (5 ayes – 0 nays – motion carried)

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Mastrangelo set forth the motion, seconded by Councilman Revis, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:15 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting	-	December 16, 2013
Special Meeting	-	December 30, 2013
Reorganization Meeting	-	January 6, 2014 (corrected)
Workshop Meeting	-	January 6, 2014

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to approve the above listed minutes as read.

ALL IN FAVOR

**Abstain: Wetzel (January 6th only)
Guis (December 16th only)
Revis (December 16th and December 30th only)**

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

ORDINANCES:

The Municipal Clerk read the Temporary Capital Budget resolution.

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the following resolution:

- 1) **Resolution No. 22-2014;** Temporary Capital Budget to be adopted prior to the introduction of Ordinance No. 01-2014.

**ROLL CALL: Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF RESOLUTION IN FULL ON PAGE NO. 10-A

- 1) Councilman Carelli set forth the motion, seconded by Councilman Guis, to introduce the following ordinance and moved its adoption.

ORDINANCES (continued):**ORDINANCE 01-2014**

BOND ORDINANCE PROVIDING FOR THE PURCHASE OF REAL PROPERTY AND FOR THE PREPARATION OF SAID PROPERTY FOR PUBLIC USE IN AND BY THE BOROUGH OF RIVERDALE, NEW JERSEY, APPROPRIATING \$1,700,000 THEREFORE, INCLUDING A \$325,000 GRANT EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION PURSUANT TO THE GREEN ACRES PROGRAM AND A \$870,375 GRANT EXPECTED TO BE RECEIVED FROM THE COUNTY OF MORRIS FLOOD MITIGATION COMMITTEE AND AUTHORIZING THE ISSUANCE OF \$1,700,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

ROLL CALL: **Ayes:** Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 11-B**RESOLUTIONS:**

Council discussed alternatives to leasing a postage meter. It was decided to table resolution No. 4 until the next meeting.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

- 1) Payment of Claims.
- 2) A. **Resolution No. 23-2014;** Mayor Budesheim to appoint John Paparazzo as Riverdale Municipal Court Judge with council confirmation.
 B. Approval of Municipal Court Judge salary of \$25,000 per year.
- 3) Approval of release of escrow funds to Pat Caraccio, 15 Riverview Terrace for the withdrawal of her application to the Planning Board in the amount of \$500.
- 4) Tabled.
- 5) Removed.
- 6) Approval of refund of overpayment of water bill to Sandra Auld, 38 Rock Creek Terrace in the amount of \$743.51.
- 7) **Resolution No. 13-2014;** Professional Agreement – DMC Associates, Inc. Land Surveyors.
- 8) **Resolution No. 14-2014;** Professional Agreement – John L. Kraft, Esq. Bond Counsel Services.
- 9) **Resolution No. 15-2014;** Professional Agreement – William D. Ryden, P.E. Anderson & Denzler Associates, Water/Sewer Engineering Services.
- 10) **Resolution No. 16-2014;** Professional Agreement – Paul Darmofalski, P.E. Darmofalski Engineering Associates, Inc. Engineering Services.
- 11) **Resolution No. 17-2014;** Professional Agreement – Richard J. Clemack, Esq. Special Counsel Services.
- 12) **Resolution No. 18-2014;** Professional Agreement – Vincent M. Montanino, Registered Municipal Accountant, VM Associates, Inc. Auditing Services.
- 13) **Resolution No. 19-2014;** Professional Agreement – Robert Oostdyk, Esq. Murphy McKeon, P.C. Legal Services.
 - a. **(copy of professional agreements for resolutions #13, 14, 15, 16, 17, 18 and 19 transmitted to governing body with agenda)**

RESOLUTIONS (continued):

- 14) **Resolution No. 20-2014;** Opening of a Water/Sewer Account and a Building Department Account for Shared Services deposits.
- 15) **Resolution No. 21-2013;** Transfer of 2013 Appropriation Reserves.
- 16) Approval of 2014 Towing License for Malanga's Automotive which has been reviewed by Kevin Smith, Chief of Police and everything is found to be in order and fee has been paid.
- 17) Authorization of payment to Mad Science of Denville for a children's program to be held on February 7th in the amount of \$300. Check to be issued for payment the day of the event.
- 18) Approval of Proposal for surveying services for Riverdale Property Acquisitions, Green Acres/Blue Acres Funding for the properties on Harrison Road, #'s 1, 3, 9, 134,49, and 51 and 145 Riverview Terrace in the amount of \$8,050.00. **(This proposal replaces the DAB proposal listed in resolution #5)**

ROLL CALL: **Ayes:** Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 12-C, D, E, F, G, H, I, J, K, L AND M**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.

Mayor Budesheim stated that nothing is happening yet with this property.

MAYOR REPORT:

Mayor Budesheim announced that Mercedes Swanson, the longest term employee at the library, passed away yesterday. She was with us 27 years.

There is a resident involved in a non-profit for rehabilitation of returning war veterans and he is looking for office space. We were thinking about leasing one of the offices on the second floor of Glenburn. Borough Attorney Oostdyk stated that this would require an ordinance. Council discussed the matter.

The sewer and water bills have not been mailed yet. They have been working on them and the condition of them has been described as a disaster. We've been trying to straighten it out for the past four or five days. Once we get this done they will be accurate and it will be running smoothly.

I think we should re-emphasize and reinforce the state law regarding emails. There have been a couple of accounts where every email has been deleted. They are public documents and not to be destroyed.

There was a discussion regarding the transfer to Wanaque for Building Department services.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli reported that he received a call from our accounts payable employee who is rather overwhelmed in that position. We authorized 25 hours

COMMITTEE REPORTS (continued):

per week for her. She's been here a little under two months trying to get out from under the backlog and learn the new system. We only authorized 25 hours per week. She feels it's a full time position and I told her we're not in a position to decide that. I told her the council might consider increasing her up to 32-1/2 hours until March 1st to give her a chance to get caught up and more acquainted with the position. At that point we can evaluate whether it is a full time position going forward. I briefly discussed this with Councilman Revis, the Mayor and our CFO and I believe that they are willing to try this.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilman Guis, to authorize part-time Bookkeeper Susan Ramirez to work up to 32-1/2 hours per week until March 1, 2014.

ROLL CALL: **Ayes: Carelli, Guis, Mastrangelo, Revis, Wetzel**
 Nays: Astarita
 (5 ayes – 1 nay – motion carried)

Councilman Carelli stated that it is almost budget time and he will be sending out worksheets to everyone soon.

PUBLIC SAFETY: Councilman Mastrangelo reported that he has an application for the Riverdale Fire Department.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the application from Christopher Michael Venza for membership in the Riverdale Fire Department.

ALL IN FAVOR.

PUBLIC WORKS: No Report.

COMMUNITY RELATIONS: Councilwoman Wetzel reported on the possibility of renting the ball fields to some interested parties. I met with the President and Vice President of the Little League to discuss the field situation. They are not using the Riverdale fields as their primary fields but they do use them for practice. They have not been doing a lot of work on the fields as they had when they were more active there. They did not have a problem with giving up one field completely but wanted to keep one for practice and overscheduled games. They did want us to consider that in case of flooding at Joe Grill field they could still have priority for the fields. We discussed maintenance issues and rental fees. As we generate money from the rentals we should use that money to fix the fields. The season is coming up and if we want to offer it for public use we need to come up with the criteria. After Council discussion it was decided to evaluate the sprinkler system.

Councilwoman Wetzel reported on summer recreation. I had an in depth meeting with the summer recreation director, Krista Osborne, and the previous director, June Carelli. Summer Rec is a five week program held at the Community Center for children who are coming out of kindergarten and going into 8th grade. It has proven to be very difficult to please and manage the 7th and 8th graders. Most of them have been coming since 1st grade and they are bored by that time and don't want to participate. Krista anticipates only two or three will register this summer and she suggested ending Summer Rec at 6th grade. Pompton Lakes is agreeable to allowing the 7th and 8th grade graders to attend recreation at the teen center during the summer. Council was in agreement with the change.

Councilwoman Wetzel reported on new playground equipment for Freedom Park.

COMMITTEE REPORTS (continued):

BUILDINGS AND GROUNDS: Councilman Astarita reported that the library roof is done.

PERSONNEL: Councilman Revis stated that Councilman Carelli reported on the major issue facing personnel and it was well handled.

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Carelli set forth the motion, seconded by Councilman Astarita to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:20 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Revis, Wetzel
Absent: Mastrangelo**

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

Denise Graf, 71 Riverview Terrace, and Kim Soto were opposed to the 7th and 8th graders being cut from the summer recreation program. Councilwoman Wetzel explained that the decision was based on the lack of daily participation and expected low enrollment. She suggested they come to the next recreation meeting to discuss their concerns.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ORDINANCES:

Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 01-2014

BOND ORDINANCE PROVIDING FOR THE PURCHASE OF REAL PROPERTY AND FOR THE PREPARATION OF SAID PROPERTY FOR PUBLIC USE IN AND BY THE BOROUGH OF RIVERDALE, NEW JERSEY, APPROPRIATING \$1,700,000 THEREFORE, INCLUDING A \$325,000 GRANT EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION PURSUANT TO THE GREEN ACRES PROGRAM AND A \$870,375 GRANT EXPECTED TO BE RECEIVED FROM THE COUNTY OF MORRIS FLOOD MITIGATION COMMITTEE AND AUTHORIZING THE ISSUANCE OF \$1,700,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel to close the public session.

ALL IN FAVOR

Councilman Astarita set forth the motion, seconded by Councilman Carelli, **RESOLVED** that Ordinance No. 01-2014 as read on second reading at this meeting, be adopted and finally passed.

**ROLL CALL: Ayes: Astarita, Carelli, Guis, Revis, Wetzel
Nays: None
(5 ayes – 0 nays – motion carried)**

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 16-A**RESOLUTIONS:**

Councilman Astarita set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Payment of Claims. (including the following)
 - a. RFM Printing Newsletter – A&E o/e \$935.85
 - b. Postmaster Postage – A&E o/e \$336.91
- 2) **Resolution No. 24-2014;** Authorizing solicitation of bids for a license to store equipment on municipal property – 87 Newark Pompton Turnpike.
- 3) Approval of a new lease agreement with Pitney Bowes for postage meter at a quarterly rate of \$245.85 (rate was erroneously placed on the 01/20 agenda as a monthly payment amount. (As clerk I would request the council consider the agreement due to the postal meter's efficiency compared to the other postal system mentioned at our previous meeting.) (The previous quarterly rate was \$333.00; this will represent a savings with the new lease.)
- 4) **Resolution No. 25-2014;** Professional Agreement Barbarula & Associates for Planning Board Legal Services.
- 5) **Resolution No. 26-2014;** Transfer of 2013 Appropriation Reserves.
- 6) Approval of hiring Donovan Horwath as a Riverdale DPW Employee effective February 16, 2014 at a salary of \$13.55 per hour.
- 7) Authorizing Connie Andersen to extend her hours from four to five hours per day for a total of 25 hours per week at her current salary of \$12.00 per hour.

ROLL CALL: **Ayes: Astarita, Carelli, Guis, Revis, Wetzel**
 Nays: None
 (5 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 16-B, C, D AND E**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

MAYOR REPORT:

- 1) Ordinance to amend the sewer rates. (copy of Ordinance distributed to governing body with agenda)

Mayor Budesheim reported that there were some issues with the sewer rates and he has a request from a resident whose sewer bill for this quarter was \$1,590.00 because he isn't getting a flat rate any longer. He has a sprinkler system and it most likely has a leak. We had about 32 residents that had this occur but his was the highest. I have proposed amendments to the ordinance to reinstate the flat residential rate. Council discussed the matter and decided to move on this at the next meeting and revisit the water billing data in a few months.

BOROUGH CLERK REPORT:

Borough Clerk Talerico reported that we have two \$100 change funds from the Water Clerk and Tax Collector and we need to change one over to the front office. There will also be a resolution on the next agenda to change the office petty cash fund custodian to Linda Forbes effective April 1st.

BOROUGH ATTORNEY REPORT: No Report

COMMITTEE REPORTS:

FINANCE: Councilman Carelli reported that he was been preparing spread sheets for the budget. There will be more to report at the next meeting. We got some pricing for computers for the office. It is about \$15,000 and the equipment is under state contract with Dell. There will be an installation charge from a consultant which I estimate to be \$2,500. We're also converting the email system to Microsoft Cloud.

PUBLIC SAFETY: Mayor Budesheim reported that Councilman Mastrangelo is sick. He met with the Police Chief and I sent the information to everyone about some minor changes to the ordinance which we'd like to have ready for introduction at the next meeting.

Pat Cleary requested a cost of living increase to \$1,500 per qualified member of the Fire Department for the LOSAP payment. Council discussed the matter. Pat Cleary will provide the number of members for budgeting purposes.

PUBLIC WORKS: No Report

COMMUNITY RELATIONS: No Report

BUILDINGS & GROUNDS: No Report

PERSONNEL: No Report

CLOSED SESSION – LITIGATION

Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, RESOLVED that the Council go into closed session to discuss a matter of litigation.

ALL IN FAVOR.

Closed session being completed, the meeting returns to public session.

ROLL CALL: Present: Astarita, Carelli, Guis, Revis, Wetzel
Absent: Mastrangelo

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:30 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

CLOSED SESSION – FEBRUARY 3, 2014

ROLL CALL: **Present:** Astarita, Carelli, Guis, Revis, Wetzel
 Absent: Mastrangelo

CLOSED SESSION REGARDING THE BOGERT VS. BOROUGH OF RIVERDALE ATTORNEY AGREEMENT

Borough Attorney Robert Oostdyk explained to the council where this case has proceeded to and that there are outstanding invoices that need to be paid to Weiner Lesniak, LLP and that there will be additional funds needed to pay for a final report in the amount of approximately \$2,000.

Councilman Carelli asked how much has already been spent on this suit. Borough Clerk Carol Talerico stated that to date Weiner Lesniak has been paid a total of \$6,233.70. She also stated the borough council had authorized an initial amount of \$4,500 and upon the request of the borough attorney the governing body authorized an additional amount of \$4,500. Deducting the paid amount of \$6,233.70 leaves an open balance on the authorized amount of \$2,766.30.

Borough Attorney Oostdyk asked the borough council if an additional amount of \$5,000 could be authorized and then asked Borough Clerk Talerico if this amount would cover the outstanding bills along with the \$2,000 for the final report. Borough Clerk Talerico stated that the outstanding balance due to be paid at this time is \$4,710.25 and adding an additional \$2,000 to that amount would total \$6,710.25, therefore an additional amount of \$5,000 added to the open balance of the purchase order would cover the total amount and also leave a \$1,056.05 balance on the purchase order if needed.

Borough Attorney Oostdyk stated to the council that the approval of the additional \$5,000 can be placed with the attorney's original contract and be approved at the February 19, 2014 council meeting.

All agreed.

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Guis
Wetzel (arrives 7:38)
Absent: None**

Also Present: Police Chief Smith

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - January 20, 2014
Workshop Meeting - February 3, 2014

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to approve the above listed minutes as read.

ALL IN FAVOR

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR

ORDINANCES:

Councilman Guis stated that we are asking non-residents to subsidize residential dwellings with this ordinance. You're basing residential on allocation and commercial on actual use. I don't think its right. We're taking from one class of people to subsidize another. We have actual hard costs to run the sewer department that should be evenly and equitable distributed amongst all customers.

Mayor Budesheim stated that it doesn't work. We tried that and it would have been a disaster.

Councilman Guis took exception to the verbiage of paragraph number 3. It states that all users serviced by the sewer pump station on Riverdale Road and Morris Avenue will be assessed a maintenance surcharge, but then you only specify a surcharge for the commercial customers. We needed the surcharge from all of those users to cover the shortfall in the maintenance of the station. After discussing the matter it was agreed to eliminate paragraph number 3 in section one.

- 1) Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to introduce the following ordinance **with paragraph number 3 in section one removed**, and moved its adoption.

ORDINANCES (continued):**ORDINANCE 02-2014****ORDINANCE AMENDING CHAPTER 136 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING CERTAIN SEWER RATES**

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel
 Nays: Guis
 (5 ayes – 1 nay – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 21-A

- 2) Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to introduce the following ordinance, and moved its adoption.

ORDINANCE 03-2014**ORDINANCE AMENDING CHAPTER 47 ENTITLED "POLICE DEPARTMENT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 21-B**RESOLUTIONS:**

Councilman Carelli reported on upgrading the computer system in the borough. We received quotes for a new borough file server, nine desktop computers, one laptop, a new firewall router system, backup switch and wiring. We got state contract pricing from Dell and the total is about \$14,329.00. We have a price of \$2,500 for installation. At the same time we would like to convert to Microsoft Cloud email and that cost is \$1,000.00. We also need to run new Ethernet wiring. The total charge is \$15,904.00.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 27-2014;** Reassign Custodian of Administrative Petty Cash Fund to Linda Forbes effective April 1, 2014.
- 3) **Resolution No. 28-2014;** Reassign Custodian of Tax Collection Change Fund to Connie Andersen effective immediately.
- 4) **Resolution No. 29-2014;** Cancellation of \$100 Water/Sewer Change Fund due to the fact the fund is no longer necessary.
- 5) **Resolution No. 30-2014;** Professional Agreement Trimboli & Prusinowski, LLC – Labor Counsel.
- 6) Approval of additional funds to be allotted to the Weiner Lesniak LLP agreement for legal services with regard to Bogert vs. Borough of Riverdale in the amount of \$5,000.
- 7) Approval of payment due to Weiner Lesniak LLP for services rendered with regard to the Bogert vs. Borough of Riverdale in the amount of \$4,710.25.
- 8) **Resolution No. 31-2014;** Transfer of 2013 Appropriation Reserves.

RESOLUTIONS (continued):

- 9) Award of bid for 83 Newark Pompton Turnpike for the leasing of the garage structure to Covello Brothers Inc. at a monthly rental payment of \$1,000 per month.
- 10) **Resolution No. 32-2014**; Emergency Temporary Appropriations.
- 11) Approval of the purchase of new Computer Equipment for Administration from Dell at a total cost not to exceed \$15,904.00 as per New Jersey State Contract #70256 and #77003.
- 12) Additions to Payments of Claims:

a. Andersen & Denzler	Water/Sewer	\$ 151.50
b. Enforsys Fire System	Fire o/e	\$ 525.00
c. Security Sys. Solutions	Bldgs. & Grds. o/e	\$ 70.00
d. Valero	Gasoline	\$8,889.69
e. Staples	A&E o/e	\$ 432.96

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 22-C, D, E, F, G, H AND I**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

MAYOR REPORT:

Mayor Budesheim reported that due to a mix-up we have to re-bid for the parking spaces that we approved at the last meeting.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilwoman Wetzel, to authorize solicitation for re-bid for a license to store equipment on municipal property – 87 Newark Pompton Turnpike.

ROLL CALL: **Ayes:** **Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: **None**
 Abstain: **Astarita**
 (5 ayes – 0 nays – 1 Abstain - motion carried)

Mayor Budesheim reported on the Glenburn. There is money available for new interior and exterior lighting from a 2012 grant we received. The architect has two proposals and we have approval from the county. The total cost is \$20,404.50 and we are responsible for 20%.

MAYOR REPORT (continued):

Thereupon, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to approve the purchase of new lighting for the Glenburn for a total cost of \$20,404.50 of which 80% will be paid from grant money and \$4,080.90 will be paid from the Open Space Trust Fund.

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes – 0 nays – motion carried)

Mayor Budesheim reported that Assembly Bill A-1021 would restore most of the energy receipts tax. The state has been skimming about 40%. This is a local property tax. We have been working on excluding the energy receipts tax from the definition of state aid and trying to get that restored to the towns.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli reported that he will have budget worksheets for everyone at the workshop meeting.

PUBLIC SAFETY: No report.

PUBLIC WORKS: Councilman Guis reported that the crews did very well during the snow storm. We brought in some contractors to open up roads and catch basins. We got two loads of salt in today. We had residents and business owners in town that helped out and donated some equipment at no charge.

COMMUNITY RELATIONS: Councilwoman Wetzel apologized for arriving late. She was attending the Recreation meeting to discuss the Summer Recreation situation with some parents of 7th and 8th graders. We are trying to address their concerns as well as the director's concerns and come to a compromise. She also reported on the baseball fields. Steve Schotanus will have the person who works on the soccer field sprinkler system take a look at the system on the baseball side as early as possible. We need to come up with a rental fee. I would like to see the money put in a trust fund to be used for field improvements.

BUILDINGS AND GROUNDS: Councilman Astarita reported that the new library roof is done but the electrical cords that keep the ice from forming were not replaced. I will call Kovach. The Library Director gave me three proposals for 6" new gutters. I will readdress that with her. I will pick up the packets for the HUD meetings tomorrow.

PERSONNEL: No report.

PUBLIC PARTICIPATION NO. 2:

Will Felegi, Rock Creek Crossing, commented that council members are having side conversations during the meeting.

Glenn Venza, Macopin Avenue, commented that the snow was not plowed close enough to the curb on his street. Councilman Guis replied that they are instructed to go curb to curb and in most cases they have. Right now the snow rolls back down.

PUBLIC PARTICIPATION NO. 2 (continued):

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Carelli set forth the motion, seconded by Councilman Astarita to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:39 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Revis, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Councilman Astarita set forth the motion, seconded by Councilman Revis, to approve the following resolutions:

- 1) Payment of Claims. (including the following)
 - a. RFM Printing Newsletter – A&E o/e \$935.85
 - b. Postmaster Postage – A&E o/e \$344.14
- 2) **Resolution No. 33-2014;** Authorizing an Auction of Abandoned Clothing Bins.
- 3) **Resolution No. 34-2014;** Approval of Stipulation of Settlement for Formosa Partnership tax appeal.

**ROLL CALL: Ayes: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 25-A, B, AND C

CORRESPONDENCE:

- 1) From Planning Board recommending the amendments to the Riverdale Zoning Ordinance. (copy of memo and Chapter 168, Zoning transmitted to governing body with agenda).

Mayor Budesheim stated that this ordinance has been worked on by the Planning Board for the past year and will be introduced at the next meeting. Council discussed the Zoning ordinance.

NEW BUSINESS:

- 1) P.L. 2013 c.38 which gives municipalities the option after July 1, 2014 to require that all pay be distributed through direct deposit. The effect of this law is two-fold. First, it would cut costs associated with paper checks. Second, because it gives municipalities the ability to establish policies regarding direct deposit by ordinance, it would make direct

NEW BUSINESS (continued):

deposit a non-negotiable issue under the New Jersey Employer Employee Relations Act (NJEERA).

Mayor Budesheim stated that right now this is an elective but we have the right to do it by ordinance.

MAYOR REPORT: No Report

BOROUGH ATTORNEY REPORT: No Report

COMMITTEE REPORTS:

FINANCE: Councilman Carelli stated the new computers will be ordered when he gets a purchase order number. He reported that he has a quote for the phone system. We'd have to make an investment of about \$2,500 to buy the phones. This would be VOIP telephones and there are a lot of advantages to the system. We will save about \$1,300.00 a month so it pays for itself in two months. I will get a formal quote for the next meeting and we can vote on that. I met again with a firm for the Police Department. Our fund balance went from \$931,000 to \$1,017,000 due to some revenue that we weren't expecting. The budget this year will require some restructuring because of the shared services agreements we have now. We need to think about what our personnel plan is going forward for this year. Last year we had a lot of discussion about the Police Department and concerns about overtime but we were very close. We'll have some budget savings in finance, tax collection and tax assessor and construction code. We had some increases in insurance and pension. I will meet with the CFO and will hopefully have more information in two weeks.

PUBLIC SAFETY: Councilman Mastrangelo reported he has an application for the Fire Department from Amanda Marie Dakake.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Council Councilman Astarita, to approve the application from Amanda Marie Dakake for membership in the Riverdale Fire Department as a Junior Member.

ALL IN FAVOR.

PUBLIC WORKS: No Report

COMMUNITY RELATIONS: Councilwoman Wetzel reported on playground equipment. The Summer Recreation issue has been resolved. We negotiated a partial program for the 7th and 8th graders and we'll make adjustments as it goes along. Councilwoman Wetzel questioned the new seating arrangements. She asked if we have anything in writing about rental fees for the fields. Mayor Budesheim stated he would get the fees.

BUILDINGS & GROUNDS: Councilman Astarita reported that he got in touch with Joe Kovach regarding the library roof heaters and is waiting for a reply. Montville will take over our position on the services sub-committees today and tomorrow because I won't be available.

PERSONNEL: Councilman Revis stated we will have a meeting this week to discuss some personnel issues that will impact the budget.

Councilwoman Wetzel asked if there has been any meeting yet with Linda Forbes with regard to her position once Carol retires. It's coming very quickly and I'm curious as to

COMMITTEE REPORTS (continued):

what the plan is. Mayor Budesheim stated that there has been no formal meeting. I told her the presumption was she would take Carol's place. The only thing open is the salary and that's one of the things we'll be discussing at our meeting. Councilwoman Wetzel asked if we have a backup plan if she doesn't take the position. Councilman Astarita asked if we thought of posting the position. Mayor Budesheim stated that we sent her to school to become a Borough Clerk and she was told from the beginning that was the reason. Councilwoman Wetzel stated that she's hopeful it works out but I don't think we can just assume that regardless of what we offer her she's going to take the position. With a month to go it's something that should have been discussed or decided by now. Mayor Budesheim stated that there hasn't been time to meet with the committee to go over these things.

Mayor Budesheim announced the garbage is being picked up on Wednesday this week due to the storm that was predicted.

PUBLIC PARTICIPATION NO. 2:

Mike Schwinn, 20 Greenwich Street, asked what was being purchased with the \$1,700,000 bond. Mayor Budesheim explained it is for buyout of the flood properties on Harrison Road and one on Riverview Terrace.

Jeff Romaine, 43 Greenwich Street, asked the Council why we are giving everything in town away to other towns. Mayor Budesheim stated that we are trying to make the budget stretch. Mr. Romaine asked how much each household will save. Mayor Budesheim said you don't go by that. You go by the budget that you have to work with. Mr. Romaine stated that you're giving the town away and a lot of people feel that way. Mayor Budesheim stated his goal is to preserve Police, Fire, Ambulance and DPW. Those are the most important departments we have in town.

An unidentified audience member asked how much we would save by having dispatching service provided by another town. Councilman Carelli stated we could save about \$125,000 a year. Mayor Budesheim said that the last time this was brought up this room was filled with people opposed to doing that.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Revis, to close the public session.

ALL IN FAVOR.**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

Councilman Carelli stated that Wanaque is already doing our construction and asked what the holdup is with the fee schedule. Mayor Budesheim stated that Wanaque's fees are so much lower than ours that he asked them to consider increasing them. They are starting to review it.

UNFINISHED BUSINESS (continued):

Councilman Guis asked if we heard anything on the sewer allocation. His understanding is that Bloomingdale and Lincoln Park have gallonage available and Pequannock and Riverdale are looking for it. Mayor Budesheim stated that he did not and that he will call Dan Kelly again.

ADJOURNMENT:

Councilman Carelli set forth the motion, seconded by Councilman Mastrangelo, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:34 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzal, Guis
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - February 19, 2014
Workshop Meeting - March 3, 2014

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above listed minutes as read.

ALL IN FAVOR

MUNICIPAL CLERK CAROL TALERICO IS HONORED FOR 28 YEARS OF SERVICE TO RIVERDALE

Mayor Budesheim stated that he was grateful to see so many people here to honor and thank Carol Talerico for her 28 years of service to the community. The town came first and that's how she worked every day. The taxpayers and the residents benefited from that.

Assemblyman Scott Rumana stated that not only does he represent everyone here in Riverdale, but Carol happens to be the high school friend and best friend of my mother-in-law, Eileen Joyce. I am also representing Congressman Frelinghuysen who is unable to be here and extends his best wishes. There is no question the Municipal Clerk is one of the most important jobs with tremendous tasks to contend with. The general public will never know just how much you have to do in that office and how challenging it can be. Twenty-eight years of service to this wonderful community is something that we can't thank you enough for. You deserve all of the accolades that we can bestow upon you this evening. I know the Governor sends his well wishes, Senator O'Toole, and Assemblyman Dave Russo join me in this wishing you the very best in your future. Assemblyman Rumana presented Mrs. Talerico with a joint resolution from the Senate and General Assembly.

Morris County Freeholder Hank Lyon stated that he is here on behalf of the Board of Chosen Freeholders. We need to say thank you more often and I'm here to say thank you for being a wonderful public servant. Government is only able to operate because of people like you. Twenty-eight years is a tremendous time and I've heard only wonderful things about your service here. On behalf of the County of Morris I want to congratulate you and say thank you.

Riverdale Board of Education Secretary Gary Grembowiec extended the Board's deepest appreciation and thanks to Carol for her years of dedicated service as the Treasurer of School Monies for the district.

Mayor Budesheim read several letters and emails that were sent to congratulate Mrs. Talerico and wish her well on her retirement.

MUNICIPAL CLERK CAROL TALERICO IS HONORED FOR 28 YEARS OF SERVICE TO RIVERDALE (continued):

Mayor Budesheim presented Mrs. Talerico with a mantel clock from the Borough and a gift card from the members of the Governing Body, Borough Attorney, Borough Engineer and Chief Finance Officer. This is for all that you have done for us because you do make us look good up here.

Comments from Councilwoman Elaine Wetzel: Carol, I'm sure everyone has a lot to say. You've done a lot over all of your years. We all appreciate everything you've done. I know personally you've always been my go-to person whenever I had a question. I just want to wish you the best of luck and happiness and enjoy all of your leisure time.

Comments from Councilman Paul Carelli: On this night where we celebrate the retirement of Carol Talerico, my thoughts go back to my first recollection of Carol. I'm sure she probably does not remember this episode that occurred in the 70's, some 40 years ago, but I sure do. It seems that three young 14 year old knucklehead boys living in the neighborhood decided to roll up as many large snowballs as we could to block Newbury Place. Later that evening we learned that Mrs. Talerico called the police to report the obstacle in the road. Well our caper went sour and I had a lot of explaining to do when my Councilman father picked me up at the Riverdale police station. Years later, when I became a Councilman, Chief Harry Resland showed me the old index cards they had on file reporting the event. I guess things like that do remain on your permanent record. Thank you, Carol, for that. Carol Talerico is a professional. Dealing with her over the last 14 years I quickly came to realize that she is going to make you do things right. Her experience, knowledge and passion for the job were always obvious. Her dedication to the residents of Riverdale has always been impressive. Her support and loyalty to those who worked with her over the years is something we can all admire. Carol, you will truly be missed at Borough Hall. I wish you health and happiness in your retirement. Enjoy your family and friends. You deserve nothing but the best after 28 years of loyal service to the Borough of Riverdale. More importantly, my wish for you is that you always steer clear of snowballs in the road.

Comments from Councilman Garret Astarita: Carol, I've counted you as a friend for more years than both of us would like to admit. During those years that you have been in your position, you have always acted with the highest professionalism and integrity guiding this Council and it's predecessors to ensure we stayed within the bounds of the law. I can say unequivocally that I have the highest respect for you and the way you held fast to your standards during some trying times. You have served this Borough well for many years. You should know that Helen and I hold you with deep affection and along with everybody present wish you a long, healthy, happy and fruitful retirement.

Mayor Budesheim announced a five-minute recess at 7:45 p.m.

Back to Order at 7:50 p.m.

RESOLUTIONS:

Councilman Astarita stated that he will abstain from number 10.

Councilman Carelli recommended approval of option "b" for number 5.

Mayor Budesheim stated the Finance Officer prefers option "b" for number 6.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Carelli, to approve the following resolutions:

RESOLUTIONS (continued):

- 1) Payment of Claims. (including the following):
 - a. April Newsletter A&E o/e \$1,215.85
 - b. Gloria Carelli Food Pantry Trust \$ 500.00
- 2) **Resolution No. 35-2014;** Emergency Temporary Appropriations.
- 3) **Resolution No. 36-2014;** Transfer of 2013 Appropriation Reserves.
- 4) Authorization of bidding on the Glenburn Phase IV project with a publication date of March 23, 2014 and bids to be received and opened on April 24, 2014.
- 5) Approval of 2013 payment for LOSAP for the Riverdale Fire Department with the approval of the following payout:
 - b. **New LOSAP** funding amount with a maximum payout of \$1,500.00
- 6) Approval of the leasing of two police vehicles through Baystone Government Finance with a fixed interest rate for the following option:
 - b. **Option 2** – 4 Year Term – Principal Factor - \$49,230 – Quarterly amount \$3,304.56.
- 7) Approval of the disposition of borough property that has been determined to be of no further use to the Borough of Riverdale, tag #000236 – file cabinet.
- 8) Approval of the disposition of a borough police vehicle that has been determined to be of no further use to the Borough police department due to the condition of the vehicle and to also allow the selling of the vehicle for scrap to an individual offering \$1000 for us of salvaging. VIN#1D4HB38NX4F190801, 2004 Dodge Durango.
- 9) Approval of release of escrow funds in the amount of \$200 for a deposit to zoning for which the application was withdrawn.
- 10) Award of bid for use of 3 parking spaces located at 87 Newark Pompton Turnpike for the limited purpose of storing equipment with use of an exterior outlet to DaVita Healthcare Partners for a rental fee of \$400 per month for the term of 2 years.
- 11) Approval of additional funds to proposal for Paul Darmofalski, P.E. for the completion of inspections and administration of the Morris Avenue Sewer Pump Station in the amount of \$3,500.
- 12) **Resolution No. 37-2014;** Recycling Tax 2013.
- 13) **Resolution No. 38-2014;** Tax Title Lien Redemption – U.S. Band for Pro Cap II, LLC – Block 11 – Lot 5.3201 – 45 Mountain View Court – in the amount of \$527.02.

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 Abstain: Astarita (No. 10 only)
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 31-A, B, C, D AND E

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 02-2014

ORDINANCE AMENDING CHAPTER 136 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING CERTAIN SEWER RATES

The Municipal Clerk read the notice for the second reading and final adoption.

ORDINANCES (continued):

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel to close the public session.

ALL IN FAVOR

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, **RESOLVED** that Ordinance No. 02-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel**
 Nays: **Guis**
 (5 ayes – 1 nay – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 32-F

2) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 03-2014

ORDINANCE AMENDING CHAPTER 47 ENTITLED “POLICE DEPARTMENT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Guis to close the public session.

ALL IN FAVOR

Councilman Mastrangelo set forth the motion, seconded by Councilman Revis, **RESOLVED** that Ordinance No. 03-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 32-G

3) **Introduction of Ordinance No. 04-2014;** Ordinance Amending Chapter 168 of “Zoning”.

Councilman Guis stated that this ordinance is not ready for introduction.

Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to **TABLE** the introduction of Ordinance 04-2014 until the next meeting.

ROLL CALL: **Ayes:** **Astarita, Carelli, Revis, Wetzel, Guis**
 Nays: **Mastrangelo**
 (5 ayes – 1 nay – motion carried)

MAYOR BUDESHEIM PROCLAIMS APRIL 2014 AS NATIONAL AUTISM AWARENESS MONTH

Mayor Budesheim read the proclamation.

COPY OF PROCLAMATION IN FULL ON PAGE NO. 33-H

CORRESPONDENCE:

- 1) From the Pompton Lakes/Riverdale Little League inviting the Mayor and Council to join in the 2014 Opening Day baseball/softball season festivities to be held on April 5, 2014. As in the past the parade leaves the High School parking lot at 12:00 pm and marches to the Little League Joe Grill complex for the ceremonies. (copy transmitted to the governing body with agenda)
- 2) Email received requesting an open dialogue with each municipality; the Budget Subcommittee (Freeholder Director Thomas J. Mastrangelo, Freeholder Hank Lyon, and Freeholder Krickus) would like the opportunity to present a short 15 minute overview of the 2014 County Budget. Please give some suggested dates and times which would work with Riverdale so a presentation can be scheduled for the start of one of Riverdale's Council meetings in March, April or May.

The April 7th meeting was selected.

UNFINISHED BUSINESS:

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: No report.

PUBLIC WORKS: Councilman Guis reported we received an additional \$250,000 from the state for river cleanup to be shared between Pompton Lakes, Pequannock and Riverdale.

COMMUNITY RELATIONS: Councilwoman Wetzel reported that she had a meeting with one of the representatives for the playground equipment and that information will be forthcoming.

BUILDINGS AND GROUNDS: Councilman Astarita reported that we will need to go to bid once again for the Borough Hall roof.

COMMITTEE REPORTS (continued):

PERSONNEL: Councilman Revis stated that no one can really replace Carol as Borough Clerk. The Mayor, Councilman Carelli and I met to discuss the process for finding a replacement and thus far we have not been able to reach any conclusions or settlement. The effort continues to look for someone to do the job.

PUBLIC PARTICIPATION:

Tom Frodella, 495 Cotliss Road, stated that he and Angelo Scallo, 9 Glendale Lane, Fairfield have opened a non-profit organization to help veterans to obtain pensions, housing and get through hard times. They described their program to the Council and asked if they could use the Glenburn house five days a week as an office and for counseling. They would also like to use a barn for wood-carving and furniture making instruction. Mayor Budesheim stated that everything has to go through the facility coordinator. There was discussion regarding the matter and Council had questions that were addressed. Councilman Guis offered a classroom at the Riverdale Pistol Team building. Mayor Budesheim stated that it sounds like a great cause and anything we can do to help, that's what we're here for. There are rooms upstairs that are not being used that could be used as an office. Borough Attorney Oostdyk stated that we would need to formalize it with a lease once the area is defined and a schedule is determined and a certificate of insurance is required.

Mayor Budesheim reported that the League of Municipals had an article about Riverdale amending the ordinance regarding volunteer firefighter requirements. It's a testament to the Fire Chief.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR.

CLOSED SESSION – LITIGATION

Councilwoman Wetzel set forth the motion, seconded by Councilman Carelli, RESOLVED that the Council go into closed session to discuss a matter of potential litigation.

ALL IN FAVOR.

Closed session being completed, the meeting returns to public session.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None**

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:30 p.m.

Respectfully Submitted:

Carol J. Talerico, R.M.C.
Municipal Clerk

CLOSED SESSION – March 17, 2014

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzol, Guis
Absent: None

CLOSED SESSION REGARDING MATTER OF POTENTIAL LITIGATION

Closed session was to discuss a matter of potential litigation. The Council discussed the notice of investigation concerning the Emergency Management Coordinator position which was received by the Mayor and individual council members. The Council agreed to obtain an attorney opinion concerning the issues raised by the investigation and authorized the Borough Attorney to facilitate obtaining an opinion.

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzel
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to close the public session.

ALL IN FAVOR.

MAYOR BUDESHEIM PROCLAIMS APRIL 2014 AS CHILD ABUSE PREVENTION MONTH

Mayor Budesheim read the proclamation and presented a copy to the Women's Club.

COPY OF PROCLAMATION IN FULL ON PAGE NO. 37-A

RESOLUTIONS:

Councilman Carelli set forth the motion, seconded by Councilman Guis, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 39-2014;** Emergency Temporary Appropriations
- 3) Authorizing FEMA Grant Application (copy of application sent to governing body with agenda)

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 37- B AND C

UNFINISHED BUSINESS:

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)
- 3) **Introduction of Ordinance No. 04-2014;** Ordinance Amending Chapter 168 of "Zoning". (Tabled at last meeting)

UNFINISHED BUSINESS (continued):

There was no discussion on items 1 and 2.

Mayor Budesheim stated that he sent everyone copies of the revised zoning ordinance and he would like it to be introduced at the next meeting. He asked if there were any more comments. There were none.

MAYOR REPORT:

Mayor Budesheim reported that our Library Director resigned as well as the administrative assistant and one of the librarians. We now have a part-time director, Therese McClachrie, who has been working for us for close to 10 years. The staff is excited and she is very enthused and I think we'll see a revitalization of the library.

BOROUGH ATTORNEY REPORT:

Deputy Borough Clerk Forbes reported that she was notified by the State Vital Statistics office that we need to have a Registrar and to advise the Governing Body to appoint one immediately. In our municipality the Borough Clerk is the Registrar because our population is under 5,000. Mayor Budesheim stated that this would be discussed tomorrow since there isn't much we can do about it right now. Borough Attorney Oostdyk agreed that nothing could be done until a Clerk is appointed.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli passed out a copy of the budget that the CFO distributed this weekend. His budget has a tax increase of approximately 2 tax points or \$70 on the average house. There are 8 people that we will not have in 2014 that have either been outsourced or retired. When you add up all those years that's 127 years of experience in this borough. That is a lot of experience and hands-on personal touch that we no longer have. We did get savings in a lot of these areas and I think if we go up to the maximum of the cap then all that was in vain. I am passing out my version of the budget for the Council to consider. I would like the Council to consider no tax increase this year. I cut \$150,000 out of the budget in a couple of different areas so feel free to comment, challenge or change my proposal. I feel strongly at least for one year to give everyone a break.

PUBLIC SAFETY: Councilman Mastrangelo reported that we have two new police cars on order. The Chief is interviewing for the outgoing officer who is leaving in June. We should be ready in a few weeks to appoint the lieutenant. We got the last check from the FEMA grant. Butler wants to lease our showmobile Memorial Day. They've done things for us in the past so I think it would be disingenuous to give them a bill for the showmobile. I don't know what that fee is but if we could waive that one time for now. Councilman Guis stated that we should still get the certificate of insurance.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Guis, to waive the fee of \$500 per day for the Borough of Butler to rent the showmobile on Memorial Day Weekend.

ALL IN FAVOR.

PUBLIC WORKS: Councilman Guis reported on the Army Corp of Engineers presentation on long term flood control held in Pompton Lakes. They are pushing for the tunnel. They feel that's the best long term solution but it's a 10 to 15 year project. We did get additional money for river cleanup and we'll be working with Pompton again continuing with minor cleanup of the river. Councilman Guis also commented on the

COMMITTEE REPORTS (continued):

zoning ordinance. He had concerns with the drop curb and the restriction on major vehicle repairs in a residential zone. Councilman Guis also stated that the program to do urine drug testing for our CDL drivers is a requirement. Mayor Budesheim said he believed it was \$45 so it would cost \$180.00. Councilman Guis asked where we stood with the sewers if we reached out to other towns. Mayor Budesheim stated that both Kinnelon and Bloomingdale were interested. Councilman Guis asked if a newsletter spreadsheet has been prepared. Mayor Budesheim stated that it was hard to produce due to the fact the cash receipts have not been posted in quite sometime.

COMMUNITY RELATIONS: Councilwoman Wetzel proposed that we develop a policy and establish fees for field use. There are two organizations requesting field use now without any work being done to the fields. She presented a quote from Homestead Sprinkler Systems to install a new Sprinkler system on the fields. The quote was \$7,156.00 and \$1,200.00 for the control panel for a total cost of \$8,356.00. It was also stated that it would cost more to repair the existing sprinkler system than it would be to replace it. Councilman Carelli stated that a councilman from Kinnelon offered to do a type of shared services agreement where they would maintain the fields in exchange for being able to use the fields. Mayor Budesheim asked to get more information on what Kinnelon would be willing to do and then figure out the value of what they are proposing. Councilwoman Wetzel also gave a presentation to the council for the new playground equipment for Freedom Park. She stated that Mayor Budesheim told her that there was \$30,000 available to refurbish the equipment with an extra \$3000-\$4000 available if needed. The quote she received reflects a 5% discount under state contract. The total price is \$27,914.15 which is uninstalled and with a supervisor provided. There would be a lot of work on our end with the DPW and volunteers. The price with installation is \$34,204.15. The pricing is valid for orders placed through May 15th. After May 15th the state contract changes and they anticipate a 4% increase. Mayor Budesheim told Councilwoman Wetzel to put it on agenda for next meeting to be purchased.

BUILDINGS & GROUNDS: Councilman Astarita reported that the new library roof is on but we still have a leak. Kovach will be applying a sealant when dry enough. If that does not work we will have to pursue construction changes to the library dormers.

PERSONNEL: Councilman Revis reported that the Personnel Committee met to discuss the path to replace Mrs. Talerico. Councilman Revis stated that with a very competent Deputy Clerk that they decided to advertise for a part time Municipal Clerk. The ad was placed on the New Jersey League of Municipalities website until April 25th. Councilman Revis said that they will review any applications that are received and will make a recommendation to council after we see responses to the ad. Councilwoman Wetzel asked if a salary was included in the ad. Mayor Budesheim stated that is was up to \$12,000. Councilwoman Wetzel then asked how many hours it would be. Mayor Budesheim stated there were no established hours. Councilman Revis replied the job would require recording minutes of two council meetings a month, to administer elections which are three a year and to be custodian of public records. With a very competent Deputy Clerk doing the other work it was thought that \$12,000 was a fair salary.

Mayor Budesheim reported that the newsletter investigation is over and the prosecutor found no cause. He distributed a financial report for the newsletter and stated that we did have a great deal under the previous arrangement that I had. Now it's costing twice as much as it cost us back then.

PUBLIC PARTICIPATION NO. 2:

Ms. Giovanna Minutolo Cicillini, President of G&D CoffeeMud LLC located at 5 Mathews Avenue, made a presentation to the council regarding her product called Don't Bug Me!, which is a herbal moisturizer that helps relieve any itch immediately and bee stings in less than an hour. Ms. Cicillini stated that this product would be beneficial to DPW employees and left samples of the product. Mayor Budesheim told Ms. Cicillini to Contact Councilman Guis who is in charge of the DPW and Councilman Carelli who is in charge of purchasing.

Glen Venza, Macopin Avenue, asked Councilwoman Wetzel if the playground equipment was made from all recycled material. Councilwoman Wetzel stated that she would look into that and let him know. Mr. Venza also asked Councilman Mastrangelo if the Police Chief was interviewing for a new hire or a promotion. Councilman Mastrangelo stated that they were interviewing to replace Glen Danzo who will be leaving in June and there's a promotional thing going on right now.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:35 p.m.

Respectfully Submitted:

Linda C. Forbes, R.M.C.
Deputy Municipal Clerk

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None**

Also Present: Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - March 17, 2014
Workshop Meeting - April 7, 2014

Councilwoman Wetzel set forth the motion, seconded by Councilman Astarita, to approve the above listed minutes as read.

ALL IN FAVOR

PUBLIC PARTICIPATION NO 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, that the public portion be closed.

ALL IN FAVOR.

ORDINANCES:

- 1) Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to introduce the following ordinance and moved its adoption.

ORDINANCE 04-2014

**AN ORDINANCE AMENDING CHAPTER 168, "ZONING" OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 41-A

- 2) Councilman Mastrangelo set forth the motion, seconded by Councilwoman Wetzel, to introduce the following ordinance and moved its adoption.

ORDINANCE 05-2014

**CALENDAR YEAR 2014 ORDINANCE TO EXCEE THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

ORDINANCES (continued):

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 42-B**INTRODUCTION OF 2014 MUNICIPAL BUDGET:**

Mayor Budesheim asked for a motion to introduce the budget.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, **RESOLVED**, for introduction of the 2014 Municipal Budget.

Councilman Carelli interrupted roll call stating that he wished to have a discussion on the budget prior to the vote.

Councilman Carelli stated that he challenged the Council at the last meeting and passed out an alternate budget that represented a zero tax increase and is disappointed that he didn't hear from many people. One of the most important things we do is our budget and the tax increase for our residents. Mayor Budesheim stated that he didn't agree with it. Councilman Carelli stated that he is trying to right by the residents. We've inconvenienced them enough; spread our offices all over five different towns. I don't think it's unreasonable to have a zero increase for one year. Councilman Astarita stated that when we tried to move a zero tax budget in the past the following year we had a larger tax increase. Councilman Guis stated that nothing really changed in the alternate budget. We're moving some money out of Open Space to fund Open Space projects that we've financed. That's what it's there for and there's still plenty of money in that account to accomplish anything we've talked about doing. Mayor Budesheim disagreed. He told the Council that we had extraordinary expenses at Glenburn with renters because of abuse and damage at the Community Center. The Mayor described some of the damage and said that if you want those things fixed its coming out of Open Space. Councilman Carelli said those kind of things come out of Buildings and Grounds. We have \$200,000 in that account and it's not going to cost \$100,000 to fix all these things. Discussion on the budget continued and Councilman Carelli and Mayor Budesheim continued to disagree.

Fire Chief Dan Sturm asked if he could speak from the audience. Mayor Budesheim stated that he could. Chief Sturm stated that the Council is about to introduce a budget and he really doesn't know what his budget is. I'm the head of two departments and I haven't been spoken to about some major things we have going on. One is the capital budget and I have about \$30,000 in repairs needed at the firehouse and I would like to be heard so we can plan together. In the next two years I'm going to need a minimum of \$55,000 for new air packs. Starting next year we need to spend more than twice our budget. Before budgets are approved and adopted I think department heads should be spoken with. Mayor Budesheim stated that he agreed but this would be out of the capital budget. Chief Sturm stated that with six new members there will be training plus gear that won't be lasting five years. Most of it may come out of capital but I would like to know that. We don't need to be talking about this here but it should have been discussed already. In my OEM budget I probably have \$3,000 like last year but we need supplies and equipment to run that department to go with the plan we just made. I want to be sure everybody knows what we're all faced with.

Councilwoman Wetzel asked Mayor Budesheim how, when we've lost so many employees including the Clerk at a rather large salary, does the budget you're presenting not reflect a savings with those salaries being taken out. Mayor Budesheim stated that

INTRODUCTION OF 2014 MUNICIPAL BUDGET (continued):

every time we did a shared service he made it very clear that this money wasn't being used for lowering taxes or lowering spending. It was to make those monies available for those departments that I believe are essential services. I've said it at every single meeting; it's for Police, Fire, First Aid and our Road Department. Those are the essential services and in order to maintain them and protect them that they will be here I will share the non-essential services. The Police Chief will tell you that things are going great in that department now. The morale is up, productivity is up and his comment to me the day after the last meeting was that this will send us backwards if this happens and he loses this money. Councilman Carelli asked why. We go by rhetoric and comments but where are the numbers wrong? Mayor Budesheim responded that he doesn't have the CFO's figures with him.

Councilman Astarita asked if there is going to be more debate on this because he will withdraw the motion.

Keith Hamilton, 14 Van Duyne Avenue, stated that he wished to comment as a taxpayer. The Mayor stated that the shared services savings was to be put toward emergency services and infrastructure and I find it challenging that you are going to pass a budget that the head of one of our emergency services has had no input or insight to. As a taxpayer, the fact that a budget was presented and was going to be accepted when there was an alternative; you owe it to the taxpayers of the town to evaluate both and go line by line if you have to, but put forth what's best. It seems like there's just personal interest going back and forth. If we're cutting services I don't see why I should have to pay more in taxes. Additionally, what I heard about the Glenburn Estate and the Community Center, I've rented and part of the process is leaving a \$500 deposit. If people are destroying things then we have to hold them accountable – not the people of the town. Additionally, I would think we'd have some level of insurance coverage on that. For anybody voting on the budget today, if there are alternatives they haven't been evaluated thoroughly. As a taxpayer I sit out there and I see bickering instead of saying let's put the two budget together and go line by line and figure this out.

Tom Batelli, Canella Way, stated that there should be only one budget presented and they should have all discussed this budget before they introduce it.

Councilman Astarita stated that what happened is a budget was distributed and at the last minute there was another budget.

Councilman Carelli stated that it was distributed at the last workshop meeting. I passed out two versions and I asked for feedback. Nobody gave any input. It wasn't a last minute thing.

An unidentified audience member asked how you can have a budget without talking to the Chief of the Fire Department. Mayor Budesheim stated that usually the Finance Committee does that. Councilman Carelli stated that usually the Chairman of the Public Safety Committee should present the budget and speak with him.

Councilman Astarita asked if we were going to table the budget until we have more discussion. Mayor Budesheim said we should vote on it. It can be amended before adoption which is a month from now.

Borough Attorney Oostdyk stated there will be a public hearing on the budget.

Mayor Budesheim asked the Clerk for a roll call.

INTRODUCTION OF 2014 MUNICIPAL BUDGET (continued):

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis
 Nays: Wetzel, Guis
 (4 ayes – 2 nays – motion carried)

Councilman Carelli stated that he voted yes only because he wants to move the process forward. There is an opportunity to make amendments before the public hearing and adoption and I would like to have some more discussion to do that.

Public Hearing and Adoption scheduled for May 19, 2014 at 7:30 p.m. To be published in the Suburban Trends Newspaper on Sunday, May 4, 2014.

COPY OF 2014 MUNICIPAL BUDGET IN FULL ON PAGE NO. 44-C**RESOLUTIONS:**

Mayor Budesheim stated that we should put off voting on the playground equipment to make sure there will be money in the budget. A discussion ensued.

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to approve the following resolutions:

- 1) Payment of Claims. (including the following):
 - a. May Newsletter A&E o/e \$935.85
- 2) **Resolution No. 40-2014;** Approval of a Liquor License Person to Person, Transfer from Golden Sakura, Inc. to Daniel J. Salameo, Jr. (This is a pocket license).
- 3) Appointment of Linda Forbes as Interim Acting Registrar of Vital Statistics effective April 1, 2014 at the salary of \$244.33 per month, until a Municipal Clerk/Registrar is appointed.
- 4) Authorizing the purchase of new playground equipment for Freedom Park through state contract at a cost not to exceed \$30,000.

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 44-D AND E**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

MAYOR REPORT:

Mayor Budesheim reported that Lt. James McIntosh was sworn in last Wednesday and we will have a ceremonial swearing in at the next meeting. He also reported that we need

MAYOR REPORT:

a signatory for Lincoln Financial Group for the LOSAP program. I need a motion to authorize the Deputy Clerk to be the signatory so that we can get this moving.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to authorize the Deputy Clerk to be the signatory for the borough Lincoln Financial plans.

ALL IN FAVOR.

Deputy Clerk Forbes asked if this means she will be handling all of the Lincoln Financial plans. Mayor Budesheim stated it is just to be the signatory on the account. Pat Cleary said that someone has to represent the borough as plan administrator. Carol Talerico was handling this for the LOSAP and all of the communications would come through her from Lincoln. Borough Attorney Oostdyk stated that it sounds like this is more than a signatory. What you're describing sounds like it's someone doing the administration. Ms. Forbes stated that there is also more than just the LOSAP. It's also the employee deferred compensation retirement plan and Carol was the plan administrator. Borough Attorney Oostdyk stated that there aren't rules of eligibility. The problem is it seems to be connected with somebody administering it who feels that they have the experience and ability to administer it. The Deputy Clerk is questioning whether that's really in the realm of what she does. Councilman Guis stated that the Mayor is functioning as our administrator and asked the Mayor if he would have a problem being the plan administrator. Mayor Budesheim stated he did not.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Mastrangelo, to authorize Mayor Budesheim to be the signatory and plan administrator for the borough Lincoln Financial plans.

ALL IN FAVOR.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT:

Borough Attorney Oostdyk stated he has a matter for closed session.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: Councilman Mastrangelo reported that we got our approval for certification for OEM. A lot of people did a lot of hard work for this.

Dan Sturm stated that the certification is good for four years. We were accepted by the NJ State OEM to receive a 5 ton army surplus vehicle that we had bid on. We will take possession on Wednesday. It will be used for evacuation and/or fire protection in the flooded areas.

PUBLIC WORKS: Councilman Guis reported that there are two items that need to be addressed. One is Streets and Roads. We've been getting DOT grants to improve a lot of our streets but we have some residential streets that probably won't qualify for grants. We have to start budgeting money each year or we will end up in trouble on lot of these back roads. The other is the Water Department. Our problem is manpower but we have to start exercising valves. Every valve in the town should be opened and closed at least once a year. There is also one item with personnel that the Mayor will discuss.

COMMITTEE REPORTS (continued):

COMMUNITY RELATIONS: Councilwoman Wetzel congratulated Krista Osborne and the Recreation Committee for a job well done at the egg hunt yesterday. I took the opportunity to reach out to some residents there to try to get a volunteer list together for installation of the playground. I will set a meeting with the DPW to determine an installation date. We discussed field information at the last meeting. Since we haven't made any determination about that I will hand the paperwork off to the Mayor until we come up with a figure. I don't know that I can invest much more time into that without any definitive information with regard to fee schedules.

BUILDINGS AND GROUNDS: Councilman Astarita reported that he did a walk through the Fire Department with the Chief and it needs substantial work. I am going to walk through the other buildings in town and see what's necessary to keep them up so we can work on a capital improvement plan.

PERSONNEL: Councilman Revis reported that we have another six days or so for the ad to run on the League of Municipalities website. Once we have received all of the applicants – I think we've gotten two so far – we'll meet as a committee and decide what the next step will be as far as filling the position of Clerk.

Mayor Budesheim stated that it can be very popular to say let's keep the taxes from going up. Nobody is more against taxes than I am and I've got a record to show that. To cut or freeze taxes without cutting spending is not right. Reducing our debt service seems to be the area we go to first in trying to balance our budget and we see all levels of government do that. We are so close to being debt free. Within two years we should be debt free. As you can hear we've got a lot of capital projects on the horizon. We haven't had a road program in town in 20 years and that costs money. We have about \$800,000 between the water department and the general budget that we spend on debt service. Last year was over \$30,000 in interest just on that debt service. Ideally if we could pay off our debt and use that money for capital improvements we would never have to borrow money again. That's my goal. Speaking to the Chief and the CFO they felt that taking the money out of the Police Department would not have been a wise move. The debt service I'm totally against. You see we need more money in Fire Department. We're down three DPW workers. One was fired a few weeks ago and one quit today. At \$13.55 an hour you're not going to get the highest quality of people. The worker who quit today has his fourth child on the way and at \$13.55 an hour he can't do it. He's going to Pequannock where they pay \$17.75 an hour. Butler starts at \$18.00 an hour. One other town around here is \$20.00 an hour to start. I would like to see us increase everybody's salary in the DPW across the board \$1.50 an hour. They're the lowest paid employees in town. It's getting harder to fill the position. They don't last and you don't get the best workers. It's another thing I'd like the Council to consider. We could bank this 2% increase but next year are we going to go up 4% to get caught up to where we should have been? I'd rather do the 2% each year until we get to be debt free. At that point, we start funding our capital improvement fund and then you would have real dollars to cut spending. I'm trying to take an even approach to what we have confronting us right now.

Councilman Carelli stated that I want to say I'm with you on that. I'm glad you're looking at some other things. As I said, we cut some money out of the Police but it won't affect the things they need to do. I've never been opposed to adding salaries to the public works. I tried to start a conversation two weeks ago and nothing happened. If we lost two weeks and we can start it now then that's great.

Councilman Guis stated that he is in favor of increasing the DPW salaries and asked if it would be across the board. Mayor Budesheim stated he would like to raise the minimum to \$15.00 an hour now and then we can evaluate the whole department.

COMMITTEE REPORTS (continued):

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Carelli, to increase the starting salary for DPW Laborer A to \$15.00 per hour.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

CLOSED SESSION – LITIGATION

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, RESOLVED that the Council go into closed session to discuss a matter of potential litigation.

ALL IN FAVOR.

Closed session being completed, the meeting returns to public session.

ROLL CALL: **Present:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Absent: **None**

Councilwoman Wetzel stated that she wants to respond to what Keith Hamilton said with regard to the fees and damages done to the Glenburn and Community Center. Those facilities are supposed to be generating money and certainly not costing us money. If that is a major issue then that should be readdressed and either adjust the fees or make sure the penalties are being paid by those individuals accountable. It certainly should not come out of the pockets of the taxpayers. This is the first I heard any of those things mentioned and it should be addressed immediately.

Councilman Guis asked for clarification of the fees and deposits. Councilwoman Wetzel replied that there is a fee and a separate \$500 deposit that is held in case any damage is done. There is a cleanup fee but if the place is cleaned that fee is refunded. If the fees we're charging now are not substantial enough then that has to be addressed. Why would we be incurring all of these expenses for damages? I hope the money that is being withheld is being applied to those repairs. Councilman Astarita suggested a deposit be taken from every vendor who utilizes the facilities. Councilman Guis suggested we initiate an attempt to go after the people who caused the damage. Mayor Budesheim said that it goes beyond that. The damage to the bathrooms at the Community Center is being done by a youth group. It's a recurring problem. It's vandalism. Councilwoman Wetzel stated that certainly then they cannot be allowed use of the facility. Councilman Astarita stated that there has to be a process where after every use somebody has to inspect before the funds are released. If I am around I'll go and inspect and document damage.

PUBLIC PARTICIPATION NO 2:

An unidentified audience member commented on the damage caused to the circuit breaker at the Glenburn.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Carelli to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:40 p.m.

Respectfully Submitted:

Linda C. Forbes, R.M.C.
Deputy Municipal Clerk

CLOSED SESSION – April 21, 2014

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None

CLOSED SESSION REGARDING MATTER OF POTENTIAL LITIGATION**KELLY VS. BOROUGH OF RIVERDALE:**

Closed session was to discuss the matter of Tucker Kelly v. Borough of Riverdale and Carol Talerico in her capacity as Municipal Clerk and Records Custodian with regard to his OPRA request. The parties agree that the records requested do not exist but the Municipal Clerk failed to state that in her response. Borough Attorney Oostdyk explained that the Court awarded legal fees in part since the complaint was “the catalyst” that resulted in that discovery. Originally the request was for \$3,600 and then it was reduced to \$1,900. Mr. Oostdyk stated that there are two options to proceed. We can let the judge determine the amount or we can negotiate with their attorney and try to get the amount reduced to \$1,500. Council instructed the Borough Attorney to negotiate for a lower fee.

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: Astarita**

**Also Present: Police Chief Smith, Fire Chief Sturm
(Sturm left at 7:38)**

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to close the public session.

ALL IN FAVOR.

SWEARING IN OF POLICE LIEUTENANT JAMES MC INTOSH

Mayor Budesheim announced that James McIntosh was born and raised in Bloomingdale and graduated from Butler High School. He was in the United States Marine Corps reserve and attended William Paterson College. He was hired as a Patrolman in the Riverdale Police Department in 1995 and in 2003 was promoted to Sergeant. He is currently in charge of the Patrol Division and is the Internal Affairs Officer and Public Information Officer.

The Deputy Municipal Clerk swore in James McIntosh as Lieutenant.

Lieutenant McIntosh thanked everyone for their support and stated he could not have done this without his family which is his department.

RESOLUTIONS:

Councilman Guis commented on resolutions No. 3 and No. 4. He stated that he is not in favor at this time of appointing two officers as he believes it can be done with 15 men through scheduling. Chief Smith stated that he needs the number to be at 16 and it is time to do it. We have two quality men and we don't want to lose one. Councilman Guis respectfully disagreed and stated that he wished this had been discussed at a workshop meeting. Mayor Budesheim stated that the need for the 16 had been discussed and it was put in the budget this year.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Revis, to approve resolutions No. 1 through No. 4 as follows:

- 1) Payment of Claims.
- 2) **Resolution No. 41-2014;** Emergency Temporary Appropriations
- 3) Appointment of Timothy Schwartz as Probationary Patrolman, conditioned upon successfully graduating the Police Academy, effective with the hiring start date of June 16, 2014.

**ROLL CALL: Ayes: Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(5 ayes – 0 nays – motion carried)**

RESOLUTIONS (continued):

- 4) Appointment of Andrew Duffy as Probationary Patrolman, conditioned upon successfully graduating the Police Academy, effective with the hiring start date of July 16, 2014.

ROLL CALL: **Ayes: Carelli, Mastrangelo, Revis, Wetzel**
 Nays: Guis
 (4 ayes – 1 nay – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 51- A AND B**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

Councilman Carelli asked if we need to do something about the construction fees. Borough Attorney Oostdyk stated the reason it's been on hold is that Wanaque has been debating what to do with their fees. Mayor Budesheim stated that they would have to raise their fees to get closer to ours. We're not looking to lower our fees. He will follow up with Wanaque.

MAYOR REPORT:

Mayor Budesheim reported on DPW staffing. Mark Lisowski was hired last week and we need to hire two more. Councilman Guis stated that there are two out on workman's comp and if we hire two more we may be up one more than we were. Council discussed several options.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Mastrangelo, to approve the hiring of Mark Lisowski as DPW Laborer at the rate of \$15.00 per hour effective April 28, 2014.

ROLL CALL: **Ayes: Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: None
 (5 ayes – 0 nays – motion carried)

Mayor Budesheim reported that we had the first closing on the flood buyout houses on Harrison Road. He also reported that he spoke to our COAH planner and the new numbers are out. It looks like our obligation is 94 units. He can't find anything in this law that gives us credit for rentals. The 5 to 1 ratio as part of the builders' remedy is now 10 to 1. These regulations, if they pass through all the hearings, won't go into effect until November. Councilman Carelli asked if the planner could give a presentation to the Council.

Mayor Budesheim reported on the possibility of us providing Library services for Butler. Their director resigned and they would like us to extend an invitation to them so we can begin talks about providing library services.

MAYOR REPORT (continued):

Mayor Budesheim reported on the Board of Health. It seems like everything now has to go to Pequannock and it's taking them two or three months to get us the money. Their cost is considerably higher than when we started with them a few years ago. He suggested looking into a part time health officer and eliminating this shared service.

Mayor Budesheim reported that he did research on fees for field usage. Chapter 43 of our own ordinances is a Park Maintenance Board and one of the duties and powers is to recommend to the Mayor and Council the amount of fees to be charged for uses of municipally owned or operated recreational facilities. The other responsibilities are to collect the foresaid fees and expend the same for maintenance and improvements. Borough Attorney Oostdyk stated that giving the committee control over funding is somewhat concerning and perhaps not permissible. He will review the ordinance.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli stated that he would reach out to several of the Council people to go over the budget before we're scheduled to adopt on May 19th.

PUBLIC SAFETY: No report.

PUBLIC WORKS: Councilman Guis reported that they are having trouble with the telemetry on the water tanks again and the system we use is basically obsolete. He obtained a proposal for approximately \$20,000 to go to a radio system. Our Sewer/Water Engineer has been recommending this for a while. Councilman Guis also recommended an improved alarm system be included.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Carelli, to authorize Water/Sewer Engineer Bill Ryden to prepare bid specifications for a radio telemetry system for the water tanks at Rock Creek and The Grande including communication for the alarm system.

ALL IN FAVOR.

Councilman Guis reported on the increased maintenance at the Riverdale Road pump station. Our two pumps are 20 years old and on their last legs and we have absolutely no metering there. The ballpark estimate for repair is \$30,000.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Carelli, to authorize Water/Sewer Engineer Bill Ryden to prepare bid specifications to replace two effluent pumps at the Riverdale Road pump station.

ALL IN FAVOR.

COMMUNITY RELATIONS: Councilwoman Wetzel reported on the new playground equipment. Delivery is expected in five to six weeks and an installation date will be selected once the DPW is up to staff.

PERSONNEL: Councilman Revis reported that the ad for the part-time Municipal Clerk on the League of Municipalities website expired on April 27th. We received four resumes but two had no experience at all. One is an RMC and the other had some municipal

COMMITTEE REPORTS (continued):

experience but not as a clerk. The Personnel Committee will meet and at least interview the RMC and make a recommendation to the Council at the next meeting.

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Guis set forth the motion, seconded by Councilman Revis, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:13 p.m.

Respectfully Submitted:

Linda C. Forbes, R.M.C.
Deputy Municipal Clerk

May 19, 2014

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Guis
Absent: Wetzel (vacation)**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO 1:

Keith Hamilton, Van Duyne Avenue, spoke regarding the number of cross walks on Newark Pompton Turnpike. He asked if additional crosswalks have ever been considered. Councilman Guis replied that it has not been brought up before and he doesn't know if we're restricted by the DOT but he will bring it up to the Borough Engineer and get Police Department input. Mr. Hamilton also asked if plans include a sidewalk where they are expanding the doctor's facility on Van Duyne Avenue. Mayor Budesheim suggested that he check with the Planning Board Administrator.

June Carelli, Riverdale Facility Director, invited the Mayor and Council to participate in the Memorial Day Parade on Monday, May 26th at 10:00 a.m.

Dave Desai, 22 Cotliss Road, asked the amount of town matching funds required for the bid for the Glenburn House and Store Rehabilitation. Mayor Budesheim replied that matching funds are 20% but did not have the exact number. Mr. Desai asked what happens if there are cost overruns. Mayor Budesheim replied that it would be voted on by the Council.

Jeff Romaine, Greenwich Street, asked if the Glenburn property was running in the red as it was stated that it would never cost the taxpayers any money. Councilman Guis stated that we're in the red. Mayor Budesheim stated that he is not sure it was ever claimed that it would never cost the taxpayers money. It depends how you look at it and what costs you want to assign to it. Every facility in this town runs in the red. Councilman Guis explained that there were volunteer groups that were going to get very involved and once it was purchased those groups disappeared. Mayor Budesheim stated that any money that goes toward the Glenburn comes out of an Open Space Trust Fund which was voted and established by the voters.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR.

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 04-2014

**AN ORDINANCE AMENDING CHAPTER 168, "ZONING" OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

The Municipal Clerk read the notice for the second reading and final adoption.

May 19, 2014

ORDINANCES (continued):

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli to close the public session.

ALL IN FAVOR

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, **RESOLVED** that Ordinance No. 04-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: **None**
 (5 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 55-A

2) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 05-2014

**CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL
 BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
 (N.J.S.A. 40A:4-45.14)**

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Revis to close the public session.

ALL IN FAVOR

Councilman Mastrangelo set forth the motion, seconded by Councilman Carelli, **RESOLVED** that Ordinance No. 05-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: **None**
 (5 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 55-B

RESOLUTIONS:

Councilman Carelli asked Councilman Revis if he was recommending approval of resolutions 4, 5 and 6. Councilman Revis replied that he was.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the following resolutions:

1) Payment of Claims.

May 19, 2014

RESOLUTIONS (continued):

- 2) Award of bid for Glenburn House and Store Rehabilitation to Kunzman Construction, 238 Oak Summit Rd., Pittstown, NJ in the amount of \$271,582.00. (copy of recommendation letter from HMR Architects distributed with agenda)
- 3) **Resolution No. 42-2014;** Authorization of Examination of the 2014 Municipal Budget to be assumed by the Borough of Riverdale normally granted to the Director of the Division of Local Government Services.
- 4) Appointment of A. Tejan Jalloh, RMC as Municipal Clerk at the annual salary of \$12,000 effective June 1, 2014.
- 5) Appointment of Jimmy Homsy as Bookkeeper/Assistant Municipal Clerk at the annual salary of \$40,000 based on 35 hours per week.
- 6) Approval of salary increase to \$15.00 per hour for Office Assistant Connie Andersen.
- 7) Approval of the following payments:
 - a. Darmofalski Engineering - Highland, Hillside, Wilson, Carper \$3,600.00
 - b. Darmofalski Engineering – General Consultation \$1,200.00
 - c. RFM Printing – June Newsletter - A&E o/e \$1,061.14
- 8) Approval of payment to Power Supply Electrical Contractors for deposit for lighting inside the Glenburn in the amount of \$18,124.50.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: **Guis (Resolution No. 2 only)**
 (5 ayes – 0 nays – motion carried)

Councilman Revis clarified that the part-time Municipal Clerk will attend one meeting a month that may not necessarily be the first meeting of the month. The person in resolution No. 5 would attend the other meeting of the month.

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 56-C AND D

Mayor Budesheim stated that we have two appointees to the DPW who are recommended by the DPW Superintendent. Councilman Guis stated that this will bring us up to eight and I do recommend this at this time. We have another man who will probably be out for six or eight months if not permanently.

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Revis, to appoint Nicholas Laprezioso and Nicholas Lemba as DPW Laborers at a salary of \$15.00 per hour with a start date of May 21, 2014.

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: **None**
 (5 ayes – 0 nays – motion carried)

COMMITTEE REPORTS:

PUBLIC WORKS: Councilman Guis asked if we had followed up with the Water/Sewer Engineer regarding the bid specification that were authorized at the last meeting. The Deputy Clerk will verify what was approved and Mayor Budesheim will follow up with Mr. Ryden.

FINANCE: Councilman Carelli stated he would report during the public hearing for the budget.

May 19, 2014

COMMITTEE REPORTS (continued):

PUBLIC SAFETY: Councilman Mastrangelo reported that two Junior Firefighters applied for membership.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the membership applications of Howie Vanderhoff Jr. and Kory James Smith for membership as Jr. Firefighters in the Riverdale Fire Department.

ALL IN FAVOR.

BUILDINGS AND GROUNDS: Councilman Astarita reported on the status of work at the firehouse. He also asked if a fence would be put around the Morris Avenue sewer pumping station. Councilman Guis will discuss the matter with the DPW Superintendent.

PERSONNEL: Councilman Revis thanked the Council for supporting the appointments tonight and stated they will be very pleased with the results.

PUBLIC HEARING AND ADOPTION OF 2014 MUNICIPAL BUDGET.

Councilman Carelli stated the meeting was open to the public for a hearing on the 2014 Municipal Budget.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Revis to close the public session.

ALL IN FAVOR.

2014 MUNICIPAL BUDGET AMENDMENT:

Councilman Carelli announced that the Municipal Budget as introduced on April 21st would be a 3% tax increase and he had challenged the Council to do better. The resolution to amend the budget would make reductions of about \$65,000 which would reduce the increase from 3% to 1.7% or an average \$35.00 average tax increase for the residents. He explained the amendments.

Mayor Budesheim stated his objection to this is the reduction in the debt service payment. We are getting so close to paying off our debt and any delay in that is only going to hurt.

Councilman Astarita stated that this budget is about compromise. I'm satisfied with what Paul said regarding dropping the tax rate for this year. Looking at this we can move forward and know we put together a good budget and that's the way the process should work.

Councilman Mastrangelo stated that he did not agree with items two and three. I think paying down the debt should be our number one priority and taking \$20,000 from the police department is a mistake.

Councilman Guis stated that we're spending a lot of time over something that equates to extending our debt by one month.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilman Guis, to approve the following resolution subject to the final validation of the Chief Finance Officer:

May 19, 2014

Resolution No. 43-2014; AMENDMENT TO 2014 APPROVED BUDGET

2014 MUNICIPAL BUDGET AMENDMENT (continued):

ROLL CALL: **Ayes:** Astarita, Carelli, Revis, Guis
 Nays: Mastrangelo
 (4 ayes – 1 nay – motion carried)

Public Hearing on the Budget Amendment to be held on June 2, 2014.

COPY OF RESOLUTION IN FULL ON PAGE NO. 57-E

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Astarita, to approve the following resolution:

Resolution No. 44-2014; Emergency Temporary Appropriations

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Guis
 Nays: None
 (5 ayes – 0 nays – motion carried)

COPY OF RESOLUTION IN FULL ON PAGE NO. 58-F

UNFINISHED BUSINESS:

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

PUBLIC PARTICIPATION NO 2:

Dave Desai, 22 Cotliss Road, stated that he was impressed to see everyone cooperate and come to a compromise on the budget.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Revis to adjourn the meeting.

ALL IN FAVOR.

May 19, 2014

Adjourned: 8:20 p.m.

Respectfully Submitted:

Linda C. Forbes, R.M.C.
Deputy Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzl, Guis
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

SWEARING IN OF ABUBAKAR TEJAN JALLOH AS MUNICIPAL CLERK

Mayor Budesheim announced that we are very fortunate have Mr. A. J. Jalloh as our new Borough Clerk. He is the full-time Municipal Clerk in the City of Plainfield and he'll be working here part-time. He has his certification and also has a Masters Degree in Public Administration.

The Municipal Attorney swore in Mr. Jalloh as Municipal Clerk.

SWEARING IN OF SERGEANT PATRICK HARDEN

Mayor Budesheim announced that we have the honor of appointing Pat Harden to the rank of Sergeant. He is a 1996 graduate of Butler High School and attended Passaic County Community College. He was also a Class I and Class II Special Officer in Butler. He has been here for 12 years and was the Canine Officer, Detective, Field Training Officer and he's been the PBA President working as a Shift Commander for the last 6 months.

The Municipal Clerk swore in Patrick Harden as Sergeant.

Sergeant Harden thanked everyone for attending and for their support.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 42-2014(A);** Authorization of Examination of the 2014 Municipal Budget to be assumed by the Borough of Riverdale normally granted to the Director of the Division of Local Government Services.
- 3) **Resolution No. 45-2014;** Authorizing a blanket purchase order for up to \$50,000 to be issued for emergency repairs to the borough's well.

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzl, Guis
Nays: None
(6 ayes – 0 nays – motion carried)**

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 61- A, B AND C

PUBLIC HEARING ON THE AMENDMENT TO THE 2014 MUNICIPAL BUDGET:

Mayor Budesheim announced that the meeting is open for comments on the amendments to the budget.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Guis, to close the public hearing.

ALL IN FAVOR.

ADOPTION OF THE 2014 MUNICIPAL BUDGET:

Councilman Carelli set forth the motion, seconded by Councilman Guis, for the Adoption of the 2014 Municipal Budget.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: Wetzel
 (5 ayes – 1 nay – motion carried)

COPY OF 2014 MUNICIPAL BUDGET IN FULL ON PAGE NO. 61-D

CORRESPONDENCE:

- 1) Road Opening Permit request from Christopher and Dana Ekkers to expand driveway and apron at 10 Halsey Avenue. (copy of request sent to governing body with agenda)

Mayor Budesheim stated that the Borough Engineer recommended that this be done now because the road is scheduled to be paved.

Councilman Guis set forth the motion, seconded by Councilman Revis, to approve the Road Opening Permit request from Christopher and Dana Ekkers to expand driveway and apron at 10 Halsey Avenue, conditioned on the approval of the Borough Engineer.

ALL IN FAVOR.

- 2) From the Bicycle Touring Club of North Jersey advising of their yearly event “The Ramapo Rally” to take place on Sunday, August 17, 2014. Some or all of the 1000+ participants will ride through Riverdale between the hours of 7 AM and 5:30 PM.

Mayor Budesheim stated that this is annual event.

NEW BUSINESS:

- 1) Proposal from Integra Reality Resources for Appraisal Services – Multiple Assessment Appeals – Various Commercial Properties. (copy of proposal sent to governing body with agenda)

Mayor Budesheim stated that this is the service our Tax Assessor feels comfortable with and our Tax Attorney also believes these are qualified people. Some of the appeals go back eight years.

NEW BUSINESS (continued):

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolution:

Resolution No. 46-2014; Authorizing a Professional Services Agreement between the Borough of Riverdale and Integra Realty Resources

ROLL CALL: **Ayes:** **Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: **None**
 (6 ayes – 0 nays – motion carried)

COPY OF RESOLUTION IN FULL ON PAGE NO. 62-E**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

WORKSHOP DISCUSSION:

- 1) Water Charges
- 2) Parking

Mayor Budesheim stated that the council was sent ordinance amendments on the above. Regarding the water charges, the entire Wal-Mart site is on one water meter and we just learned that they were billed for a ¾" meter which is residential and are being charged \$20 instead of \$550 per quarter. We've been losing about \$2,100 a year for the past 7 or 8 years and we are allowed to go back 6 years. This amendment to the ordinance provides for a 12" meter. Butler also picked up other clerical errors. A tenant at Riverdale Square who has been there a year hasn't been billed for any sewer use. The previous clerk dropped the zeroes off the reading so they've only been charged for 10% of their water usage. We are going to have to back bill them for \$32,000. The rest of Riverdale Square is on a separate 2" meter and they've been billed for 10% of their water use so those sewer and water bills will have to be adjusted. This happened to a lot of residents when the meter rolled over to zero.

Borough Attorney Oostdyk stated that we need to talk about a policy decision. We need to be consistent with everybody. Six years is usually the standard statute of limitations on a contractual issue. Councilman Guis suggested we get a cost from Butler for an audit.

Regarding the parking ordinance, Mayor Budesheim stated that Rock Creek is Title 39 and under their homeowners association agreement there is no parking on any street from 11 pm to 6 am. They want that reflected in our ordinance. The only other change is that the reference to "Richards Corner" was changed to "Newark Pompton Turnpike". Both of these will be for introduction at the next meeting.

MAYOR REPORT:

Mayor Budesheim reported that he received a list of appointments for the Summer Recreation staff.

Thereupon, Councilwoman Wetzel set forth the motion, seconded by Councilman Revis, to approve the appointments of the Summer Recreation staff.

ALL IN FAVOR.

COPY OF APPOINTMENTS IN FULL ON PAGE NO. 63-F**BOROUGH CLERK REPORT:**

Municipal Clerk Jalloh reported that correspondence was received from the League of Municipalities regarding the annual League Conference. Those Councilpersons who want to attend the conference this year should notify the clerk's office. Mayor Budesheim asked for the request to be sent by email.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: Fire Chief Sturm reported that he would like to have an ordinance for a hazardous material fee schedule. We would be able to charge for any large scale incidents so we can recoup the costs. This would not be for the everyday residence – just for the large scale incidents that could occur on Route 287 and Route 23 or a major industrial fire. Councilman Mastrangelo stated that we would take a close look at this.

Police Chief Smith reported that it is time to dispose of the vehicle that was used for undercover work.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilwoman Wetzel, to go to bid for the sale of the 2002 4 door Mazda Protégé the Police Department had been using for undercover work.

ALL IN FAVOR.

PUBLIC WORKS: Councilman Guis reported that the pumps were installed for the well.

COMMUNITY RELATIONS: Councilwoman Wetzel reported that she is working on playground installation and will have a full report on Summer Recreation at the next meeting. She also reported on the schedule for the summer concerts. The street fair will be held on Labor Day Monday.

BUILDINGS AND GROUNDS: Councilman Astarita reported that he is waiting for prices for the firehouse. He will get pricing for seeding of the soccer field and wants to have someone evaluate the ball fields to get them into usable condition. There was a discussion regarding requests and fees for the use of the ball fields. Mayor Budesheim stated that we have a price on our ordinance of \$25.00 per game and that he would handle the scheduling.

COMMITTEE REPORTS (continued):

PERSONNEL: Councilman Revis welcomed Mr. Jalloh as Municipal Clerk. He also reported the Jimmy Homsy has started as Bookkeeper and the CFO has said he has made significant strides in getting the office in order.

PUBLIC PARTICIPATION NO. 2:

Glenn Venza, Macopin Avenue, asked if we could legally go after the water clerk who made the clerical errors. Borough Attorney Oostdyk stated that bonding covers theft but does not cover negligence. Generally speaking with an employee you can't do that but we will examine all the options after we get a full audit.

Dave Desai, 22 Cotluss Road, asked if it would have been prudent to do an audit during the time these errors were being made. Mayor Budesheim stated that the auditor does an audit every year. Mr. Desai asked if they would be liable as a professional auditing company. Borough Attorney Oostdyk stated that once we understand the scope of the problem we can show it to them.

Warren Sheps stated he was representing the Riverdale Senior Citizen Club. He thanked the borough for past support and providing some funding for their activities. As the new transportation coordinator for the last several months I've been trying to find out how much money is available for the club to use. He asked if the funding could be separated in the budget so the senior club funding is separate from Dial-A-Ride and they know what they have to spend. Mayor Budesheim said he would email him the figure tomorrow.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:22 p.m.

Respectfully Submitted:

Abubakar T. Jalloh, R.M.C.
Municipal Clerk

June 16, 2014

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - April 21, 2014
Workshop Meeting - May 5, 2014

Councilwoman Wetzel set forth the motion, seconded by Councilman Carelli, to approve the above listed minutes as read.

**ROLL CALL: Ayes: Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
Abstain: Astarita
(5 ayes – 0 nays – 1 abstention - motion carried)**

PUBLIC PARTICIPATION NO 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR.

SWEARING IN OF PATROLMAN ANDREW DUFFY:

Mayor Budesheim stated that Andrew Duffy prepared a bio. Even before graduating William Paterson University I knew that this was where I belong. I worked as a Class I Special for the Town of Cresskill and also was hired as a Class II Special for the City of Hackensack. With that training and experience of the Bergen County Police Academy I gave myself the tools needed to become a full time patrolman. I am very pleased and honored to become part of the Riverdale Police Department and cannot be any more thankful for the opportunity that has been granted to me.

The Assistant Municipal Clerk swore in Patrolman Andrew Duffy.

Mayor Budesheim announced that the Chief has made the recommendation that Daniel Salvati be appointed as a Patrolman. He is a Riverdale resident who has been working as a Class II and has rave reviews from the Academy.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Carelli, to appoint Daniel Salvati as Patrolman in the Riverdale Police Department.

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel
Nays: Guis
(5 ayes – 1 nay – motion carried)**

June 16, 2014

CORRESPONDENCE:

- 1) Road Opening Permit request from Chris and Caroline Polhemus to add a driveway and apron at 16 Halsey Avenue. (copy of request sent to governing body with agenda)

Mayor Budesheim stated that Halsey Avenue is going to be repaved and curbed so the engineer thought this should be done now.

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to approve the Road Opening Permit request from Chris and Caroline Polhemus to add a driveway and apron at 16 Halsey Avenue, conditioned on the approval of the Borough Engineer.

ALL IN FAVOR.**UNFINISHED BUSINESS:**

- 1) Purchase of DOT Property located at the Magnus Tract from the DOT for an amount of \$15,000 to \$16,000 – discussed at the October 7th workshop meeting.
- 2) Adoption of Wanaque Borough's fee schedule by ordinance per the Department of Community Affairs notice that this is required for all Shared Services Agreements per Uniform Construction Code Statute #5:23-4.17e. (email sent to governing body and borough attorney regarding this on January 23, 2014 explaining the telephone call the clerk received from the DCA)

No discussion took place.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: No report.

PUBLIC WORKS: Councilman Guis reported that the pump house repairs for the well are more extensive than we originally anticipated. We're replacing the pump and motor as well as the shaft. He asked that sewer allocation, telemetry and sewage pump upgrades at Riverdale Road be added to unfinished business.

COMMUNITY RELATIONS: Councilwoman Wetzel reported that we're moving forward with the playground installation at Freedom Park. RER has donated the mulch which will save us over \$2,000 out of Capital.

BUILDINGS AND GROUNDS: Councilman Astarita reported that the roof on the municipal building needs to get done before the next winter so I'd like to go out to bid using the same specs as last time. I'm still waiting for prices for the punch list the Fire Chief and I went through. We had Independent Edison Door Company take a look at what is needed to get the doors up to safety standards and the cost is \$5,627.00. I will obtain another quote.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to go to bid for re-roofing of the borough hall.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: None
 (6 ayes – 0 nays – motion carried)

June 16, 2014

COMMITTEE REPORTS (continued):

PERSONNEL: Councilman Revis welcomed Mr. Homsy to the dais. Our personnel plans are moving along. Mr. Jalloh has taken the initial steps to make sure we have clearly defined job functions and responsibilities in the office staff.

PUBLIC PARTICIPATION NO 2:

Police Chief Smith asked if the start date for Officer Duffy could be pushed up from July 15th to July 1st. Mayor Budesheim stated the motion will be amended that he's hired effective July 1st.

The following residents had questions and comments on the water and sewer billing errors:

Barbara Lukash, Mathews Avenue
Dave Desai, 22 Cotluss Road
Rob Napholz, 11 Overlook
Dan Sciarra
Keith Hamilton, 14 Van Duyne
Carol Yomtov, 62 Rock Creek
Chris Scilingo, Cedar Street
Michael Reilly, Greenwich Street
Vincent Pellegrini, Cedar Street
Bill Harris, 9 Rock Creek Terrace

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel, that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Carelli set forth the motion, seconded by Councilman Guis to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:52 p.m.

Respectfully Submitted:

Jimmy Homsy
Assistant Municipal Clerk

July 21, 2014

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None**

Also Present: Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting	-	May 19, 2014
Workshop Meeting	-	June 2, 2014
Regular Meeting	-	June 16, 2014

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above listed minutes as read.

ALL IN FAVOR.

PUBLIC PARTICIPATION NO 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR

PUBLIC PARTICIPATION NO 1:

Nancy Salazar, Newbury Place, asked when they would get sewers on her street. Mayor Budesheim responded that he is working to find additional allocation to purchase. Councilman Guis said that the design has already been complete by the engineer.

Pat Cleary, Morris Avenue, asked how long a petition for sewers is valid. Mayor Budesheim stated that the petitions are for guidance and we would have a public hearing when we're ready to proceed because it is an added assessment.

Jim McMichael proposed that his family donate a bench to the town in memory of his father. He was a life-long town resident, a councilman, and special police officer. Mayor Budesheim said he would consider it an honor and the community appreciates all of his dedication and service.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR.

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

July 21, 2014

ORDINANCES (continued):

ORDINANCE 07-2014

**ORDINANCE AMENDING CHAPTER 164 OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF RIVERDALE AND REVISING THE
FEES FOR WATER AND SEWER SERVICE**

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli to close the public session.

ALL IN FAVOR

Councilwoman Wetzel set forth the motion, seconded by Councilman Astarita, **RESOLVED** that Ordinance No. 07-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 71-A

2) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 08-2014

**ORDINANCE AMENDING CHAPTER 160 OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING
CERTAIN PARKING REGULATIONS**

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

Fire Chief Dan Sturm recommended we amend the ordinance to have one side open on Post Lane.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilwoman Wetzel to close the public session.

ALL IN FAVOR

Councilwoman Wetzel set forth the motion, seconded by Councilman Revis, **RESOLVED** that Ordinance No. 08-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 71-B

July 21, 2014

RESOLUTIONS:

Councilman Carelli asked for clarification of the scheduled payment for HVAC to Kunzman Construction. Mayor Budesheim stated it is for the main house and not the store. Councilman Carelli stated that he didn't think we have the matching share of \$350,000 specified in resolution No. 48-2014. Mayor Budesheim stated that the grant awarded is for \$80,000 so all we need is \$16,000. Councilman Carelli said that the resolution states that we intend to increase the amount by \$325,000. We don't have \$350,000 for a match so we should hold off on this resolution until we get more clarity. It was decided to table resolution

Thereupon, Councilman Guis set forth the motion, seconded by Councilman Revis, to approve the following resolutions:

- 1) Payment of Claims. (including the following):
 - a. RFM Printing - August Newsletter - A&E o/e \$ 935.85
 - b. Darmofalski Engineering - \$ 5,040.00
 - c. Darmofalski Engineering - \$ 360.00
 - d. Kunzman Construction – Payment #1 Glenburn Rehab \$11,221.00
- 2) **TABLED**
- 3) **Resolution No. 49-2014;** Authorizing the Appointment of Abubakar T. Jalloh as Municipal Registrar.
- 4) **Resolution No. 50-2014;** Authorizing the Appointment of Jimmy Homsy as Alternate Deputy Registrar.
- 5) **Resolution No. 51-2014;** Approval of Tax Settlement for Block 40, Lot 5.01 – Cresskill Hills, LLC, c/o BJ's Wholesale Club #94.
- 6) **Resolution No. 52-2014;** Authorizing the Mayor to execute DEP River Grant Agreement with Borough of Pompton Lakes and Township of Pequannock for river desnagging/desilting.
- 7) Approval of release of the following escrow funds to close accounts:
 - a. Account 010014 – \$ 440.00 – Circle 3 Farms, Inc.
 - b. Account 010063 – \$ 200.00 – Select A Ticket
 - c. Account 010059 - \$ 110.00 – Ricardo Mahler
 - d. Account 050112 - \$ 55.99 – Matthew Rotella
 - e. Account 010046 - \$1,590.00 – Robert Schluter
- 8) Authorization of bidding for the Improvements to Highland Avenue, Hillside Avenue, Wilson Avenue and Carper Lane with a publication date of July 20, 2014 and bids to be received and opened on August 12, 2014.
- 9) Approval for Police Department to participate in the Morris County Prosecutor's plan to equip all Police Departments with Narcan.
- 10) **Resolution No. 53-2014;** Acceptance of FEMA FY 2013 Assistance to Firefighters Grant in the amount of \$179,622.00 with borough matching funds in the amount of \$9,453.00.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 72-C, D, E, F, G AND H

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to authorize going to bid for a new roof for the Borough Hall.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

July 21, 2014

UNFINISHED BUSINESS:

- 1) Sewer allocation.
- 2) Riverdale Road Sewer Pump House.
- 3) Mathews Avenue water tower telemetry system.
- 4) **Introduction of Ordinance No. 06-2014;** Ordinance Establishing Chapter 93 Entitled “Emergency Management” (Ordinance TABLED at last meeting).

No discussion took place.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: Councilman Mastrangelo reported that Officer Reilly’s probationary period has ended.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, that Officer Reilly is now a permanent patrolman for the Police Department.

ALL IN FAVOR.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the membership application from Jesse Burgos for membership in the Riverdale Fire Department.

ALL IN FAVOR.

Fire Chief Dan Sturm reported on two grants that were recently received. The first was almost \$200,000 through FEMA for our SCBA’s and we’re in the process of going out to bid to get that project started. To keep the standard with the new equipment we will need an additional \$16,000. Through the State of New Jersey OEM we received a grant for \$75,000 for generators. Our plan is to put one at the firehouse, community center and have one portable.

Councilman Mastrangelo reported that he and the Fire Chief had discussed installing cameras. Prices range from \$9,000 to \$14,000 but I think we should hold off until next year.

PUBLIC WORKS: No report.

COMMUNITY RELATIONS: Councilwoman Wetzel reported on the concert series and the installation of the playground equipment. After discussion with the DPW Superintendent and Mayor we decided the best option is to have installation done by the company rather than volunteers. We’re hoping to get a date in August.

BUILDINGS AND GROUNDS: Councilman Astarita reported that he obtained a second price to bring the firehouse doors up to compliance. The price from New Jersey Door Works is \$2,000 to do tune-ups on all the doors and furnish and install three sets of photo eyes for doors that do not have the safety feature.

July 21, 2014

COMMITTEE REPORTS (continued):

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to award the \$2,000 contract to New Jersey Door Works to bring the firehouse doors up to compliance.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: None
 (6 ayes – 0 nays – motion carried)

Councilman Astarita reported on the CDBG meeting. There are new maps coming out to confirm eligibility of towns to receive grants.

PERSONNEL: Councilman Revis reported that Mr. Jalloh met with the Deputy Municipal Clerk and Bookkeeper/Assistant Municipal Clerk and handed out a listing of job functions and responsibilities.

MAYOR REPORT:

Mayor Budesheim reported on the policy for retroactive water and sewer billing and distributed handouts for discussion at the next meeting. Councilman Guis stated that he feels it's imperative now that we've identified a problem that we do an audit and know that every water bill we send out is matched to the correct meter size.

PUBLIC PARTICIPATION NO 2:

Matt Oswald, 9 Cotluss Road, asked if any plans were being discussed for the Verizon property. Mayor Budesheim replied that we are collecting about \$35,000 a year in rent right now. I made it clear to COAH that we would be buying this property and doing whatever we want with it until the time comes when we get our numbers firmly established by COAH. That was the condition under which it was purchased.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Guis to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:27 p.m.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to **RECONVENE** the meeting at 8:30 p.m.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: None
 (6 ayes – 0 nays – motion carried)

RESOLUTIONS:

Mayor Budesheim announced that the Green Acres resolution that had been tabled has been located. It needs to be adopted tonight in order for us to be assured of getting the

July 21, 2014

RESOLUTIONS (continued):

money. He explained that the grant has nothing to do with Glenburn and that it is money for the flood buyouts. The County has given us a grant for 75% and Green Acres is willing to fund our other 25% and that is what this resolution is authorizing. We adopted an ordinance to fund the entire program. There were concerns regarding the borough matching funds and discussion ensued.

Thereupon, Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolution with the condition that Mayor Budesheim place a phone call to Green Acres tomorrow for confirmation that the wording is as the Mayor understands it.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Nays: None
(6 ayes – 0 nays – motion carried)

- 2) **Resolution No. 48-2014;** Enabling Resolution for Green Acres Project Agreement – Project #1433-04-014 Van Ness House and Open Space Acq.

COPY OF RESOLUTION IN FULL ON PAGE NO. 75-I**ADJOURNMENT:**

Councilman Astarita set forth the motion, seconded by Councilman Carelli to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:50 p.m.

Respectfully Submitted:

Abubakar T. Jalloh
Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m.

Mayor William Budesheim presiding.

ROLL CALL: Present: Carelli, Revis, Wetzel, Guis
Absent: Astarita, Mastrangelo

Also Present: Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilwoman Wetzel set forth the motion, seconded by Councilman Carelli, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Councilman Carelli asked for clarification of resolution No. 2. Mayor Budesheim responded that it is to continue the work on the country store at Glenburn.

Thereupon, Councilman Carelli set forth the motion, seconded by Councilwoman Wetzel, to approve the following resolutions:

- 1) Payment of Claims. (including the following):
 - a. Riverdale Library – Second Quarter Payment - \$15,000.00
- 2) **Resolution No. 54-2014;** Authorizing Mayor Budesheim to execute 2014 Morris County Preservation Trust Fund Grant Agreement for the Glenburn Store Interior in the amount of \$80,000 with borough matching funds of \$20,000 provided from the Open Space Trust Fund.
- 3) **Resolution No. 55-2014;** Community Development Block Grant and HOME Program Agreement Fiscal Years 2015, 2016 and 2017.
- 4) Approval of the following payment added to bills list:
 - a) Partner Supply Corp. for motor oil - \$350.00
- 5) **Resolution No. 56-2014;** Appointing Jimmy Homsy as Purchasing Agent.

ROLL CALL: Ayes: Carelli, Revis, Wetzel, Guis
Nays: None
(4 ayes – 0 nays – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 76 - A, B, C AND D

CORRESPONDENCE:

- 1) Request for extension of hours of operation by Target Store T2247 on 94 State Route 23, Riverdale for an opening at 12:00 a.m. for the day of November 28, 2014, day after Thanksgiving.

Mayor Budesheim stated that he doesn't see any problem with this subject to them paying the fees.

CORRESPONDENCE (continued):

Thereupon, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to approve the request from Target for extension of hours of operation for an opening at 12:00 a.m. on November 28, 2014, subject to payment of the fee and with the support of the Police Chief.

ROLL CALL: **Ayes: Carelli, Revis, Wetzel, Guis**
 Nays: None
 (4 ayes – 0 nays – motion carried)

UNFINISHED BUSINESS:

1) Sewer allocation.

Mayor Budesheim and Councilman Guis reported on the issue of the Inflow and Infiltration problem with the sewers. Trying to get additional allocation from some of the neighboring towns hasn't worked well and we are waiting for responses. We need to find this I&I and we have had four engineering firms in the past do the study without finding a solution. We'd like to get proposals from a forensic engineer and probably a forensic accountant. Councilman Guis explained the issue and goals and areas that need to be examined and stated that he would like a third party independent opinion from an expert. Council was in agreement to begin soliciting proposals.

- 2) Riverdale Road Sewer Pump House.
- 3) Mathews Avenue water tower telemetry system.
- 4) Introduction of Ordinance No. 06-2014; Ordinance Establishing Chapter 93 Entitled "Emergency Management" (Ordinance TABLED at June 18th meeting).

No discussion took place.

MAYOR REPORT:

Mayor Budesheim reported on salary adjustments for the DPW. When we hired the last few DPW workers we raised the minimum starting salary from \$13.55 to \$15.00 an hour. I said then that I would like to adjust the rest of the salaries accordingly. Council discussed the matter.

Mayor Budesheim reported that the Mazda sold on Municibids for \$1,350.00. He also reported that he will be meeting with someone this week regarding the phone system.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT:

Borough Attorney Oostdyk stated he has an item to be discussed in closed session.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC WORKS: No report.

COMMUNITY RELATIONS: Councilwoman Wetzel reported a summary of the Summer Recreation Program. 72 Children were registered and 9 were part-time. We had two successful summer concerts and two rainouts that are rescheduled for August 13th

COMMITTEE REPORTS (continued):

and 20th. Playground installation will begin the week of August 11th and should be complete by the 13th or 14th. The street fair is scheduled for Monday, September 1st from 9 to 5.

PERSONNEL: Councilman Revis thanked Mr. Jalloh for sending job descriptions and responsibilities. He also reported that it seems there's an inconsistency in disability – workman's comp type payments for different departments. We as a council should look at a consistent policy for how we handle these payments. I will investigate and come back with a recommendation.

PUBLIC PARTICIPATION NO. 2:

Dave Desai, 22 Cotluss Road, had several questions regarding the I&I issue. Mayor Budesheim and Councilman Guis responded.

An unidentified audience member asked if fencing would be put around the pump station on Morris Avenue. Mayor Budesheim responded that it would.

There being no further comments, Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to close the public session.

ALL IN FAVOR.

CLOSED SESSION – LITIGATION

Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, RESOLVED that the Council go into closed session to discuss a litigation matter.

ALL IN FAVOR.

Closed session being completed, the meeting returns to public session.

ADJOURNMENT:

Councilwoman Wetzel set forth the motion, seconded by Councilman Carelli, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:18 p.m.

Respectfully Submitted:

Abubakar T. Jalloh, R.M.C.
Municipal Clerk

CLOSED SESSION – August 4, 2014

Present: Carelli, Revis, Wetzel, Guis

Absent: Astarita, Mastrangelo

Also Present: Mayor Budenheim, Borough Clerk Jalloh, Borough Attorney Oostdyk

CLOSED SESSION REGARDING MATTER OF POTENTIAL LITIGATION

Closed session was conducted for the purpose of discussing potential litigation. Borough Attorney Robert Oostdyk gave an update on the independent investigation into allegations brought forth by police Sergeant Greg Bogert against the Borough of Riverdale and its Mayor.

Mr. Oostdyk distributed a confidential report conducted by Jacqueline A. DeGregorio, Esq. of the firm Weiner Lesniak LLP. Based off the concluded investigation, Mr. Oostdyk reported that no evidence of any violations of constitutional law, borough polices and/or statutory law as claimed by Mr. Bogert has be found. Mr. Oostdyk asked that the confidential memorandum remain confidential.

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

ROLL CALL: Present: Astarita, Guis, Revis, Mastrangelo
Absent: Wetzel, Carelli

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - July 21, 2014

Councilman Revis set forth the motion, seconded by Councilman Guis, to approve the above minutes as read.

Workshop Meeting - August 4, 2014

Councilman Astarita and Mastrangelo abstain from the above minutes as read (August 4th only).

ALL IN FAVOR

PUBLIC PARTICIPATION NO. 1:

Hearing no comments, Councilman Astarita set forth the motion, seconded by Councilman Revis, that the public portion be closed.

ALL IN FAVOR

RESOLUTIONS:

Councilman Guis set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

- 1) Payment of Claims. (including the following):
 - a. RFM Printing - September Newsletter - A&E o/e \$ 938.85
 - b. Darmofalski Engineering - \$ 1,080.00
 - c. Darmofalski Engineering - \$ 240.00
 - d. Darmofalski Engineering - \$ 5,760.00
 - e. Darmofalski Engineering - \$ 480.00
 - f. Kunzman Construction – Payment #2 Glenburn Rehab \$47,162.50
- 2) **Resolution No. 57-2014;** Approval of 2014/2015 Liquor License for Dexter’s Inc. c/o Robert Paige that has received a “Special Ruling” from the Division of Alcoholic Beverage Control approving the renewal of this license for the 2014/2015 license term.
- 3) Approval of \$600 application fee to NJDEP for permit to desnag and desilt rivers in Riverdale.
- 4) **Resolution No. 58-2014;** Award of bid for Improvements to Highland Ave., Hillside Ave., Wilson Ave. and Carper Ln. to Mike Fitzpatrick & Son, Inc., 18 Cozy Lake Road, Oak Ridge, NJ in the amount of \$371,810.00. (copy of recommendation letter from Borough Engineer distributed with agenda)
- 5) Approval of release of the following escrow funds to close accounts:
 - a. Account 010611 – \$1,000.00 – Beazer Homes
 - b. Account 050062 - \$ 883.26 – Beazer Homes

ROLL CALL: Ayes: Astarita, Guis, Revis, Mastrangelo
Nays: None
(4 ayes- 0 nays- motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 80-A,B, AND C

CORRESPONDENCE:

Councilman Astarita set forth the motion, seconded by Councilman Revis, to approve the following correspondence:

- 1) Request for extension of hours of operation by Best Buy on 48 State Route 23 North, Riverdale for an opening at 12:00 a.m. for the day of November 28, 2014, day after Thanksgiving.

ROLL CALL: Ayes: Astarita, Guis, Revis, Mastrangelo

Nays: None

(4 ayes- 0 nays- motion carried)

MAYOR REPORT: Mayor Budesheim distributed an ordinance regarding workmen's compensation to be reviewed only and to be introduced at a following meeting.

BOROUGH CLERK REPORT: Payment approval for Gloria Carelli for food pantry replenishment in amount of \$442.26

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the above payment.

ROLL CALL: Ayes: Astarita, Guis, Revis, Mastrangelo

Nays: None

(4 ayes- 0 nays- motion carried)

COMMITTEE REPORTS:

FINANCE: No report- Carelli absent

COMMUNITY RELATIONS: No report- Wetzel absent

PUBLIC SAFETY: No report but brought up discussion of Grand Chalet payment. Mayor Budesheim explained the accidental double booking incident. Mayor Budesheim also detailed all the possible options and consequences pertaining to this wedding relocation and the course of action taken. Suggestion made to set forth a new process for future rental agreements to reduce possibility of potential error.

PUBLIC WORKS: No report.

BUILDING AND GROUNDS: Councilman Astarita spoke about the upgrading of the safety features of the garage doors. The work completed by the company was not satisfactory. Payment was held and Councilman Astarita set up a meeting with the company to review the work done and have it completed in a satisfactory manner.

PERSONNEL: Councilman Revis reiterated what Mayor Budesheim had said about the ordinance that was previously handed out but wanted to wait for the finance chair to be present to discuss in detail.

PUBLIC PARTICIPATION NO. 2:

Dave Desai, Cotluss, asked if there was a written contract from each of the two parties (one of which was relocated to the Grand Chalet) for the Glenburn estate at the time of the double booking. Mayor Budesheim replied that both parties had signed a contract. Desai then asked if a deposit was received from each party. Mayor Budesheim replied that the second party, whose wedding was relocated, did not make a deposit. Mayor Budesheim noted that there was an email exchange between the party who did not make a deposit and the facility director about why their check wasn't cleared (from beginning of June to the end of June). The party was responded to via email saying the facility director would inquire about why the check did not clear and if they did not hear back from the director facility that everything was ok. They never heard back from the facility director. They were shown the property in May. Check and contract was sent in the beginning of June but was never found (unsure of who it was sent to or where). Check was never cleared by the end of June, the inquiry was made and the double booking had been discovered

PUBLIC PARTICIPATION NO. 2 (continued):

(was written in the book of facility director). Desai asked if the agreement for the payment of the wedding relocation had released us from any legal liability. Mayor Budesheim replied that the Borough attorney had prepared a release form and that it was signed by the party.

Fire Chief Sturm wanted to note that a project he had recently asked to obtain a grant for was originally priced at \$16,000 but he was able to have the vendor reduce it to \$8,000.

Dave Desai asked if there was any progress for the water/sewer billing collection error. Mayor Budesheim replied that the council had still been deciding on some details showing the affects it may have on some home owners depending on how far back they would like to go.

Councilman Guis noted that he wanted to be sure (by independent audit) that each property is now being billed correctly. Mayor Budesheim stated that he would get quotes for an independent audit.

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to adjourn the meeting.

ALL IN FAVOR

Adjourned: 7:53 p.m.

Respectfully Submitted:

Jimmy Homsy

Assistant Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Absent: None

Also present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

PUBLIC PARTICIPATION NO. 1:

Keith Hamilton, Van Duyne Ave., asked if the Mayor was the editor of the town newsletter, which the Mayor replied yes. Hamilton then expressed his concern of a bear hunting article which was posted on the latest newsletter and thought that it should be removed and the Mayor should apologize of the posting of the article.

Mark S., Greenwich Street, expressed his outrage of the content of a bear hunting article which was posted in the latest town newsletter. S. believed that it should have never been posted in the newsletter. S. also stated he wanted to be removed from the mailing list if similar articles were posted.

Keith Hamilton, Van Duyne Ave., asked why Councilman Mastrangelo presented the wedding relocation in the manner he did at the previous meeting and expressed his view that he was unsatisfied and confused as to why Councilman Mastrangelo made it seem as if he didn't know about the payment and issue before mentioning it at the previous meeting. Hamilton accused Councilman Mastrangelo of not knowing about the payment. Hamilton was displeased with how the discussion of the wedding relocation payment was brought up.

Unknown citizen, asked if the married couple had a contract and made a payment for the facility rental.

Keith Hamilton, Van Duyne Ave., expressed his concern with the front office not receiving a check or contract for the rental agreement.

Dave Desai, Cotluss, asked if the Mayor requested any receipts of the renter's costs for tent rental and other party rentals for the day of double booking before paying for the relocation of the wedding. The Mayor had answered no. Desai believed that the cost for the agreement to relocate the wedding was overpriced. Desai checked the bridal registry for the married couple at Target for a different date from the rental agreement and was in the Dominican Republic. Councilperson Wetzel stated that, since she missed the previous meeting, we should've been given proof of the wedding date and location from the couple. Desai stated that we should've asked for more proof that this couple intended to have their wedding reception at the same location, date, and time in his belief that the couples actions all along were intended to defraud the Borough.

Mark S. Greenwich ST., asked if someone had gotten injured at the new location of the wedding reception if the Borough would be held responsible. The Mayor deferred the question to the Borough Attorney who stated that we wouldn't have been responsible.

Dave Desai, Cotluss, stated that he didn't believe the new system for the booking of rental facilities was any better than the previous method. Desai then asked the Borough attorney if the Borough was exposed to any potential law suits from the idea that there was a ruse and plot to defame a Borough employee. The attorney replied no and that no defamatory statements were ever said. Desai claimed that the only reason the discussion of the payment to the Grand Chalet was ever brought up was so that the Mayor can make a Borough employee look bad. Councilman Astarita rejected the statements made by Desai and stated that there was no ruse or a plot made by the Mayor and Councilmembers and that the Mayor saved the Borough a substantial amount of money by avoided a potential law suit.

PUBLIC PARTICIPATION NO. 1 (continued)

Keith Hamilton, Van Duyn Ave., asked who the Mayor spoke to at our insurance company and if they were an attorney for the insurance company. The Mayor said he was and that the Mayor explained to him the entire situation. Councilperson Astarita asked Hamilton and Desai if they thought the Riverdale citizen who rented the property tried to trick the Borough to pay for their wedding. Councilperson Astarita then stated that it would be reasonable to obtain proof of the wedding date for the use of the rented property. Hamilton was unsatisfied with the delivery of the information of the wedding payment at the previous meeting.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR**RESOLUTIONS:**

Councilperson Wetzel set forth the motion, seconded by Councilperson Guis, to approve the following resolutions:

- 1) Payment of claims
- 2) Payment to Corby Associates, INC for the remaining balance of \$5,250 for playground installation.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

COPY OF BILLS LIST IN FULL ON PAGE NO. 84-A**WORKSHOP DISCUSSION:**

- 1) Personnel Ordinance
Mayor Budesheim stated that unless any changes are to be made then this will be introduced at the next meeting.
- 2) NJDOT Municipal Aid Applications due 10/14/14
Councilperson Guis will sit with the borough engineer, Paul Darmofalski, to complete the application.

MAYOR REPORT: Mayor Budesheim distributed another ordinance (Department established; officers.” After some discussion, the Council agreed to make some minor changes to the ordinance which will be introduced at the next meeting.

Mayor Budesheim spoke with the Butler auditor and said that auditors would not have been able to pick up the incorrect billing. Councilperson Guis wants some independent assurance that the current billing for water is accurate with being done by Butler. The Council is comfortable with Butler to account for back billing and the current accurate reading of water usage and meter sizes. The Council agrees that they would like a letter from Butler stating that the current billing is accurate before revisiting the resolution already passed to bill back for six (6) years. Councilperson Wetzel requested to look at the figures as to who owes how much and felt comfortable with Butler to do the accounting.

Fire department requested to restrict parking on one side of Post Lane, from Newark Pompton Turnpike down all the way around the bend. Mayor Budesheim stated that he would meet with both the fire and police chief to gather more information for the next meeting.

Mayor Budesheim got a quote for a new telephone service through Quikteks for \$7,100. Another vendor never got back to provide a quote (has another quote). Estimated savings of \$600-\$700 a month for phone charges. A T1 line would be necessary (mainly for the police department). Monthly service charge would be \$521.48 and the T1 line is an additional \$300 which would be a total of \$821.48 before taxes and fees. Approximately \$900 a month compared to about \$1,600 currently.

MAYOR REPORT: (continued)

Councilman Mastrangelo set forth the motion, seconded by Councilperson Wetzel, to approve the above payment for the telephone service contract with Quikteks

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

BOROUGH CLERK REPORT: Asked the Council to update the clerk with their current email address and to respond to the clerks email as there has been some email delivery issues.

Payment approval for North Jersey Mineralogical in the amount of \$150 for a refund of deposit made for a rental.

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above payment.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FIANACE: No report.

PUBLIC SAFETY: Councilperson Mastrangelo stated that Police Officer Kyle Parrill passed his one year probationary term and Chief Smith recommended that his appointment be made permanent.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the permanent appointment of Police Officer Kyle Parrill.

ALL IN FAVOR

Councilperson Mastrangelo obtained a quote for a video security camera system for the Borough Hall and Police station. Want to expand also to the DPW facilities, fire house, pump house, and police department. Gave copies of quote to the rest of the Council.

PUBLIC WORKS: Nicolas Laprezioso obtained his CDL certification (raise of \$1/hour). After performance review, requested to be moved Utility Person A at a rate of \$.56/hour. Total increase of \$1.56/hour.

Councilman Guis set forth the motion, seconded by Councilman Carelli, to approve the permanent appointment of Nicholas Laprezioso as Utility Person A. Hourly rate of \$16.56/hour in combination with his CDL certification. Effective September 1, 2014.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

Requested that the CDL program is something that must be done and looked into for quotes and to be added to unfinished business.

Councilperson Guis asked if the snow plow reimbursements had been calculated yet and Mayor Budesheim stated that he would check to see if the vouchers were ever sent back.

Councilperson Guis asked if the video camera security system can be extended to the telemetry water tank location.

Councilperson Guis asked for an update with the I&I. Mayor Budesheim responded that the engineers have the forms set up and are waiting for vendors to send in their quotes.

COMMUNITY RELATIONS: Councilperson Wetzel was satisfied with the new playground equipment which was installed. Thanked the DPW for their help with the preparation for the new equipment and thanked RER for their donation of the mulch.

The summer concert series are completed and thanked the DPW for all of their help all summer.

The street fair was successful. Councilperson Wetzel enjoyed all her years of planning these public events and offered her help for whomever is responsible for them next year.

BUILDINGS & GROUNDS: Councilman Astarita stated that we are waiting on the receiving of more bids for the Borough roofing project.

PERSONNEL: Clarified some aspects of the ordinances that were previously discussed which will be introduced at the next meeting. Asked for input from the council and department heads for a 2% across the board raise.

PUBLIC PARTICIPATION NO. 2:

Unknown citizen, asked if a cross walk could be placed outside of the library or town hall. Councilman Guis responded that it was looked into previously with the borough engineer but wasn't worth the trouble and was tabled.

Mark S., Greenwich Street, asked if the council knew about the recent frequent power outage throughout parts the borough. Mayor Budesheim responded that he will check because he wasn't aware as he receives daily reports regarding power usage and power outage.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilperson Wetzel, that the public portion be closed.

ALL IN FAVOR

ADJOURNMENT:

Councilperson Wetzel set forth the motion, seconded by Councilman Astarita, to adjourn the meeting.

ALL IN FAVOR

Adjourned: 8:43 p.m.

Respectfully Submitted:

Jimmy Homsy

Assistant Municipal Clerk

September 15, 2014

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Guis
Absent: Wetzel**

Also Present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Closed Session	-	August 4, 2014
Regular Meeting	-	August 18, 2014
Workshop Meeting	-	September 3, 2014

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above listed minutes as read.

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis
Nays: None
Abstain: Mastrangelo (August 4, 2014 only)
Carelli (August 18, 2014 only)
(5 ayes – 0 nays – 2 abstentions - motion carried)**

PRESENTATION TO HONOR TEEN VOLUNTEERS TO THE RIVERDALE LIBRARY.

Mayor Budesheim stated that it is a tradition each September to acknowledge the youth volunteers at the library. They volunteer their time working with the librarians. This is a tribute to their parents that they instill community service, especially at the library, that is a great environment. Children's Librarian Lara Cohen explained the program and expressed her gratitude to the volunteers. Mayor Budesheim presented them with certificates.

PUBLIC PARTICIPATION NO 1:

Joseph Falkoski, 513 Cotluss Road, asked the Council for assistance with a problem his neighborhood is having with noise from the Blu Ale House. He said the noise is so horrendous that he and his neighbors call the police almost every night and shortly after they leave the noise is doubled. They have tables outside on the sidewalk but I don't remember them getting approval to lift their walls like garage doors. In effect, they increased their square footage. I am here to petition to the Council to please do something about this. We have a "peace and order" ordinance and "amusements" ordinance that specifies that people cannot do anything that will interfere with other people's lives.

Mayor Budesheim stated that he does not believe they came before the Planning Board and he instructed our Zoning Officer to send them a notice of violation for having tables on the sidewalk. If they want to have the doors open and tables on the sidewalk they will have to come before the Planning Board and that is when it can be stopped. He is also going to discuss with the Police Chief having summonses issued to the DJ's and asked Mr. Falkoski to continue to call in complaints.

September 15, 2014

PUBLIC PARTICIPATION NO 1 (continued):

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR.**ORDINANCES:**

- 1) Councilman Revis set forth the motion, seconded by Councilman Carelli, to introduce the following ordinance, and moved its adoption.

ORDINANCE 09-2014**ORDINANCE AMENDING CHAPTER 45 ENTITLED "PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Guis
 Nays: None
 (5 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 88-A

- 2) Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to introduce the following ordinance, and moved its adoption.

ORDINANCE 10-2014**ORDINANCE AMENDING CHAPTER 47 ENTITLED "POLICE DEPARTMENT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Guis
 Nays: None
 (5 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 88-B**RESOLUTIONS:**

Councilman Guis set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

- 1) Payment of Claims. (including the following):
- | | |
|---|---------------|
| a. Kunzman Construction – Payment #3 Glenburn Rehab | \$17,787.00 |
| b. Darmofalski Engineering | - \$ 960.00 |
| c. Darmofalski Engineering | - \$ 240.00 |
| d. Darmofalski Engineering | - \$ 1,080.00 |
| e. RFM Printing - October Newsletter - A&E o/e | \$ 938.85 |
- 2) Award of bid for Reroofing of the Borough Hall to low bidder Willcof Roofing and Construction, 1400 Cedar Lane, Hamilton, NJ in the amount of \$71,250.00.

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Guis
 Nays: None
 (5 ayes – 0 nays – motion carried)

September 15, 2014

COPY OF BILLS LIST IN FULL ON PAGE NO. 89-C

UNFINISHED BUSINESS:

- 1) Riverdale Road Sewer Pump House.
- 2) Mathews Avenue water tower telemetry system.
- 3) Introduction of Ordinance No. 06-2014; Ordinance Establishing Chapter 93 Entitled "Emergency Management" (Ordinance TABLED at June 16th meeting).
- 4) CDL Program

No discussion took place.

BOROUGH CLERK REPORT:

Borough Clerk Jalloh reported on the audit report as it relates to the Council members and advised that the group affidavit and resolution will be presented at the next meeting.

Councilman Carelli asked why the audit was so late. Mayor Budesheim stated that he would speak to the auditor.

BOROUGH ATTORNEY REPORT: No report.

MAYOR REPORT: No report.

COMMITTEE REPORTS:

FINANCE: Councilman Carelli asked who the certifying officer and supervisor for the pension and benefits was and if they've had training. He heard that things weren't getting done in a timely manner and was concerned that we could be fined. Clerk Jalloh stated that he is the supervisor and the Assistant Municipal Clerk is the certifying officer and assured him that everything is up to date.

PUBLIC SAFETY: No report.

PUBLIC WORKS: Councilman Guis reported that the most important issue is implementing the CDL program since this can become an issue in terms of liability. Borough Attorney Oostdyk agreed and recommended we hire an outside consultant. Mayor Budesheim stated he would have two proposals at the next meeting.

BUILDINGS AND GROUNDS: Councilman Astarita reported that with the help of Dan Salameno he had obtained proposals to get the ball fields into shape.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the proposal for a sprinkler system at Independence Park/George Koegler Ball Field from Homestead Lawn Sprinkler Co., Inc. in the amount of \$7,156.00.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: None
 (5 ayes – 0 nays – motion carried)

Councilman Astarita asked Mr. Dan Salameno to describe the other improvements proposed for the ball fields which include aeration, seeding, build new pitchers mounds and new clay and will enlarge both fields at a total cost of \$7,500. He stated that the fields will get more use and bring in revenue.

September 15, 2014

COMMITTEE REPORTS (continued):

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the proposal to enlarge, aerate, seed, build pitchers mounds and add clay at the ball fields at Independence Park/George Koegler Field from O'Connell Sports, Inc. at a total cost of \$7,500.00.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis**
 Nays: None
 (5 ayes – 0 nays – motion carried)

PERSONNEL: Councilman Revis reported on the issue of salary increases for borough personnel. He distributed a salary summary that had been prepared by Councilman Carelli which has a basic two percent increase across the board as well as promotional increases for members of the DPW. He recommended that the Finance and Personnel Committees address the issue of salary increases as we make up the 2015 budget and that evaluations be done on the employees. He also recommended that Mr. Carelli's schedule be accepted and put on the agenda for the next meeting with increases retroactive to January 1, 2014. Councilman Guis had additional recommendations for several of the DPW positions.

PUBLIC PARTICIPATION NO 2:

Keith Hamilton, 14 Van Duyne Ave., suggested that selling advertising space to local businesses might be another way of adding revenue at the ball fields.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR.

Mayor Budesheim commented on the last meeting's public portion where accusations were made by audience members regarding the wedding that the town paid for because of a double booking at the Glenburn. He said that he was accused of trying to make a borough employee look bad and found that extremely offensive. It was also referred to that this was just a con or ruse and that the wedding had actually taken place two weeks prior in the Dominican Republic. Mayor Budesheim stated that he was confronted with a very upsetting situation and had to make a decision and try to make this right. He did obtain a copy of the wedding invitation and the bill for the party tent. He stated that the bride was here to give her side of the story.

Christy Moldonado introduced herself as the bride and thanked the Mayor for picking up the responsibility. She said that she was distraught and angry when told that she could not have her wedding at the Glenburn on the date she reserved and explained why she believed the date was confirmed and that the borough employee was wrong. She said it was ridiculous to be accused of committing fraud and asked who the person was who stated she was married two weeks prior. Mayor Budesheim told her it was Mr. Dave Desai who was in the audience.

Mr. Desai explained to Ms. Moldonado that he got that information based on a bridal registry at Target and said he never accused her of fraudulent activity. The point of the discussion was why the Mayor did not try to stand behind his employees.

The Borough Attorney stated that the public portion had been closed and Councilman Astarita stated that this is not an appropriate venue for this discussion.

September 15, 2014

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Guis to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:15 p.m.

Respectfully Submitted:

Abubakar T. Jalloh
Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Absent: None

Also present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

SWEARING IN OF SERGEANT ROBERT DIGIROLAMO

Mayor Budesheim stated that Digirolamo led the police department in DWI arrests in 2005, 2007, and 2009 along with being highly recommended by Chief Smith and his lieutenant. Digirolamo was sworn in by Borough Attorney Robert Oostdyk.

SWEARING IN OF PATROLMAN DANIEL SALVATI

Mayor Budesheim stated that he was pleased with Chief Smith choosing a qualified patrolman who is also a Riverdale resident. Salvati was sworn in by Borough Attorney Robert Oostdyk.

PUBLIC PARTICIPATION NO. 1:

Jim McMichael, came before the Mayor and Council to ask the next steps for the donation of a bench on behalf of his father. Mayor Budesheim and Councilperson Guis advised to have it brought in and will be displayed and installed by the Borough after the winter season in time for the Memorial Day Ceremony.

Tom Batelli, 712 Canella Way, expressed his opinion on the replacement of a commercial property to become a cultural center on Riverdale Road.

Dave Desai, 22 Cotluss Road, asked about the new component of the meeting agenda labeled "Mayor's Comments." Desai noted that the change in the agenda may be in violation of bylaws without the approval of the council. Desai asked the council to consider the benefits of allowing the addition of the new component before being voted on.

Will Felegi, 68 Mountain View Court, shared his opinion on how in other town council meetings that members of the governing body are freely allowed to express their opinion at any time during the meeting. Leggy also stated that all bylaws should be followed.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

RESOLUTIONS:

Councilperson Astarita set forth the motion, seconded by Councilperson Carelli, to approve the following resolutions:

- 1) Payment of Claims.
- 2) **Resolution No. 59-2014;** Resolution stating members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "General Comments & Recommendations" as evidenced by the group affidavit form of the governing body.
- 3) **Resolution No. 60-2014;** Approval of submittal of DOT Grant application for the Riverview Terrace and Fernwood Crescent Improvement Project with a total eligible aid amount of \$180,000.00 and a total project amount of \$284,850.00.
- 4) **Resolution No. 61-2014;** Chapter 159 – FEMA Assistance to Firefighters Grant Program - \$179,622.00.
- 5) **Resolution No. 62-2014;** Approval of Amendment to the Employee Handbook. (distributed to Governing Body with agenda)- **EXCLUDING THE HEALTH INSURANCE POLICY (by request of Councilperson Carelli)**

RESOLUTIONS: (continued)

- 6) Authorizing the appointment of Dawn Gossen as Police Matron.
- 7) Authorizing the appointment of James Carifi as per diem/part time dispatcher.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

By request of Councilperson Mastrangelo, **Resolution 63-2014**; Establishing Salaries for 2014, was voted on separately.

Councilperson Revis set forth the motion, seconded by Councilperson Carelli, to approve **Resolution 63-2014**; Establishing Salaries for 2014

ROLL CALL: Ayes: Astarita, Carelli, Revis, Wetzel, Guis

Nays: Mastrangelo

(5 ayes- 1 nay- motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 93-A, B, C, D, E, AND F**WORKSHOP DISCUSSION:**

- 1) Mayor Budesheim explained what the Best Practices Inventory was and the significance of following the inventory as closely as possible on a yearly basis and opened the floor to the council for any questions.
- 2) Mayor Budesheim opened the floor for questions on the distributed accounting manual by the CFO

CORRESPONDENCE:

Councilperson Mastrangelo set forth the motion, seconded by Councilperson Astarita, to approve the following correspondence:

- 1) Request for extension of hours of operation by Wal-Mart, 48 State Route 23 North, Riverdale to be open on Thursday, November 27, 2014 at 7:00 AM through 12:00 PM on November 28, 2014, day after Thanksgiving.

ALL IN FAVOR**MAYOR REPORT:**

- 1) Discussion of the Recreation Director position of whether to be paid or volunteer. Mayor Budesheim wants to reestablish the position for \$100 a week. Councilmember Wetzel spoke of volunteerism and expressed her desire to have this position as a volunteer basis.
- 2) Mayor Budesheim asked for permission from the council to auction off police vehicle number 164-2008 Dodge Charger

Councilperson Guis set forth the motion, seconded by Councilperson Astarita, to approve placing Police Vehicle number 164 on auction.

ALL IN FAVOR

- 3) Mayor Budesheim stated that there are two vacancies on the Board of Health and offered to appoint John Revis & Tom Fordella as members.

Councilperson Astarita set forth the motion, seconded by Councilperson Wetzel, to approve John Revis and Tom Fordella as members of the Board of Health.

MAYOR REPORT: (continued)**ALL IN FAVOR**

- 4) Mayor Budesheim obtained a quote for the CDL licensing. The quote is for \$994 for the entire DPW for a year. This will be voted on at the next meeting.
- 5) Mayor Budesheim stated that creation of an audit committee will be in compliance with the best practices inventory. The audit committee will be comprised of the Mayor, CFO, and the finance councilmember.
- 6) Mayor Budesheim will have an ordinance and resolution ready for a following meeting for energy aggregation. This will save the residents money on their energy costs. This will be effective next March.
- 7) Mayor Budesheim received an estimate to have the entire municipal building hooked up to the already purchased generator.
- 8) Mayor Budesheim declared this month on behalf of Fibrodysplasia Ossificans Progressiva (F.O.P).
- 9) The section 125 plan was adopted in 2010 but was never finished according to Mayor Budesheim. The cash benefit option will be effective for one year, and renewed, to allow borough employees to waive their health benefits. In return the employees waiving their health benefits will receive 25% of the savings- up to \$5,000. This will be placed on the agenda for the next meeting.
- 10) A property located at 83 Newark Pompton Turnpike was bought with funds received from COAH. It became impractical for the developer to carry out the project at this location. Mayor Budesheim would like to put the property up for auction and return the money to the COAH trust fund. Bid specs will be prepared for the next meeting.

COPY OF PROCLAMATION IN FULL ON PAGE NO. 94-A**BOROUGH CLERK REPORT:** No report**BOROUGH ATTORNEY REPORT:** No report**COMMITTEE REPORTS:****FINANCE:** Councilperson Carelli stated he was pleased with the work of the CFO with renewing the bond anticipation note at a good rate.**PUBLIC SAFETY:** Councilperson Mastrangelo distributed a noise ordinance to be introduced at a later meeting needing the input of the councilmembers and Borough Attorney.

Surveillance Camera quote was distributed. It would cover the borough hall, police department, fire department, community center, and the DPW.

PUBLIC WORKS: Councilperson Guis asked for an update with the water billing. Mayor Budesheim replied that it was being handled by Councilman Carelli in connection with Butler. Councilperson Guis also asked for an update with the I&I and Mayor Budesheim responded that the requests went out with a deadline and is waiting to receive them.**COMMUNITY RELATIONS:** No report**BUILDINGS & GROUNDS:** Councilman Astarita stated that the fire house garage door repair was completed to satisfaction. The two baseball fields were completed and ready for the following year.**PERSONNEL:** Councilperson Revis thanked Councilperson Carelli for his help with the salary resolution. Councilperson Revis inquired about the Audit Committee that was created for the best practices inventory.**PUBLIC PARTICIPATION NO. 2:**Dave Desai, 22 Cotluss Road, asked if we currently had the list of proposals for the I&I. Mayor Budesheim stated that we are waiting to receive them by the October 15th deadline.

PUBLIC PARTICIPATION NO. 2: (continued)

Tom Batelli, 712 Canella Way, shared his opinion that the Recreation Director position should be paid as it is difficult to find a volunteer.

Chris Scilingo, 24 Cedar Street, happy with good press lately with the Borough. Unhappy to see an article written by an elected school board official on a Riverdale “watch dog” website. Shared his opinion as a police officer that it is necessary for Riverdale to place several cameras within the police department.

Keith Hamilton, 14 Van Duyne Ave, shared his opinion that the elected school board members should be able to write articles on any website.

Matt Oswald, 9 Cotluss Road, supports the cameras being placed within the police department and public facilities. Cautions against high maintenance costs, other costs down the road, and quality of service we are receiving.

Ann Gould, 22 Cotluss Road, asked who appoints the recreation director. Believes that the position should be on a volunteer basis. Asked about the rental income and maintenance costs of the property that is owned and rented out by the Borough.

Jerry Mahler, Halsey Ave, believes that the Recreation Director position should be on a volunteer basis.

Councilperson Carelli believes that the portion of “Mayor Comments” be made during the audience participation and not after.

There being no further comments, Councilperson Astarita set forth the motion, seconded by Councilman Carelli, that the public portion be closed.

ALL IN FAVOR

Councilperson Mastrangelo set forth the motion, seconded by Councilperson Astarita, to approve the purchase of a surveillance camera system from Veraciti Inc. in the amount of \$17,374.30.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzl, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

MAYOR COMMENTS

Mayor Budesheim stated that other municipalities use the same format as a guideline for the agenda of meeting of the governing body. The planning board hired a planner to review all the concerns that were brought up. Welcomed the new superintendent to the Borough of Riverdale.

ADJOURNMENT:

Councilperson Astarita set forth the motion, seconded by Councilman Mastrangelo, to adjourn the meeting.

ALL IN FAVOR

Adjourned: 8:51 p.m.

Respectfully Submitted:

Jimmy Homs

Assistant Municipal Clerk

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Absent: None

Also present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - September 15, 2014

Workshop Meeting - October 6, 2014

Councilman Astarita set forth the motion, seconded by Councilman Revis, to approve the above listed minutes as read.

ALL IN FAVOR

PUBLIC PARTICIPATION NO. 1:

Warren Shepps, 67 Newark Pompton Turnpike, came on behalf of the Riverdale Seniors. Shepps thanked Mayor Budesheim for separating the funds for the seniors on the budget. Shepps asked for an update for the following year's budget which Mayor Budesheim responded that the seniors will have their own line item on the budget. Shepps stated that he would like the town to have electronic defibrillator's set up in the various public facilities with training. Mayor Budesheim stated that he has the paper work to begin the training courses.

Dave Desai, 22 Cotluss Road, asked if the job descriptions for the Borough employees were completed. Mayor Budesheim stated that they weren't completed yet. Desai also asked if there is currently an organizational chart, which Mayor Budesheim stated that there wasn't any. Desai also asked for update for the sewer I&I. Mayor Budesheim stated that the Borough received some applications but was suggested to wait for more. Desai also asked for an update with the water billing. Councilman Carelli responded that he and Councilman Guis sat with the officials from Butler and that the large work load was still being done and should be done by the next council meeting. Desai asked if a root cause for the billing error was discovered by Butler. Councilman Carelli responded that it was not because of any one reason but was more concerned was that the current billing format is correct.

Hearing no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

MAYOR BUDESHEIM PROCLAIMS NOVEMBER 2014 AS PANCREATIC CANCER AWARENESS MONTH

Mayor Budesheim read the proclamation.

COPY OF PROCLAMATION IN FULL ON PAGE NO. 96-A

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 09-2014

ORDINANCE AMENDING CHAPTER 45 ENTITLED "PERSONNEL" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE

ORDINANCES (continued):

The assistant clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo to close the public session

ALL IN FAVOR

Councilman Revis set forth the motion, seconded by Councilman Mastrangelo, **RESOLVED** that ordinance No. 09-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE 97-A

2) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 10-2014**ORDINANCE AMENDING CHAPTER 47 ENTITLED "POLICE DEPARTMENT" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE**

The assistant clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo to close the public session

ALL IN FAVOR

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, **RESOLVED** that ordinance No. 10-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE 97-B

3) Councilman Astarita set forth the motion, Seconded by Councilman Carelli, to introduce the following ordinance, and moved its adoption.

ORDINANCE NO. 11-2014**ORDINANCE OF THE BOROUGH OF RIVERDALE JOINING THE MORRIS ENERGY COOPERATIVE PROGRAM PURSUANT TO N.J.S.A. 48:3-93.1 ET SEQ.**

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis

Nays: None

(6 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 97-C

4) Councilman Mastrangelo set forth the motion, Seconded by Councilwoman Wetzel, to introduce the following ordinance, and moved its adoption.

ORDINANCE NO. 12-2014

ORDINANCES (continued):

ORDINANCE AMENDING CHAPTER 126 ENTITLED “PEACE AND GOOD ORDER” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 98-A

5) Councilman Carelli set forth the motion, seconded by Councilwoman Wetzel, to **TABLE** the introduction of Ordinance No. 13-2014.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes- 0 nays- motion carried)

Thereupon tabling Ordinance No. 13-2014, Councilman Guis set forth the motion, Seconded by Councilwoman Wetzel, to not establish the position of paid recreation director.

ROLL CALL: Ayes: Astarita, Carelli, Wetzel, Guis
 Nays: Mastrangelo, Revis
 (4 ayes- 2 nays- motion carried)

6) Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to introduce the following ordinance, and moved its adoption.

ORDINANCE NO. 14-2014

ORDINANCE AMENDING CHAPTER 47 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING THE ORDINANCE LIMITATION ON THE NUMBER OF SPECIAL POLICE OFFICERS.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
 Nays: None
 (6 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 98-B

RESOLUTIONS:

Prior to voting on the resolutions, Councilwoman Wetzel requested to remove only the recreation direction line item from Resolution No. 65-2014.

Prior to voting on the resolutions, Councilman Guis asked Mayor Budesheim what was included in the price for Resolution No. 64-2014.

Prior to voting on the resolutions, the Council felt best to vote on resolution number 7 separately after discussion.

Councilperson Astarita set forth the motion, seconded by Councilperson Carelli, to approve the following resolutions:

- 1) Payment of Claims (including the following):
 - a. RFM Printing - November Newsletter - A&E o/e \$ 932.85
- 2) **Resolution No. 64-2014;** Resolution Authorizing Payment to Tri-State Safety Solutions, LLC to Provide CDL Drug and Alcohol Testing, Written Programs and Training.
- 3) **Resolution No. 65-2014;** Establishing Salaries for 2014-**REMOVE RECREATION DIRECTOR**

RESOLUTIONS: (continued)

- 4) **Resolution No. 66-2014;** Resolution Authorizing Revisions to the Borough of Riverdale Cafeteria Premium Payment Plan and Section 125 Flexible Spending Accounts and Cash Benefit Option.
- 5) Authorization of extended hours request for Home Depot located on Route 23 North to be open one hour earlier at 5 a.m. on November 28, 2014 subject to receipt of appropriate fees.
- 6) Authorization to advertise for receipt of bids to be opened on December 23, 2014 for Garbage Collection and Recyclable Collection.

ROLL CALL: Ayes: Astarita, Carelli, Revis, Wetzel, Guis

Nays: Mastrangelo

(5 ayes- 1 nay- motion carried)

- 7) By request of the Council, the resolution authorizing to change the status of Connie Andersen from part time to full time at her current rate of pay (\$15 per hour) for an annual salary of \$29,250 based on 37.5 hours per week. (Per recommendation of the Personnel Committee), was discussed and voted on separately.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve above resolutions; authorizing the change of status of Connie Andersen from part time to full time, effective November 1, 2014, and to receive benefits beginning January 1, 2015.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis

Nays: Wetzel

(5 ayes- 1 nay- motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 99-A, B, C, & D

BOROUGH CLERK REPORT: No report

BOROUGH ATTORNEY REPORT: No report

COMMITTEE REPORTS:

FINANCE: No report

PUBLIC SAFETY: Councilman Mastrangelo requested to add the purchase of the lot near the armory on unfinished business.

PUBLIC WORKS: Councilman Guis stated that there is a company still interested in purchasing the "Verizon Building" within the guidelines and regulations with COAH. Councilman Guis requested that the "Verizon Building" be added to unfinished business.

Councilman Guis set forth the motion, seconded by Councilwoman Wetzel, to not sell the "Verizon Building" and contact the company interested that would use this property within the regulations of COAH.

ROLL CALL: Ayes: Carelli, Wetzel, Guis

Nays: Astarita, Mastrangelo, Revis, Budesheim (to break tie)

(3 ayes- 4 nays- motion denied)

COMMUNITY RELATIONS: Councilwoman Wetzel wanted to clarify her position, from the previous meeting, on the security camera system being used in the Police Department.

BUILDING & GROUNDS: Councilman Astarita provided an update on the baseball field.

PERSONNEL: No report

PUBLIC PARTICIPATION NO. 2:

Glenn Venza, 14 Macopin Ave, commented that he thought it was disingenuous and underhanded that one of council members distributed re-work of an ordinance to only one other council member.

Dave Desai, 22 Cotluss Road, voiced his displeasure of the decision process of changing a part-time employee to a full-time employee without the Borough having an organization chart and job description.

Keith Hamilton, 14 Van Duynes Ave, asked if we sold the "Verizon Building" if we could purchase another specific property in the Borough. Mayor Budesheim responded that the specific site is very costly. Hamilton stated that the lack of action from the council has allowed more uncorrected water billing cycles to pass.

There being no further comments, Councilperson Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR**MAYOR'S COMMENTS:**

Mayor Budesheim stated the reasoning behind changing the part-time employee to a full-time status. Mayor Budesheim stated why the Borough outsourced the water and sewer billing. Mayor Budesheim provided an update with the water billing.

ADJOURNMENT:

Councilperson Astarita set forth the motion, seconded by Councilman Mastrangelo, to adjourn the meeting.

ALL IN FAVOR

Adjourned: 8:48 P.M.

Respectfully Submitted:

Jimmy Homsy

Assistant Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30p.m. with the Pledge of Allegiance.

Mayor William Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis
Absent: Wetzel, Guis**

Also Present: Police Chief Smith and Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - October 20, 2014

Councilman Astarita set forth the motion, seconded by Councilman Revis, to approve the above listed minutes as read.

ALL IN FAVOR

SWEARING IN OF SERGEANT CHARLES QUANT

Mayor Budesheim stated that Charles Quant was born and raised in Riverdale and that his father had also been a Riverdale Police Officer. After three years in college he accepted a position as a Class II Special and was subsequently hired as a full time officer while attending the Morris County Police Academy in 2003. He participates in all PBA community events and runs the annual fishing tournament. He has advanced training as an emergency medical technician, drug recognition expert and is the department CPR instructor. He has received multiple awards, department commendations and letters of gratitude and appreciation. His well-rounded knowledge of his job is reflected in his performance and will the serve the community and other police officers for years to come.

The Borough Clerk swore in Sergeant Quant.

SWEARING IN OF SERGEANT ANTHONY FAMULARO

Mayor Budesheim stated that Anthony Famularo grew up in Wayne, NJ and spent his high school years in Kinnelon. He graduated from the Morris County Police Academy and has been a patrolman with Riverdale Police Department for ten plus years functioning as a traffic officer for seven of those years. He's had numerous letters of commendation, recognition and acknowledgement. For the last year and a half he has had sole responsibility for the Traffic Division and is a certified instructor for OC, radar and firearms. He has been responsible for coordinating the yearly Click It or Ticket campaign, inspection details, department training and maintaining overall traffic safety.

The Borough Clerk swore in Sergeant Famularo.

PUBLIC PARTICIPATION NO. 1:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to close the public session.

ALL IN FAVOR.

RESOLUTIONS:

Resolution No. 6 requested to be voted on separately by Councilman Mastrangelo.

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the following resolutions:

- 1) Payment of Claims.
- 2) Authorizing a State Contract for the purchase of Fire Protection Equipment and Supplies from AAA Emergency Supply Co., Inc.
- 3) Authorizing the appointment of Alexander Treddy as part time dispatcher effective November 4, 2014 at the rate of \$13.00 per hour.
- 4) Authorizing the appointment of Chelsea Adams as part time dispatcher effective November 4, 2014 at the rate of \$13.00 per hour.
- 5) Authorizing the appointment of James Carifi as Class II Special Officer effective November 4, 2014 at the rate of \$15.00 per hour.
- 6) Removed.
- 7) Approving salary increase of \$1.00 per hour for Nicholas Lemba for obtaining his CDL as recommended by his supervisor.
- 8) Approving the proposal from North Jersey Power Systems to complete work required for the generator to be operational throughout the entire municipal building at a total cost of \$7,899.96

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis
Nays: None
(4 ayes – 0 nays – motion carried)

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to approve the following resolution:

- 6) **Resolution No. 67-2014;** Salary Resolution – Janet Pellet.
 (Approving a 2% pay increase for Janet Pellet effective January 1, 2014)

ROLL CALL: Ayes: Astarita, Carelli, Revis
Nays: Mastrangelo
(3 ayes – 1 nay – motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 102-A AND B**UNFINISHED BUSINESS:**

- 1) Riverdale Road Sewer Pump House.
- 2) Mathews Avenue water tower telemetry system.
- 3) Introduction of Ordinance No. 06-2014; Ordinance Establishing Chapter 93 Entitled “Emergency Management” (Ordinance TABLED at June 16th meeting).
- 4) Introduction of Ordinance No. 13-2014; Ordinance Establishing Salaries or Wages of Officials and Employees of the Borough of Riverdale (Ordinance TABLED at October 20th meeting).
- 5) Purchase of the lot near the armory.
- 6) Verizon Building

No discussion took place.

MAYOR REPORT:

Mayor Budesheim stated that he would present at the next meeting a resolution opposing the Pilgrim Pipeline Project. This is a dual crude oil pipe from Albany to Linden, NJ. It would go under the Pequannock River, through the quarry, under Route 23 and up the hill alongside the Stoneleigh housing development. There are a number of issues and municipalities are starting to adopt resolutions in opposition of this project.

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC WORKS: No report.

PUBLIC SAFETY: No report.

BUILDINGS AND GROUNDS: Councilman Astarita reported that they will begin staging the equipment for the work on the roof of the borough hall.

PERSONNEL: Councilman Revis reported that job descriptions for the Assistant Municipal Clerk, Bookkeeper, Deputy Municipal Clerk and Deputy Registrar have been completed and are being reviewed. Mr. Jalloh will be meeting with two other members of the office staff to go over their job responsibilities.

PUBLIC PARTICIPATION NO. 2:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to close the public session.

ALL IN FAVOR.

ADJOURNMENT:

Councilman Astarita set forth the motion, seconded by Councilman Carelli, to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 7:47 p.m.

Respectfully Submitted:

Abubakar T. Jalloh, R.M.C.
Municipal Clerk

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Guis
Wetzel (late arrived 7:45 PM)
Absent: None**

Also present: Police Chief Smith, Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Workshop Meeting - November 3, 2014

Councilman Astarita set forth the motion, seconded by Councilman Revis, to approve the above listed minutes as read.

ALL IN FAVOR

PUBLIC PARTICIPATION NO. 1:

Dave Desai, 22 Cotluss Road, asked the councilmembers who opposed turning the Verizon Building into a COAH site why they opposed. Mayor Budesheim asked Councilman Guis for an update and are going to set up a meeting with New Bridges. Desai expressed his opinion that this location should be turned into a COAH location as per the original plans.

Jeff Romaine, 23 Greenwich Street, after getting clarification on Riverdale's COAH obligations, Romaine expressed his opinion that we should wait to discuss the Verizon Building location until the courts determine exactly what our COAH obligations will be.

Hearing no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 11-2014

ORDINANCE OF THE BOROUGH OF RIVERDALE JOINING THE MORRIS ENERGY COOPERATIVE PROGRAM PURSUANT TO N.J.S.A. 48:3-93.1 ET SEQ.

The Assistant Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo to close the public session.

ALL IN FAVOR

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, **RESOLVED** that ordinance No. 11-2014 as read on second reading at this meeting, be adopted and finally passed.

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis
Nays: None
(5 ayes- 0 nays- motion carried)**

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE 104-A

ORDINANCES (continued):

2) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 14-2014**ORDINANCE AMENDING CHAPTER 47 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING THE ORDINANCE LIMINATION ON THE NUMBER OF SPECIAL POLICE OFFICERS**

The assistant clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this ordinance was open for public participation.

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo to close the public session.

ALL IN FAVOR

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, **RESOLVED** that ordinance No. 14-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis

Nays: None

(5 ayes- 0 nays- motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE 105-A**RESOLUTIONS:**

Councilperson Astarita set forth the motion, seconded by Councilperson Carelli, to approve the following resolutions:

- 1) Payment of Claims (including the following):
 - a. RFM Printing - December Newsletter - A&E o/e \$ 935.85
- 2) **Resolution No. 68-2014;** Resolution Opposing the Pilgrim Pipeline Project
- 3) **Resolution No. 69-2014;** Establishing Salaries for 2014 (Approving 2% Increase for Bernadette Scarr and Marie Pra)
- 4) Approving salary increase to \$16.56 per hour for Marc Lisowski for obtaining his CDL and moving into the position of Utility Person Grade A as recommended by his supervisor.
- 5) Approving the following expense checks for the League of Municipalities Convention issued through payroll:

a. Mayor Budesheim	-	\$550.00
b. Councilman Carelli	-	\$400.00
c. Councilman Astarita	-	\$400.00
d. Councilman Mastrangelo	-	\$400.00

Councilperson Wetzel arrived just prior to the roll call vote for the above resolutions.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis

Nays: None

Abstention: Wetzel

(5 ayes- 0 nays- 1 abstention- motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 105- B, C, AND D

MAYORS REPORT: Mayor Budesheim stated that after having a training course with 14 residents, defibrillators have been installed in the Community Center and at the Glenburn.

BOROUGH CLERK REPORT: The Assistant Clerk stated that due to a publication error, the public hearing date for ordinance No. 12-2014 is postponed until December 15, 2014.

BOROUGH ATTORNEY REPORT: No report

COMMITTEE REPORTS:

FINANCE: No report

PUBLIC SAFETY: No report

PUBLIC WORKS: No report

COMMUNITY RELATIONS: No report

BUILDING & GROUNDS: Councilman Astarita provided an update with the reroofing project.

PERSONNEL: Councilman Revis distributed revised job descriptions for the Borough. The Riverdale employee handbook has been revised and distributed. Copies of the revised version of ordinance No. 13-2014 were also distributed.

MAYOR'S COMMENTS: Mayor Budesheim stated "earlier this month I met with the chairmen of the personnel committee and the chairmen of the buildings & grounds committee and it was decided that the position of facilities director is no longer needed and that it would be ended as of November 30th. I just wanted to bring it to the Council's attention. If you have any comments or anything. But the employee has been notified that this is going to be the recommendation and if anybody has anything to say or comment on."

A transfer resolution was distributed and Mayor Budesheim stated that the Borough was short in employee group health.

Mayor Budesheim: "Ted, have you gotten any of my emails?"

Councilman Guis: "Mhmmm."

Mayor Budesheim: "Are you going to pay this?"

Councilman Guis: "No."

Mayor Budesheim: "You're not going to pay it?"

Councilman Guis: "No."

Mayor Budesheim: "Why?"

Councilman Guis: "Because I'm not."

Mayor Budesheim: "You are not going to pay your free medical benefits?"

Councilman Guis: "Nope."

Mayor Budesheim: "That's twenty-five thousand dollars."

Councilman Guis: "Mhmmm."

Mayor Budesheim: "Well then I recommend to the Council that we discontinue it effective December first."

Councilman Guis: "I don't believe you can."

Mayor Budesheim: "Why?"

Councilman Guis: "Because under the ordinance I am entitled to it. I have voluntarily been paying it for the last five years partial and full. That was done when we were in financial crunches. Things have changed. I have seen money spent here that I didn't approve of or didn't agree with and at this point I just said no."

MAYOR'S COMMENTS: (continued)

Mayor Budesheim: "Don't you think it would have been fair to tell us at the beginning of the year because it wasn't budgeted for? And, as you said, the previous few years you have been paying for it. It was not unreasonable for us when preparing the budget that that money would be coming in. I don't like the way things are spent either, does that mean I don't pay my taxes?"

Councilman Guis: "No, it's no different than what you pulled with your salary. So that's it."

Mayor Budesheim: "I pulled. Ok. Any feedback from the Council on this?"

Councilman Astarita: "I'm at a loss here. I was under the understanding that no council persons had medical insurance through the Borough."

Mayor Budesheim: "That was true up until a few minutes ago."

Councilman Astarita: "I thought a few years ago we ended that."

Attorney: "It wasn't being paid by the Borough. It was being reimbursed. Obviously there was a council person taking insurance through the Boroughs plan and reimbursing the Borough for it."

Councilman Astarita: "I thought years ago we did away with that."

Mayor Budesheim: "We did. Well I need this transfer resolution to pass so we can pay for everybody else's."

Councilperson Astarita set forth the motion, seconded by Councilperson Revis, to approve the following resolution:

Resolution No. 70-2014; Transfer of Appropriations.

ROLL CALL: Ayes: Astarita, Carelli, Revis, Wetzel, Guis

Nays: Mastrangelo

(5 ayes- 1 nay- motion carried)

COPY OF RESOLUTION IN FULL ON PAGE NO. 107- A

PUBLIC PARTICIPATION NO. 2:

Glenn Venza, 14 Macopin Ave, expressed his concern about the entry door at the community center and stated that damage will occur to the doors and lock if there isn't a new way to allow the doors to remain unlocked.

Dave Desai, 22 Cotluss Road, "just a quick question regarding the facilities director, you said that it was decided that the position was no longer needed. Who is going to be performing those duties?"

Mayor Budesheim: "We are doing it in the office now."

Desai: "Who is showing the facilities?"

Mayor Budesheim: "If somebody calls I go out and show it to them."

Desai: "So the Mayor is showing it?"

Mayor Budesheim: "Mhmm, just one more hat."

Desai: "I have to add it to the picture. You are also going to check to make sure there was no damage and return the keys. You are doing all that stuff to?"

Mayor Budesheim: "That wasn't done before."

Desai: "Nobody was checking?"

Mayor Budesheim: "DPW when they would go to clean up that's when it was being checked."

PUBLIC PARTICIPATION NO. 2: (continued)

Desai asked for an update with the water billing and the sewer I & I. Mayor Budesheim and Councilman Guis provided Desai with meeting updates. Desai also asked about the use of the amounts of gallons for the sewage system.

There being no further comments, Councilperson Astarita set forth the motion, seconded by Councilman Revis, that the public portion be closed.

ALL IN FAVOR

Prior to adjournment, Councilman Carelli had questions for the Borough Attorney.

Councilman Carelli: "When you are discussing an employee's position, especially like we did tonight, like eliminating that position, is that employee entitled to a Rice Notice?"

Attorney: "Two things, when you talk about positions when you talk in any way about the reasons for it anything about the terms and conditions, then yes. But also remember Rice Notice is something we talk and we do and we are going into closed session to discuss it, not when we are going to make an announcement. It's an area you have to be careful about."

Councilman Carelli: "So you are saying for the record that..."

Attorney: "I'm saying for the record what the Mayor said tonight was simply informing the council of the elimination of a position. It did not get into terms or conditions or reasons why. Had that discussion gone any further, it would have been recommended that it take place in closed session and a Rice Notice be given."

Councilman Carelli: "So how does the employee find out about those conditions?"

Attorney: "How does an employee find out about what?"

Councilman Carelli: "About if a job is being eliminated, how are they notified?"

Attorney: "That has nothing to do with when it gets discussed at the council. That gets discussed with the employee as part of the employment process. You're asking about Rice Notice which has to do with when the Council discusses something."

Councilman Carelli: "Right."

Attorney: "The employee is entitled when the Council is going to talk about it, to a Rice Notice and an opportunity to have that heard in open session."

Councilman Carelli: "Well they were asked if they had any comments. So I'm just wondering."

Attorney: "Had those comments gone into employment and into detail, I would have been uncomfortable with that being discussed."

Councilman Carelli: "Well it is. It is employment."

Attorney: "All that was said was that the position was eliminated. It was a report of the elimination of a position. If we were going into the reasons why that position was eliminated or anything about the employee..."

Councilman Carelli: "But you are terminating the employment of someone."

Attorney: "Yes, but there's no discussion about that taking place in closed session. There's no Rice Notice for a discussion in closed session about it. It's just a report of an event that occurred. That's not what triggers the Rice Notice. If we were getting into an in depth discussion about the reasons why, I'd absolutely agree with you that a Rice Notice should be given for that discussion. You aren't really taking a position, but I would agree that a Rice Notice be required if we were going to go that route."

Councilman Carelli: "This is different from my five years of doing this. We would never do something like we did tonight."

Attorney: "You wouldn't just announce it."

Councilman Carelli: “It is unprofessional to say the least. But we wouldn’t do it. I just want to know for the record that is your opinion. I want that in the minutes.”

Attorney: “Yes.”

ADJOURNMENT:

Councilperson Astarita set forth the motion, seconded by Councilman Carelli, to adjourn the meeting.

ALL IN FAVOR

Adjourned: 8:06 P.M.

Respectfully Submitted:

Jimmy Homs

Assistant Municipal Clerk

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the roll call followed by the Pledge of Allegiance.

Mayor Budesheim presiding.

ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Guis

Absent: Wetzel

Also present: Fire Chief Sturm

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Regular Meeting - November 17, 2014

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above listed minutes as read.

ALL IN FAVOR

PUBLIC PARTICIPATION NO. 1:

Joanne Maher, 22 Morris Ave, asked if any legal avenues will be pursued to obtain the money which was transferred at the previous meeting to cover the cost of medical insurance. Mayor Budesheim and the municipal attorney responded that no legal avenues will be pursued at this time. Maher also raised her concern with how tax money is being spent.

Jerome Wagner, a resident of Wayne, came to urge the governing body to oppose the Pilgrim pipeline. Mayor Budesheim responded that a resolution was passed at the previous meeting to oppose the Pilgrim pipeline.

Dave Desai, 22 Cotluss Road, asked if the Borough has any ordinances in place regarding large events and wanted to bring to the governing body's attention to look into such ordinances for the future.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

RESOLUTIONS:

Councilperson Astarita set forth the motion, seconded by Councilperson Mastrangelo, to approve the following resolutions:

- 1) Payment of Claims (including the following):
 - a. Postage- December Newsletter - \$ 354.82
- 2) Authorizing the appointment of Laura Schade as part time dispatcher at the rate of \$13.00 per hour pending completion of background check.
- 3) Authorizing a check issued to North Jersey Power Systems in the amount of \$3,500 for materials required for generator. (proposal approved at November 3rd meeting)

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis

Nays: None

(5 ayes- 0 nays- motion carried)

COPY OF BILLS LIST ON PAGE NO. 110-A

MAYOR REPORT:

Mayor Budesheim reported that he heard back from the state regarding property on Newark Pompton Turnpike (blue building for sale). The price has gone down to \$10,800 and requires a resolution. Mayor Budesheim stated that the resolution would be for open space or for municipal parking. A resolution will be prepared for the next meeting.

BOROUGH CLERK REPORT: No report

BOROUGH ATTORNEY REPORT: No report

COMMITTEE REPORTS:

FINANCE: Councilman Carelli stated he received the final corrected commercial water/sewer accounts from Butler.

Councilperson Astarita set forth the motion, seconded by Councilperson Carelli, to allow Butler to proceed with the billing and collection as per the final corrections provided by Butler.

ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis

Nays: None

(5 ayes- 0 nays- motion carried)

COPY OF BILLING LIST ON PAGE NO. 111-A

Councilman Carelli also stated that, after making his own calculations, that he didn't believe the transfer of appropriations was necessary. Councilman Carelli also reported that Councilman Guis submitted his payment in full tonight for his 2014 health contributions.

PUBLIC SAFETY: No report

PUBLIC WORKS: Councilman Guis asked for an update with the reroofing project. Councilman Guis expressed his concern about there being no independent inspection being done on the reroofing project. Councilman Guis made a statement regarding his rationale of holding payment for his health premium.

BUILDINGS & GROUNDS: Councilman Astarita stated he will obtain proposals for potential work to be done at the municipal library for an ongoing problem. Councilman Astarita also stated that we will apply for the CDBG grant for the library roof.

PERSONNEL: Councilman Revis stated he wants the salary ordinance to be passed in the first meeting in January 2015 along with the employee handbook.

PUBLIC PARTICIPATION NO. 2:

Keith Hamilton, 14 Van Duyne Ave, commended Councilman Guis on paying for his health premiums.

Will Felegi, 68 Mountain View Court, stated that the communication between the members of the governing body needs to improve.

There being no further comments, Councilperson Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

Prior to adjournment, Councilman Carelli requested that for future job eliminations, a letter be sent to the person whose position is being eliminated.

ADJOURNMENT:

Councilperson Astarita set forth the motion, seconded by Councilman Carelli, to adjourn the meeting.

ALL IN FAVOR

ADJOURNMENT: (continued)

Adjourned: 8:08 p.m.

Respectfully Submitted:

Jimmy Homs

Assistant Municipal Clerk

December 15, 2014

The regular meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Budesheim presiding.

**ROLL CALL: Present: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis
Absent: None**

Also Present: Police Chief Smith

Mayor Budesheim announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES DATED:

Workshop Meeting - December 1, 2014

Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, to approve the above listed minutes as read.

**ROLL CALL: Ayes: Astarita, Carelli, Mastrangelo, Revis, Guis
Nays: None
Abstain: Wetzel
(5 ayes – 0 nays – 1 abstention - motion carried)**

AUDIENCE PARTICIPATION NO 1:

Keith Hamilton, 14 Van Dwyne Avenue, made a presentation to Councilpersons Guis and Wetzel on behalf of the citizens of Riverdale. He said that we've been fortunate to have two very great individuals represent our town and work in the best interest of our town and thanked them for their service

Dave Desai, 22 Cotliss Road, read a prepared statement to the Council. He stated that many citizens have become concerned over the apparent dysfunction that exists in the borough hall. He cited the Doctrine of Incompatibility. Our Mayor, with the support of Council, assumed the role and responsibilities typically assigned to a Borough Administrator and became a full time Mayor with a full time salary. In a Borough form of government an administrator is subordinate and answerable to the Mayor and Council. If the Mayor assumes this role, accountability is compromised and the public suffers. For this reason I am making a formal request to undo the incompatible arrangement of the office of Mayor performing the role as a Borough Administrator. It is further requested that the duties of the office of Mayor from this point forward be confined to those defined by statute. Mr. Desai then distributed supporting documents and his suggestions to the Council.

Glenn Venza, 14 Macopin Avenue, told Mr. Desai that our town does not have a position titled "Borough Administrator". Until borough administrators started becoming popular, the Mayor did all of those duties and that is what our Mayor was elected to do and that is what he is doing.

Keith Hamilton, 14 Van Dwyne Avenue, stated that his understanding is we do have a position of Borough Administrator but we just don't have that position filled. He asked if that was correct.

Mayor Budesheim responded that he is not correct. He told Mr. Hamilton that no position has ever been created for Borough Administrator and that putting it in the salary ordinance does not create a position.

December 15, 2014

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

ORDINANCES:

- 1) Public Hearing and Adoption of an Ordinance entitled:

ORDINANCE 12-2014

ORDINANCE AMENDING CHAPTER 126 ENTITLED "PEACE AND GOOD ORDER" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE.

The Municipal Clerk read the notice for the second reading and final adoption.

Mayor Budesheim announced that this Ordinance was open for public participation.

Glenn Venza, 14 Macopin Avenue, stated that ordinance pertains to things that make noise and not people that make noise. He asked if we should have that as well. Borough Attorney Oostdyk responded that if it rose to the level of disturbing the peace then it would probably be enforceable.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Revis to close the public session.

ALL IN FAVOR

Councilman Astarita set forth the motion, seconded by Councilman Revis, **RESOLVED** that Ordinance No. 12-2014 as read on second reading at this meeting, be adopted and finally passed.

ROLL CALL: **Ayes: Astarita, Carelli, Mastrangelo, Revis, Wetzel, Guis**
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 114-A

RESOLUTIONS:

Mayor Budesheim stated that if we could adjust our meeting schedule so our new Municipal Clerk could attend every meeting it would benefit him and the town. Council was not opposed to meeting on the first and third Wednesday of each month.

Councilman Mastrangelo set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

- 1) Payment of Claims (including the following):
 - a. RFM Printing - January Newsletter - A&E o/e \$ 935.85
- 2) Approval of release of the following escrow funds:
 - a. Account 010672 – \$500.00 – DJ & PG Assoc.
- 3) **Resolution No. 71-2014;** Approval of a Tower Lease Agreement with the North Jersey Police Radio Association Inc. for utilization of Emergency Communication Repeater by the Riverdale Police Department.

December 15, 2014

RESOLUTIONS (continued):

- 4) **Resolution No. 72-2014;** Approval of an I.T. Maintenance and Support Agreement with Law Soft, Inc. for the Riverdale Police Department.
- 5) **Resolution No. 73-2014;** Refund of Taxes – Block 40, Lot 5.01, Creskill Hills, LLC (BJ's), Year 2011 - \$8,667.03, Year 2012 - \$14,880.25, Year 2013 - \$26,863.53, Year 2014 - \$32,821.99 – Reason: Tax Appeal
- 6) **Resolution No. 74-2014;** Transfer of Appropriations
- 7) **Resolution No. 75-2014;** Cancellation of Prior Year Outstanding Checks
- 8) **Resolution No. 76-2014;** Cancellation of Various Balances
- 9) Authorizing the appointment of Jeffrey Demarest as part time dispatcher at the rate of \$13.00 per hour.
- 10) Authorizing the appointment of David Hanf as Class II Special Officer effective at the rate of \$15.00 per hour.
- 11) Approval of intent to purchase Riverdale Parcel VX16B1C from the NJDOT for municipal parking at a cost of \$10,800.00 effective January 2015.
- 12) Scheduling of the 2015 Reorganization Meeting to be held on Wednesday, January 7, 2014 at 7:00 PM.
- 13) Approval of the following payment:
 - a. Borough of Butler - Postage & Expenses (water/sewer/tax) - \$4,792.83

ROLL CALL: **Ayes:** Astarita, Carelli, Mastrangelo, Revis, Wetzels, Guis
 Nays: None
 (6 ayes – 0 nays – motion carried)

COPY OF BILLS LIST IN FULL ON PAGE NO. 115-B, C, D, E, F, G AND H**UNFINISHED BUSINESS:**

- 1) Riverdale Road Sewer Pump House.
- 2) Mathews Avenue water tower telemetry system.

No discussion took place.

MAYOR REPORT:

Mayor Budesheim reported that Push to Walk is applying for a Community Development Block Grant under Public Facilities. This would not be in competition with anything the borough is applying for. One of the requirements is for this to be brought up at a local public meeting and authorizing them to move forward.

Thereupon, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, authorizing Mayor Budesheim to sign the Push to Walk Community Development Block Grant application.

ALL IN FAVOR

BOROUGH CLERK REPORT: No report.

BOROUGH ATTORNEY REPORT: No report.

COMMITTEE REPORTS:

FINANCE: No report.

PUBLIC SAFETY: No report.

December 15, 2014

COMMITTEE REPORTS (continued):

PUBLIC WORKS: No report.

COMMUNITY RELATIONS: No report.

BUILDINGS AND GROUNDS: Councilman Astarita reported on the borough hall reroofing project. They hope to complete the roof by the end of the week.

PERSONNEL: Councilman Revis stated that he would like Council approval on the Employee Handbook which was distributed to all council members in November. Councilman Carelli stated that the line “All members of the governing body and eligible members of their families shall be entitled to hospitalization and major medical insurance coverage as provided by the Borough to eligible Borough employees.” under Health Benefits should be removed. Mayor Budesheim stated that he would remove it.

Thereupon, Councilman Revis set forth the motion, seconded by Councilman Mastrangelo, to approve the Employee Handbook dated December 1, 2004 and revised January 1, 2015, with the amendment as stated by Councilman Carelli.

ALL IN FAVOR

Councilman Revis requested that the salary ordinance be put on the agenda for first reading and discussion at the first meeting in January. He also reported that Mr. Jalloh and Mr. Homsy completed Certified Municipal Registrar training.

Councilman Astarita thanked Councilwoman Wetzel and Councilman Guis for their service. He said that these are two dedicated councilmembers who are leaving office and they did a whole lot for the borough.

Councilwoman Wetzel stated that she'd like to take this time to say goodbye and thank you to the citizens of Riverdale. The support and encouragement I've received for all these years has been a gift and I truly feel privileged to have served the public for so long. As with any long term relationship there have been good times and bad but I'm proud to say, despite the controversies and uphill battles, I've stayed true to the residents and have always tried to represent them in a manner in which their voices were heard. When I began as a Rec volunteer my daughters were two and four. After eight years with Rec I was asked to run for a council seat. They were ten, ten and fourteen. Now they're adults with homes and families of their own and they're all here tonight as well as their spouses and children. They sacrificed a lot of family time with me so I could be an active member of our community. I could not have done this without their support and with the support of my husband. I thank them from the bottom of my heart. In closing, I would like to thank all of the departments and the people who I worked with over the years. They've made my job easier on so many occasions. I hope that all of the community events that I chaired for so many years will continue because those are the things that make a small town continue to feel like a close knit community. It's not always all about the big stuff. It's the little things that are important, too, and I hope people remember that. Lastly, I urge more people to come out and participate in council meetings. It's important to keep yourself abreast of what is going on in our town and to hold your governing body accountable and know what direction your town is going in. Thank you.

AUDIENCE PARTICIPATION NO 2:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Mastrangelo, that the public portion be closed.

ALL IN FAVOR

December 15, 2014

Mayor Budesheim thanked Councilman Guis and Councilwoman Wetzal for their service:

“Ted, you came on the Council the same night I become Mayor. Over the years we’ve worked together on so many projects and I did learn a lot from you. You’ve made invaluable contributions to the town. I really, truly enjoyed working with you and I thank you for all that you’ve done.”

“Elaine, I’ve worked with you on so many projects that you brought starting with the summer concerts which have been one of the highlights of the summers here in Riverdale. We’ve had literally thousands upon thousands of people attending these free concerts. The street fair that you’ve been running all these years, again it’s another highlight in the year. When we have the street fair it’s one of the best attended in the area. Of course, your persistence in getting us the world trade center memorial is a tribute to all those who died and perished that day. I’ve enjoyed working with you, especially on all those projects. I could always count on you to tell it like it is. Whether we wanted to hear it or not, you told us like it was and that was always refreshing. Again, thank you for your years of service. I believe it’s been 21 years you’ve served on the Council. Thank you very much.”

CLOSED SESSION – POTENTIAL LITIGATION

Councilman Astarita set forth the motion, seconded by Councilman Guis, RESOLVED that the Council go into closed session to discuss a matter of potential litigation.

ALL IN FAVOR.

Closed session being completed, the meeting returns to public session.

ADJOURNMENT:

Councilman Carelli set forth the motion, seconded by Councilwoman Wetzal to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 8:27 p.m.

Respectfully Submitted:

Abubakar T. Jalloh
Municipal Clerk

CLOSED SESSION – December 15, 2014

Present: Astarita, Carelli, Guis, Mastrangelo, Revis, Wetzl,

Absent: None.

Also Present: Mayor Budesheim, Borough Clerk Jalloh, Borough Attorney Oostdyk
Council Member-Elect, Vincent Pellegrini, Council Member-Elect, Bradley Clinton

CLOSED SESSION REGARDING MATTER OF POTENTIAL LITIGATION

Closed session was conducted for the purpose of discussing potential litigation between the Borough of Riverdale and Pine Valley Eco Products, Inc., of Pembroke Pine, Florida. It had been explained by the Mayor and Borough Attorney that the company in question had submitted an invoice in the amount of \$4,613.03 for the purchase eleven five gallon containers of vehicle wash & wax which was claimed to have been purchased by the Riverdale Fire Department. The company further claims that a gentlemen identifying himself as Fire Chief Daniel Burik had placed the order. It was noted for the record that Daniel Burik was the former Riverdale Fire Chief. A letter dated November 19, 2014 from Pine Valley, addressed to Mayor Budesheim which detailed their claims was distributed to members of the borough council. The Mayor then played an audio MP3 recording provided by Pine Valley for the borough council to observe. The recording, which was played aloud, corroborated Pine Valley's claims that a gentleman identifying himself Fire Chief Daniel Burik placed the order.

It was noted by the Mayor that the individual on the recording was in fact current Fire Chief Daniel Sturm. The Mayor further noted that Mr. Sturm, once approached on the matter refuted all claims that he placed such order and indicated that it was his belief that this matter was scam. Mr. Sturm however, did not deny that it was his voice on the recording, but claimed that the recording was doctored to give the perception that he placed the order.

Mayor Budesheim indicated that the Riverdale Police Department conducted a brief investigation into Pine Valley and verified that the company was legitimate, having no known prior accusations of fraud.

The Borough Council, after lengthy deliberation and discussion, inquired as to whether the recording provided by Pine Valley could be sent to a specialized company who could determine whether or not the recording had been doctored. It was noted that the cost of such services could exceed the cost of merchandise. Majority of the Council Members believed this claim was without merit and wanted to stand by the word of Fire Chief Daniel Sturm. As the merchandise had not been opened nor used, the Council thereupon directed the Borough Attorney to write a letter indicating that Borough of Riverdale would not honor Pine Valley's request for payment but rather would be willing to pay for the cost of the return of the vehicle wash & wax.