

REGULAR COUNCIL MEETING
April 27, 2016

Riverdale Borough Hall
91 Newark Pompton Turnpike
Riverdale, New Jersey 07457
7:30pm



BOROUGH OF RIVERDALE
NEW JERSEY



Council Chambers
91 Newark-Pompton Turnpike
Riverdale, N.J. 07457

BOROUGH OF RIVERDALE Regular Council Meeting AGENDA

Phone: (973) 835-4060
Website: www.riverdaleNJ.gov

April 27, 2016 - 7:30pm

MAYOR
Paul M. Carelli

BOROUGH COUNCIL
Vincent Pellegrini – Council President
Garrett Astarita
Bradley Clinton
Dave Desai
Matt Oswald
Steve Revis

CALL TO ORDER

Mayor Paul M. Carelli Presiding

- Roll Call
- Statement of Compliance w/ Open Public Meetings Act
- Pledge of Allegiance to the Flag

APPROVAL OF MINUTES

Borough Council

- March 30, 2016 Closed Session
- April 13, 2016

INTRODUCTION OF ORDINANCES

Borough Council

ORDINANCE# 09-2016 ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY BY DONATION FROM GERALDINE B. MINES (BLOCK 38.04, LOT 14)

ORDINANCE# 10-2016 AN ORDINANCE ESTABLISHING SALARIES OR WAGES OF OFFICIALS AND EMPLOYEES OF THE BOROUGH OF RIVERDALE, IN THE COUNTY OF MORRIS

PUBLIC HEARING AND ADOPTION OF ORDINANCES

Borough Council

ORDINANCE# 06-2016 CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

OPEN PUBLIC COMMENTS ON RESOLUTIONS

General Public

Members of the public are invited to comment at this time on any resolution.

RESOLUTIONS - CONSENT AGENDA

Borough Council

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

73-2016: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 22, 2016 FOR 2015/2016 BILLS IN THE TOTAL AMOUNT OF \$744,241.71

74-2016: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF RIVERDALE AND INTEGRA REALTY RESOURCES

75-2016: AUTHORIZING SELF-EXAMINATION OF THE 2016 ANNUAL BUDGET

76-2016: AUTHORIZING THE HIRING OF MARJORIE JONAS TO THE PART-TIME POSITION OF ALTERNATE DEPUTY COURT CLERK



BOROUGH OF RIVERDALE
Regular Council Meeting
AGENDA

MAYOR
Paul M. Carelli

BOROUGH COUNCIL
Vincent Pellegrini – Council President
Garrett Astarita
Bradley Clinton
Dave Desai
Matt Oswald
Steve Revis

Council Chambers
91 Newark-Pompton Turnpike
Riverdale, N.J. 07457

Phone: (973) 835-4060
Website: www.riverdaleNJ.gov

April 27, 2016 - 7:30pm

RESOLUTIONS - CONSENT AGENDA (continued) ***Borough Council***

77-2016: AUTHORIZING THE AWARD OF CONTRACT TO PK ENVIRONMENTAL, PO BOX 1066, 205 MAIN STREET CHATHAM, NEW JERSEY 07928 TO PREPARE A PRELIMINARY ASSESSMENT (PA) IN ACCORDANCE WITH NJDEP GREEN ACRES REQUIREMENTS FOR BLOCK 30 LOT 57 (3 HARRISON ROAD) AND BLOCK 30 LOT 48 (134 HARRISON ROAD)

2016 MUNICIPAL BUDGET PRESENTATION

Presentation – 2016 Municipal Budget

PUBLIC HEARING AND ADOPTION OF THE 2016 MUNICIPAL BUDGET ***Borough Council***

Members of the public are invited to comment at this time on the 2015 Municipal Budget

Budget Document – Sheet 41/42

COUNCIL COMMITTEE REPORTS ***Borough Council***

Council Committees reports and updates since the last meeting

- Finance Councilman Desai
- Public Works Council President Pellegrini
- Communications Councilman Oswald
- Public Safety Councilman Revis
- Utilities Councilman Astarita
- Personnel Councilman Clinton

BOROUGH CLERK REPORT ***Abubakar T. Jalloh, R.M.C.***

Borough Clerk's report and updates since the last meeting

MAYOR'S REPORT ***Mayor Carelli***

Mayor's report and updates since the last meeting

BOROUGH ATTORNEY REPORT ***Robert Oostdyk, Esq.***

Borough Attorney report and updates since the last meeting

OLD BUSINESS ***Borough Council***

Unfinished business since the last meeting

1. APPEAL OF ACTION BY THE BOARD OF FIRE OFFICERS- DAKAKE



Council Chambers
91 Newark-Pompton Turnpike
Riverdale, N.J. 07457

BOROUGH OF RIVERDALE Regular Council Meeting AGENDA

Phone: (973) 835-4060
Website: www.riverdaleNJ.gov

April 27, 2016 - 7:30pm

MAYOR
Paul M. Carelli

BOROUGH COUNCIL
Vincent Pellegrini – Council President
Garrett Astarita
Bradley Clinton
Dave Desai
Matt Oswald
Steve Revis

OPEN PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda

EXECUTIVE SESSION

Closed Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 4/22/2016 with all available information as of this date.

A.J. Jalloh, Borough Clerk.

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Carelli presiding.

**ROLL CALL: Present: Astarita, Clinton, Oswald, Revis, Pellegrini
Absent: Desai**

Also Present: Borough Attorney Oostdyk, Fire Chief Sturm and Police Chief Smith

The Municipal Clerk announced that proper notice of this meeting was made as to time, date, place and agenda.

APPROVAL OF MINUTES:

Councilman Oswald set forth the motion, seconded by Councilman Clinton, to approve the following minutes:

Regular Meeting - March 30, 2016

**ROLL CALL: Ayes: Clinton, Oswald, Revis, Pellegrini
Nays: None
Abstain: Astarita
(4 ayes – 0 nays – 1 abstain- motion carried)**

INTRODUCTION OF ORDINANCES:

1) Councilman Pellegrini set forth the motion, seconded by Councilman Astarita, to introduce the following ordinance and moved its adoption.

ORDINANCE 07-2016

ORDINANCE AMENDING CHAPER 95 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE AND AMENDING UNIFORM CONSTRUCTION CODE FEES CHARGED BY THE BOROUGH OF RIVERDALE

**ROLL CALL: Ayes: Astarita, Clinton, Oswald, Revis, Pellegrini
Nays: None
(5 ayes – 0 nays – motion carried)**

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 35-A

2) Councilman Pellegrini set forth the motion, seconded by Councilman Clinton, to introduce the following ordinance and moved its adoption.

ORDINANCE 08-2016

ORDINANCE AMENDING CHAPTER 168, "ZONING", "SCHEDULE D- BULK REQUIREMENTS", OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVERDALE

**ROLL CALL: Ayes: Astarita, Clinton, Revis, Pellegrini
Nays: None
Abstain: Oswald
(4 ayes – 0 nays – 1 abstain motion carried)**

COPY OF ORDINANCE AND RESOLUTION IN FULL ON PAGE NO. 35-B

OPEN PUBLIC COMMENTS:

There being no comments, Councilman Astarita set forth the motion, seconded by Councilman Clinton, to close the public session.

ALL IN FAVOR

RESOLUTIONS – CONSENT AGENDA:

Councilman Oswald set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

69-2016: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 8, 2016 FOR 2015/2016 BILLS IN THE TOTAL AMOUNT OF \$42,796.20

70-2016: AUTHORIZING THE AWARD OF CONTRACT TO GO ORGANIC LAWN CARE, PO BOX 680, OAKLAND, NJ 07436 FOR THE 2016 LAWN CARE SERVICES TO THE SOCCER AND BASEBALL FIELDS AT FREEDOM PARK FOR A TOTAL AMOUNT OF \$7,095.00

71-2016: AUTHORIZING \$200 FOR THE TOWING OF THE SHOWMOBILE ROUND TRIP BY MALANGA'S AUTOMOTIVE

ROLL CALL: **Ayes: Astarita, Clinton, Oswald, Revis, Pellegrini**
 Nays: None
 (5 ayes – 0 nays - motion carried)

COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 36- A,B, AND C

COMMITTEE REPORTS:

PUBLIC SAFETY: Councilman Revis stated the fire department is requesting the Council pass a resolution in support for volunteer emergency responders tax reduction act. A preliminary meeting was held with the PBA for discussion of the police contract.

PUBLIC WORKS: Councilman Pellegrini reported that the jail cell was inspected.

COMMUNICATIONS: Councilman Oswald reported that the field dragger will be delivered soon along with a field liner.

UTILITIES: No report

PERSONNEL: Councilman Clinton stated that the library raised about \$4,100 from their book sale.

BOROUGH CLERK REPORT: No report

MAYOR REPORT:

Mayor Carelli stated that the construction for the Federal & Halsey project will begin on Monday.

Councilman Oswald set forth the motion, seconded by Councilman Astarita, to approve the following resolutions:

72-2016: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR BOROUGH BEAUTIFICATION DONATIONS AS REQUIRED BY N.J.S.A. 40A5-29

ROLL CALL: **Ayes: Astarita, Clinton, Oswald, Revis, Pellegrini**
 Nays: None
 (5 ayes – 0 nays - motion carried)

COPY OF RESOLUTION IN FULL ON PAGE NO. 36- D

MAYOR REPORT: (continued)

Mayor Carelli stated that paper work for a grant from Green Acres is being completed. DMC land associates will be hired to conduct the necessary survey.

Mayor Carelli stated the person contracted for the maintenance of the baseball fields was requesting the final payment for his services.

BOROUGH ATTORNEY REPORT: No report**NEW BUSINESS:**

Mayor Carelli distributed a draft of the 2016 salary ordinance. Mayor Carelli stated a lot of the titles that were being eliminated because they were never going to be used.

Mayor Carelli stated that the beautification committee nearly sold all of the banner advertisements.

Mayor Carelli received quotes to replace the carpeting in the Borough Hall.

Mayor Carelli stated that the person living in the apartment owned by the Borough next door has moved out. The utilities were disconnected. The apartment may be put to bid for the next tenant after doing a cost analysis.

OPEN PUBLIC COMMENTS:

Councilman Oswald set forth the motion, seconded by Councilman Pellegrini, to open the public session.

ALL IN FAVOR

Dan Salameno, Pompton Lakes, inquired about the resolution which was passed in support of requesting a crosswalk be put in by the County. Salameno also asked about the status of the digital sign to be placed outside the municipal building.

Joe Salonia, 7 Dalton DR, asked about the company which is inspecting trees within the Borough.

There being no further comments, Councilman Astarita set forth the motion, seconded by Councilman Oswald, that the public portion be closed.

ALL IN FAVOR**CLOSED SESSION:**

Councilman Clinton set forth the motion, seconded by Councilman Oswald, RESOLVED that the Council go into closed session to discuss a matter of litigation.

ALL IN FAVOR

Closed session being completed, the meeting returns to public session at 9:33 p.m.

ADJOURNMENT:

Councilman Oswald set forth the motion, seconded by Councilman Clinton to adjourn the meeting.

ALL IN FAVOR.

Adjourned: 9:33 p.m.

Respectfully Submitted:

Abubakar T. Jalloh
Municipal Clerk



BOROUGH OF RIVERDALE NEW JERSEY



TITLE:

RESOLUTION TO INTRODUCE ORDINANCE# 09-2016

ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY BY DONATION FROM GERALDINE B. MINES (BLOCK 38.04, LOT 14)

BE IT RESOLVED, the Ordinance entitled No. 09-2016, as stated above be adopted and the Mayor and Council had first reading by title on April 27, 2016 and

BE IT FURTHER RESOLVED that a copy of the same be published in the Morris Daily Record on May 1, 2016 and together with a Notice of Introduction thereof and the same shall be considered for final passage at the Meeting of the Mayor and Council on May 25, 2016.

BE IT FURTHER RESOLVED, that the Borough Clerk post a copy of said Ordinance on the bulletin board and make copies available to the general public.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



ORDINANCE NO. 09-2016

ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY BY DONATION FROM GERALDINE B. MINES (BLOCK 38.04, LOT 14)

WHEREAS, Geraldine B. Mines is the owner of property known as Lot 14, Block 38.04, as shown on the Tax Map of the Borough of Riverdale and located off Route 23; and

WHEREAS, the Borough of Riverdale desires to acquire this properties for public use; and

WHEREAS, Geraldine B. Mines has agreed to donate this property to the Borough of Riverdale; and

WHEREAS, the Borough Council of the Borough of Riverdale has determined that it should accept this donation.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Riverdale, County of Morris and State of New Jersey, as follows:

Section 1. The Borough shall accept the donation of Block 38.04, Lot 14 as shown on the Tax Map of the Borough of Riverdale, from Geraldine B. Mines, for public use, The Mayor, Borough Clerk, and Borough Attorney and are hereby authorized to take all action necessary to acquire the property by donation

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Adopted this ___ day of
_____, 2016.

Abubakar Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



NOTICE OF PENDING ORDINANCE

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Borough of Riverdale, a municipal corporation of the State of New Jersey, held on April 27, 2016. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at Borough Hall, in the Borough on May 25, 2016 at 7:30 o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's office to the members of the general public who shall request the same.

Abubakar Jalloh, Borough Clerk



BOROUGH OF RIVERDALE NEW JERSEY



TITLE:

RESOLUTION TO INTRODUCE ORDINANCE# 10-2016

AN ORDINANCE ESTABLISHING SALARIES OR WAGES OF OFFICIALS AND EMPLOYEES OF THE BOROUGH OF RIVERDALE, IN THE COUNTY OF MORRIS

BE IT RESOLVED, the Ordinance entitled No. 10-2016, as stated above be adopted and the Mayor and Council had first reading by title on April 27, 2016 and

BE IT FURTHER RESOLVED that a copy of the same be published in the Morris Daily Record on May 1, 2016 and together with a Notice of Introduction thereof and the same shall be considered for final passage at the Meeting of the Mayor and Council on May 25, 2016.

BE IT FURTHER RESOLVED, that the Borough Clerk post a copy of said Ordinance on the bulletin board and make copies available to the general public.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



ORDINANCE NO. 10-2016

AN ORDINANCE ESTABLISHING SALARIES OR WAGES OF OFFICIALS AND EMPLOYEES OF THE BOROUGH OF RIVERDALE, IN THE COUNTY OF MORRIS

BE IT ORDAINED by the Mayor and Council of the Borough of Riverdale, in the County of Morris and State of New Jersey, as follows:

Section 1. The salaries and wages for the following positions within the Borough of Riverdale shall be as follows:

A. Governing Body Positions:	MIN	MAX
Mayor	\$5,000	\$12,000
Council President	\$4,000	\$6,000
Councilperson	\$3,000	\$5,200
B. Administration (Full-Time):	MIN	MAX
Borough Clerk	\$35,000	\$95,500
Tax Collector	\$35,000	\$60,000
Court Administrator	\$35,000	\$60,000
Deputy Borough Clerk	\$35,000	\$60,000
Bookkeeper / Payroll Clerk	\$30,000	\$60,000
Administrative Assistant	\$30,000	\$60,000
C. Part-Time Salaried Positions:	MIN	MAX
Municipal Judge	\$20,000	\$40,000
Tax Assessor	\$20,000	\$35,000
Chief Financial Officer	\$15,000	\$25,000
Borough Clerk	\$10,000	\$25,000
Prosecutor	\$10,000	\$25,000
Zoning Officer	\$10,000	\$25,000
Administrative Assistant	\$10,000	\$25,000
Code Enforcement Inspectors	\$10,000	\$25,000
Utilities Clerk	\$10,000	\$20,000
Technical Assistant	\$10,000	\$20,000
Construction Official	\$5,000	\$35,000
Planning Board Attorney	\$5,000	\$15,000
Fire Marshall / Inspector	\$5,000	\$15,000
Recreation Director	\$5,000	\$15,000
Rentals Coordinator	\$5,000	\$15,000
Planning Board Attorney	\$5,000	\$15,000
OEM Coordinator	\$5,000	\$15,000
Plumbing Subcode	\$5,000	\$15,000
Electrical Subcode	\$5,000	\$15,000
Fire Subcode	\$5,000	\$15,000
Fire Chief	\$2,000	\$5,000
Deputy OEM Coordinator	\$1,000	\$7,500
Assistant Fire Chief	\$1,000	\$5,000
Fire Administrator	\$1,000	\$2,500



BOROUGH OF RIVERDALE NEW JERSEY



D. Part-Time Non-Salaried Positions:	MIN	MAX
Deputy Court Clerk (per Court)	\$75.00	\$135.00
Pump House On-Call Water Testing (per day)	\$75.00	\$125.00
Tax Collector (per hour)	\$25.00	\$45.00
Code Enforcement (per hour)	\$25.00	\$35.00
Bookkeeper / Payroll Clerk (per hour)	\$12.00	\$35.00
Custodian (per hour)	\$12.00	\$25.00
Administrative Assistant (per hour)	\$12.00	\$25.00
Truck Driver (per hour)	\$12.00	\$20.00
Violations Clerk (per hour)	\$10.00	\$20.00
Rentals Coordinator	\$10.00	\$20.00
DPW Utility person (per hour)	\$10.00	\$15.00
Director – Summer Recreation (per hour)	\$10.00	\$15.00
Assistant Director - Summer Rec (per hour)	\$9.00	\$12.00
Counselor - Summer Recreation (per hour)	\$5.00	\$10.00

E. Department of Public Works:	MIN	MAX
Laborer – Grade A	\$28,188	\$30,275
Laborer – Grade B	\$30,276	\$32,364
Laborer – Grade C	\$32,365	\$34,451
Utilityperson – Grade A	\$34,452	\$37,062
Utilityperson – Grade B	\$36,540	\$39,671
Utilityperson – Grade C	\$39,672	\$42,804
Senior Utilityperson – Grade A	\$42,805	\$46,979
Senior Utilityperson – Grade B	\$46,980	\$50,112
Senior Utilityperson – Grade C	\$50,113	\$53,662
Mechanic – Grade A	\$41,760	\$48,023
Mechanic – Grade B	\$48,024	\$53,243
Mechanic – Grade C	\$53,244	\$61,596
Foreman – Grade A	\$57,420	\$61,596
Foreman – Grade B	\$61,597	\$65,772
Assistant DPW Superintendent – Grade A	\$69,948	\$75,168
Assistant DPW Superintendent – Grade B	\$75,169	\$80,388
DPW Superintendent – Grade A	\$85,608	\$93,000
DPW Superintendent – Grade B	\$93,001	\$96,048

*Notes: Positions above the level of Laborer require a CDL License.
Level of Assistant DPW Superintendent requires a Water and Recycling Certification.
Positions of Foreman and Assistant DPW Superintendent are mutually exclusive.*

F. Annual Stipends:	MIN	MAX
Registrar of Vital Statistics	\$1,000	\$4,200
Planning Board Secretary	\$1,000	\$4,200
Bailiff	\$1,000	\$4,200
Board of Health Secretary	\$1,000	\$2,200
Shade Tree Commission Secretary	\$1,000	\$2,000
Deputy Registrar	\$500	\$1,000



BOROUGH OF RIVERDALE NEW JERSEY



G. Police Department Positions: (PBA Contract expired 12-31-15)	MIN	MAX
Patrolman – Training (per week)	\$470	\$477
Patrolman - 1st 18 months	\$28,051	\$28,471
Patrolman – Completion of 18 months	\$48,016	\$48,736
Patrolman - Completion Year 2	\$55,999	\$56,839
Patrolman - Completion Year 3	\$62,725	\$63,666
Patrolman - Completion Year 4	\$67,065	\$68,071
Patrolman - Completion Year 5	\$71,514	\$72,586
Patrolman - Completion Year 6	\$75,499	\$76,631
Patrolman - Completion Year 7	\$106,530	\$108,128
Sergeant - Year 1	\$108,540	\$110,168
Sergeant - Year 2	\$111,555	\$113,228
Lieutenant – Year 1	\$113,565	\$115,268
Lieutenant – Year 2	\$116,580	\$118,329

H. Non- Contractual Police Salaries	MIN	MAX
Chief of Police	\$100,000	\$140,000
Police Captain	\$100,747	\$116,000
Senior Police Dispatcher	\$30,000	\$45,000
Police Dispatcher	\$20,000	\$42,000
Police Secretary	\$15,000	\$30,000
Crossing Guard	\$5,000	\$20,000
Special Police (per hour)	\$12.00	\$25.00
Police Secretary (per hour)	\$10.00	\$20.00
Police Dispatcher (per hour)	\$10.00	\$20.00
Bailiff (per hour)	\$10.00	\$20.00

Section 2. Wherever in this Ordinance salary ranges are provided, the salary shall be determined by resolution as set forth in the detailed Operating Budget for Municipal Purposes.

Section 3. This Ordinance shall take effect as provided by law.

Adopted this ____ day of
_____, 2016.

Abubakar Jalloh, Borough Clerk

Paul M. Carelli, Mayor

NOTICE OF PENDING ORDINANCE

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Borough of Riverdale, a municipal corporation of the State of New Jersey, held on April 27, 2016. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at Borough Hall, in the Borough on May 25, 2016 at 7:30 o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's office to the members of the general public who shall request the same.

Abubakar Jalloh, Borough Clerk



BOROUGH OF RIVERDALE NEW JERSEY



TITLE:

RESOLUTION FOR PUBLIC HEARING AND ADOPTION ORDINANCE# 06-2016

CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

The Mayor ordered the Clerk to read the Notice and Ordinance entitled: ORDINANCE# 06-2016

CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Which Ordinance was introduced and passed on First Reading by title at a meeting of the Mayor
and Council held on March 30, 2016.

The Notice and Ordinance have been posted on the Bulletin Board in the Municipal Building and
copies have been made available to the general public.

The Mayor announced that the meeting was open to hear any objections that may be presented by
any taxpayer of the Borough of Riverdale, and all parties and persons in interest and citizens.

The following were heard:

RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

RESOLVED, that the above Ordinance No. 06-2016; as read on Second Reading at this meeting be
adopted and finally passed.

The Mayor declared the Ordinance passed, approved the same and ordered the Clerk to publish
the notice thereof.

Abubakar T. Jalloh, R.M.C.
Municipal Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



ORDINANCE NO. 06-2016

CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the governing body of the Borough of Riverdale in the County of Morris finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$181,334.96 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the governing body of the Borough of Riverdale in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Riverdale shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$181,334.96, and that the CY 2016 municipal budget for the Borough of Riverdale be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Adopted this ____ day of _____, 2016.

Abubakar Jalloh, Borough Clerk

Paul M. Carelli, Mayor

NOTICE OF PENDING ORDINANCE

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Borough of Riverdale, a municipal corporation of the State of New Jersey, held on March 30, 2016. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at Borough Hall, in the Borough on April 27, 2016 at 7:30 o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's office to the members of the general public who shall request the same.

Abubakar Jalloh, Borough Clerk



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 73-2016

Date of Adoption: April 27, 2016

TITLE:

AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 22, 2016 FOR 2015/2016 BILLS IN THE TOTAL AMOUNT OF \$744,241.71

BE IT RESOLVED by the Borough Council of the Borough of Riverdale, New Jersey that,

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Riverdale for payment, and;

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Riverdale, and;

WHEREAS, the Chief Financial Officer of the Borough of Riverdale has certified to the governing body that there are funds legally appropriated and available in the current operating budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2015/2016 appropriation for said purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Riverdale that the Borough Clerk and Mayor be and are hereby authorized to sign checks in payment of the bills set forth in the annexed schedule.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
Department: LEGAL SERVICES							
6-01-20-712-201 16-00404 1 01578	LEGAL SERVICES - CONTRACTUAL EXPENSES MURPHY MCKEON P.C. RETAINER APRIL 2016	2,083.33	R	04/11/16	04/14/16		
6-01-20-712-299 16-00349 1 00235	LEGAL SERVICES MISCELLANEOUS ROBERT MICHAELS & ASSOC COAH INVENTORY TO COUNTY	75.00	R	03/31/16	04/14/16	5405	
16-00404 2 01578	MURPHY MCKEON P.C. MISC LEGAL SERVICE	<u>1,930.00</u>	R	04/11/16	04/14/16	74359	
		2,005.00					
Department Total: LEGAL SERVICES		4,088.33					
CAFR Total: GENERAL GOVERNMENT		6,496.35					
CAFR: LAND USE ADMINISTRATION Department: PLANNING BOARD							
6-01-21-720-299 16-00444 1 DAILY005	PLANNING BOARD MISCELLANEOUS DAILY RECORD LEGAL ADS- ZONING	43.36	R	04/20/16	04/21/16		
Department Total: PLANNING BOARD		43.36					
CAFR Total: LAND USE ADMINISTRATION		43.36					
CAFR: INSURANCE Department: INSURANCE PREMIUMS OTHER							
6-01-23-730-000 16-00399 1 00950	INSURANCE PREMIUMS OTHER POLARIS GALAXY INSURANCE LLC RENEWAL POLICY ABL657083	1,000.00	R	04/07/16	04/15/16	88894	
Department Total: INSURANCE PREMIUMS OTHER		1,000.00					
Department: WORKERS' COMPENSATION FUND							
6-01-23-732-000 16-00422 1 01762	WORKERS' COMPENSATION FUND NJ INTERGOVERNMENTAL INS FUND WORKERS COMP. 25%	30,740.75	R	04/14/16	04/15/16		
Department Total: WORKERS' COMPENSATION FUND		30,740.75					
CAFR Total: INSURANCE		31,740.75					

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
CAFR: PUBLIC SAFETY FUNCTIONS									
Department: POLICE DEPARTMENT									
6-01-25-745-299 POLICE DEPT MISCELLANEOUS									
16-00067	1 00409	MORRIS COUNTY PUBLIC SAFETY	BASIC TELECOMMUNICATOR	75.00	R	01/13/16	04/14/16		
16-00076	1 ALICE005	ALICE TRAINING INSTITUTE LLC	ADVANCED ALICE TRAINING	595.00	R	01/14/16	04/14/16		
16-00207	1 00240	GANN LAW BOOKS	2016 EDITION POLICE MANUAL	75.00	R	02/17/16	04/18/16		
16-00336	1 01059	STAPLES ADVANTAGE	POLICE STAMP & NOTARY	90.72	R	03/28/16	04/14/16		
16-00351	1 00014	INTERNATIONAL ASSOC.OF CHIEFS	2016 MEMBERSHIP DUES	150.00	R	03/31/16	04/14/16		
16-00386	1 01751	THE RODGERS GROUP LLC	ONLINE IN SERVICE TRAINING	640.00	R	04/06/16	04/19/16	3255	
16-00387	1 JCNET005	JC NETWORK SOLUTIONS	APRIL ONSITE SUPPORT	400.00	R	04/06/16	04/14/16	2487	
16-00403	1 01543	RICOH USA, INC	APRIL LEASE PAYMENT INVOICE#	213.05	R	04/08/16	04/14/16		
16-00405	1 01810	TMDE CALIBRATION LABS, INC	TUNING FORK CERT.	120.00	R	04/11/16	04/20/16	25644	
16-00441	1 01091	SMITH, CHIEF KEVIN	REPLENISH PETTY CASH	50.00	R	04/20/16	04/20/16		
16-00445	1 01532	KANSAS STATE BANK OF MANHATTAN	CAR LEASE PAYMENT	1,864.38	R	04/20/16	04/20/16		
16-00452	1 01835	NJ MVC	TITLE FOR 2009 GMC ACADIA	60.00	R	04/20/16	04/20/16		
				<u>4,333.15</u>					
		Department Total: POLICE DEPARTMENT		4,333.15					
		CAFR Total: PUBLIC SAFETY FUNCTIONS		4,333.15					
CAFR: PUBLIC WORKS FUNCTIONS									
Department: ROAD REPAIRS & MAINTENANCE									
6-01-26-765-299 ROAD REPAIRS & MAINT MISC									
16-00191	1 NJPS2014	NORTH JERSEY POWER	SUPPLY AND INSTALL LIGHT POLE	4,201.50	R	02/12/16	04/20/16		
16-00242	22 00037	P & A AUTO PARTS	INVOICE #15044-13010	28.50	R	03/15/16	04/14/16		
16-00293	1 00051	AIRGAS EAST USA, LLC NORTH DIV	INVOICE #9934360609 PAYER#	3.67	R	03/10/16	04/15/16		
16-00293	2 00051	AIRGAS EAST USA, LLC NORTH DIV	INVOICE #9934360609 PAYER#	7.34	R	03/10/16	04/15/16		
				<u>4,241.01</u>					
		Department Total: ROAD REPAIRS & MAINTENANCE		4,241.01					
Department: VEHICLE MAINTENANCE									
6-01-26-767-299 VEHICLE MAINTENANCE O/E									
16-00242	1 00037	P & A AUTO PARTS	INVOICE #15044-11093	6.78	R	03/01/16	04/14/16		
16-00242	2 00037	P & A AUTO PARTS	INVOICE #15044-11404	24.15	R	03/01/16	04/14/16		
16-00242	3 00037	P & A AUTO PARTS	INVOICE #15044-11091	179.52	R	03/02/16	04/14/16		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
6-01-26-767-299	VEHICLE MAINTENANCE O/E	Continued						
16-00242 4 00037	P & A AUTO PARTS	INVOICE #15044-11103	65.43	R	03/02/16	04/14/16		
16-00242 5 00037	P & A AUTO PARTS	INVOICE #15044-11876	9.30	R	03/07/16	04/14/16		
16-00242 6 00037	P & A AUTO PARTS	INVOICE #15044-12065	18.35	R	03/08/16	04/14/16		
16-00242 7 00037	P & A AUTO PARTS	INVOICE #15044-11606	217.64	R	03/08/16	04/14/16		
16-00242 8 00037	P & A AUTO PARTS	INVOICE #15044-11710	18.20	R	03/08/16	04/14/16		
16-00242 9 00037	P & A AUTO PARTS	INVOICE #15044-11852	4.94	R	03/08/16	04/14/16		
16-00242 10 00037	P & A AUTO PARTS	INVOICE #15044-12146	142.36	R	03/08/16	04/14/16		
16-00242 11 00037	P & A AUTO PARTS	INVOICE #15044-12203	9.58	R	03/08/16	04/14/16		
16-00242 12 00037	P & A AUTO PARTS	INVOICE #15044-12574	94.41	R	03/11/16	04/14/16		
16-00242 13 00037	P & A AUTO PARTS	INVOICE #15044-12266	249.31	R	03/14/16	04/14/16		
16-00242 14 00037	P & A AUTO PARTS	INVOICE #15044-12404	249.31	R	03/14/16	04/14/16		
16-00242 15 00037	P & A AUTO PARTS	INVOICE #15044-12735	0.00	R	03/14/16	04/14/16		
16-00242 16 00037	P & A AUTO PARTS	INVOICE #15044-12730	872.90-	R	03/14/16	04/14/16		
16-00242 17 00037	P & A AUTO PARTS	INVOICE #15044-12729	253.89	R	03/14/16	04/14/16		
16-00242 18 00037	P & A AUTO PARTS	INVOICE #15044-12741	78.18	R	03/14/16	04/14/16		
16-00242 19 00037	P & A AUTO PARTS	INVOICE #15044-12696	399.80	R	03/14/16	04/14/16		
16-00242 20 00037	P & A AUTO PARTS	INVOICE #15044-12644	5.70	R	03/14/16	04/14/16		
16-00242 21 00037	P & A AUTO PARTS	INVOICE #15044-13040	0.89	R	03/15/16	04/14/16		
16-00242 23 00037	P & A AUTO PARTS	INVOICE #15044-13101	29.98	R	03/16/16	04/14/16		
16-00242 24 00037	P & A AUTO PARTS	INVOICE #15044-13579	14.94	R	03/21/16	04/14/16		
16-00242 25 00037	P & A AUTO PARTS	INVOICE #15044-13864	86.50	R	03/22/16	04/14/16		
16-00242 26 00037	P & A AUTO PARTS	INVOICE #15044-12819	29.00-	R	03/22/16	04/14/16		
16-00242 27 00037	P & A AUTO PARTS	INVOICE #15044-12782	78.18-	R	03/22/16	04/14/16		
16-00242 28 00037	P & A AUTO PARTS	INVOICE #15044-13275	50.40	R	03/24/16	04/14/16		
16-00242 29 00037	P & A AUTO PARTS	INVOICE #15044-13292	435.77	R	03/24/16	04/14/16		
16-00242 30 00037	P & A AUTO PARTS	INVOICE #15044-13428	108.84	R	03/24/16	04/14/16		
16-00242 31 00037	P & A AUTO PARTS	INVOICE #15044-13433	145.29	R	03/24/16	04/14/16		
16-00242 32 00037	P & A AUTO PARTS	INVOICE #15044-13498	3.75	R	03/24/16	04/14/16		
16-00242 33 00037	P & A AUTO PARTS	INVOICE #15044-13756	9.69	R	03/24/16	04/14/16		
16-00242 34 00037	P & A AUTO PARTS	INVOICE #15044-13762	20.08	R	03/24/16	04/14/16		
16-00242 35 00037	P & A AUTO PARTS	INVOICE #15044-13793	7.27	R	03/24/16	04/14/16		
16-00242 36 00037	P & A AUTO PARTS	INVOICE #15044-14037	27.17	R	03/24/16	04/14/16		
16-00242 37 00037	P & A AUTO PARTS	INVOICE #15044-14121	14.24	R	03/24/16	04/14/16		
16-00412 1 01886	APOLLO BATTERY & TIRE	225/60R18	3,052.92	R	04/12/16	04/19/16		

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
6-01-26-767-299	VEHICLE MAINTENANCE O/E						
16-00412 3 01886	APOLLO BATTERY & TIRE 245/70R17	2,016.00	R	04/12/16	04/19/16		
		<u>7,070.50</u>					
Department Total: VEHICLE MAINTENANCE		7,070.50					
Department: PUBLIC BUILDINGS & GROUNDS							
6-01-26-772-299	BUILDINGS & GROUNDS O\E						
16-00241 1 00931	R & M SERVISTAR HARDWARE INVOICE #D4179	10.06	R	03/01/16	04/14/16		
16-00241 2 00931	R & M SERVISTAR HARDWARE INVOICE #A39476	1.59	R	03/02/16	04/14/16		
16-00241 3 00931	R & M SERVISTAR HARDWARE INVOICE #D4303	5.98	R	03/03/16	04/14/16		
16-00241 4 00931	R & M SERVISTAR HARDWARE INVOICE #D4566	38.97	R	03/08/16	04/14/16		
16-00241 5 00931	R & M SERVISTAR HARDWARE INVOICE #D4580	12.99-	R	03/08/16	04/14/16		
16-00241 6 00931	R & M SERVISTAR HARDWARE INVOICE #A39736	3.76	R	03/10/16	04/14/16		
16-00241 8 00931	R & M SERVISTAR HARDWARE INVOICE #D5381	13.27	R	03/22/16	04/14/16		
16-00241 9 00931	R & M SERVISTAR HARDWARE INVOICE #A40273	9.96	R	03/22/16	04/14/16		
16-00316 1 00074	RIVERDALE POWER MOWER INVOICE #65353	50.05	R	03/16/16	04/19/16		
16-00347 1 00032	WAYNE ELECTRICAL SUPPLY BULBS & BALLAST FOR BUILDINGS	218.08	R	03/31/16	04/14/16		
16-00378 1 00548	ALL MAINTENANCE PRODUCTS INC. INVOICE #126046	243.10	R	04/04/16	04/14/16		
16-00402 1 00426	HOME DEPOT CREDIT SERVICES INVOICE#8016532	223.14	R	04/08/16	04/14/16		
		<u>804.97</u>					
Department Total: PUBLIC BUILDINGS & GROUNDS		804.97					
CAFR Total: PUBLIC WORKS FUNCTIONS		12,116.48					
Department: BOARD OF HEALTH							
6-01-27-785-299	BOARD OF HEALTH MISCELLANEOUS						
16-00393 1 00204	PEQUANNOCK TOWNSHIP HEALTH SERVICES 2016 2ND QTR	10,561.00	R	04/06/16	04/20/16		
Department Total: BOARD OF HEALTH		10,561.00					
CAFR Total:		10,561.00					

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
Department: PUBLIC LIBRARY							
6-01-29-800-299 16-00421 1 01547	PUBLIC LIBRARY MISCELLANEOUS RIVERDALE PUBLIC LIBRARY 2ND QTR 2016 PAYMENT	15,000.00	R	04/14/16	04/21/16		
Department Total: PUBLIC LIBRARY		15,000.00					
CAFR Total:		15,000.00					
Department: ELECTRICITY							
6-01-31-825-000	ELECTRICITY						
16-00415 2 00023	JERSEY CENTRAL POWER & LIGHT 100059005270 - ROCK CREEK	122.70	R	04/12/16	04/20/16		
16-00415 3 00023	JERSEY CENTRAL POWER & LIGHT 100007188566 - HAMBURG TPKE	41.46	R	04/12/16	04/20/16		
16-00415 4 00023	JERSEY CENTRAL POWER & LIGHT 100100313475 - 83 NEWARK POMPT	912.37	R	04/12/16	04/20/16		
16-00415 5 00023	JERSEY CENTRAL POWER & LIGHT 100076676574 - 211 HAMBURG TPK	54.65	R	04/12/16	04/20/16		
16-00415 6 00023	JERSEY CENTRAL POWER & LIGHT 100006861882 - NEWARK POMPTON	183.79	R	04/12/16	04/20/16		
16-00415 7 00023	JERSEY CENTRAL POWER & LIGHT 100080890187 - 211 HAMBURG TPK	55.86	R	04/12/16	04/20/16		
16-00415 8 00023	JERSEY CENTRAL POWER & LIGHT 100066557800 - 57 LOY AVE	309.58	R	04/12/16	04/20/16		
16-00415 9 00023	JERSEY CENTRAL POWER & LIGHT 100008173617 - 56 POST LANE	1.99	R	04/12/16	04/20/16		
16-00415 10 00023	JERSEY CENTRAL POWER & LIGHT 100008079673 - 52 NEWARK POMPT	14.21	R	04/12/16	04/20/16		
16-00415 11 00023	JERSEY CENTRAL POWER & LIGHT 100008260281 - WEDGEWOOD RD	151.69	R	04/12/16	04/20/16		
16-00415 12 00023	JERSEY CENTRAL POWER & LIGHT 100008224725 - FIRE DEPT	521.74	R	04/12/16	04/20/16		
16-00415 14 00023	JERSEY CENTRAL POWER & LIGHT 100006798530 - 108 RIVERDALE	223.04	R	04/14/16	04/20/16		
16-00415 15 00023	JERSEY CENTRAL POWER & LIGHT 100057818203 - 87 NEWARK POMPT	109.99	R	04/14/16	04/20/16		
16-00415 16 00023	JERSEY CENTRAL POWER & LIGHT 100006799793 - MUNICIPAL BLDG	823.18	R	04/14/16	04/20/16		
16-00415 17 00023	JERSEY CENTRAL POWER & LIGHT 100006861932 - NEWARK POMPTON	235.39	R	04/14/16	04/20/16		
		3,761.64					
Department Total: ELECTRICITY		3,761.64					
Department: STREET LIGHTING							
6-01-31-826-000 16-00462 1 00023	STREET LIGHTING JERSEY CENTRAL POWER & LIGHT 100113355711 - STREET LIGHTING	31.69	R	04/21/16	04/22/16		

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
6-01-31-826-000	STREET LIGHTING						
16-00462 2 00023	JERSEY CENTRAL POWER & LIGHT 100007858234 - STREET LIGHTING	1,172.79	R	04/21/16	04/22/16		
		<u>1,204.48</u>					
	Department Total: STREET LIGHTING	1,204.48					
Department: TELEPHONE							
6-01-31-827-000	TELEPHONE						
16-00435 1 01412	LINE SYSTEMS INC ACCOUNT #58499 APRIL 2016	40.72	R	04/18/16	04/20/16		
16-00437 1 00938	CABLEVISION BILLING PERIOD 4/16-5/15	102.33	R	04/18/16	04/20/16		
16-00437 2 00938	CABLEVISION 07870-011573-01-2 POLICE DEPT	100.59	R	04/18/16	04/20/16		
16-00437 3 00938	CABLEVISION 07870-032355-01-9-NEWARK POMP	29.95	R	04/18/16	04/20/16		
16-00437 4 00938	CABLEVISION 07870-418844-02-4-FIRE DEPT	118.84	R	04/18/16	04/20/16		
		<u>392.43</u>					
	Department Total: TELEPHONE	392.43					
Department: NATURAL GAS							
6-01-31-829-000	NATURAL GAS						
16-00409 1 00044	P S E & G CO 6504761809 - 3/16 WEDGEWOOD	265.49	R	04/11/16	04/14/16		
16-00409 2 00044	P S E & G CO 6504768218-3/16-104 RIVERDALE	16.24	R	04/11/16	04/14/16		
16-00409 3 00044	P S E & G CO 6613470708 - 3/16 - 91 NPT	378.79	R	04/11/16	04/14/16		
16-00409 4 00044	P S E & G CO 6688540703 -3/16-56 POST	581.63	R	04/11/16	04/14/16		
		<u>1,242.15</u>					
	Department Total: NATURAL GAS	1,242.15					
Department: GASOLINE							
6-01-31-833-000	GASOLINE						
16-00407 1 00490	VALERO MARKETING & SUPPLY FUEL USAGE MARCH 2016	4,100.80	R	04/11/16	04/14/16		
	Department Total: GASOLINE	4,100.80					

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
Department: REFUSE & TRASH							
6-01-31-837-000 16-00416 1 01428	REFUSE & TRASH MORRIS COUNTY MUA MARCH 2016 TIPPING FEES	12,220.73	R	04/12/16	04/15/16		
Department Total: REFUSE & TRASH		12,220.73					
CAFR Total:		22,922.23					
Department: MUNICIPAL COURT							
6-01-42-855-299 16-00392 1 00426	MUNICIPAL COURT/MISCELLANEOUS HOME DEPOT CREDIT SERVICES INVOICE #7014841 - BARREL BOLT	9.87	R	04/06/16	04/14/16		
Department Total: MUNICIPAL COURT		9.87					
CAFR Total:		9.87					
6-01-55-001-001 16-00423 1 00099	SCHOOL TAXES PAYABLE BOROUGH OF RIVERDALE-BD OF ED MAY 2016 TAX LEVY	606,700.00	R	04/14/16	04/15/16		
6-01-55-001-008 16-00334 1 01657	REFUND OF PRIOR YEAR REVENUE MARINO,MELANIE REFUND RENTAL AT GLENBURN	400.00	R	03/28/16	04/14/16		
Department Total:		607,100.00					
CAFR Total:		607,100.00					
Fund Total: GENERAL ACCOUNT		710,323.19					
Fund: WATER/SEWER OPERATING ACCOUNT							
Department: WATER/SEWER UTILITY FUND							
6-05-55-500-299 16-00241 7 00931	WATER/SEWER OPERATING MISCELLANEOUS R & M SERVISTAR HARDWARE INVOICE #D5381	10.99	R	03/22/16	04/14/16		
16-00307 1 00586	MAIN POOL & CHEMICAL INC 55 GAL DRUM OF SODIUM	129.95	R	03/15/16	04/14/16		
16-00408 1 00003	VERIZON APRIL 1ST - APRIL 30TH	23.12	R	04/11/16	04/14/16		
16-00415 1 00023	JERSEY CENTRAL POWER & LIGHT 100102697347 - PUMP STATION	49.85	R	04/12/16	04/20/16		
16-00415 13 00023	JERSEY CENTRAL POWER & LIGHT 100024665133 - DALTON DR	1,597.17	R	04/12/16	04/20/16		
16-00417 1 01539	ONE CALL CONCEPTS SERVICES FOR MONTH OF MARCH	23.75	R	04/12/16	04/15/16		
16-00431 1 WPHS2015	WALLINGTON PLUMBING & HEATING WATER DRESSER COUPLINGS	96.48	R	04/15/16	04/18/16		
16-00439 1 00102	WATER WORKS SUPPLY COMPANY ORDER #P71443 2 - 6" HYMAX	681.40	R	04/20/16	04/21/16		
16-00443 1 01941	PASSAIC VALLEY WATER INVOICE #12313	22,903.34	R	04/20/16	04/21/16		

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
6-05-55-500-299	WATER/SEWER OPERATING MISCELLANEOUS	Continued							
16-00446 1 00054	ANDERSON & DENZLER ASSOC INC.	MARCH 2016 SEWER/ENG. OPS.	493.20	R	04/20/16	04/21/16		3963	
			26,009.25						
	Department Total: WATER/SEWER UTILITY FUND		26,009.25						
	CAFR Total:		26,009.25						
	Fund Total: WATER/SEWER OPERATING ACCOUNT		26,009.25						
	Year Total:		736,332.44						
Fund:	PUBLIC DEFENDER TRUST ACCOUNT								
T-16-56-286-850	RESERVE FOR PUBLIC DEFENDER								
16-00355 1 01759	PORTELLI,ESQ.THOMAS F	2016 1ST QTR FEE PUBLIC DEF.	3,500.00	R	03/31/16	04/14/16			
	Department Total:		3,500.00						
	CAFR Total:		3,500.00						
	Fund Total: PUBLIC DEFENDER TRUST ACCOUNT		3,500.00						
Fund:	RECREATION FIELDS TRUST ACCOUNT								
T-21-56-286-850	RESERVE - RECREATION FIELDS								
16-00241 10 00931	R & M SERVISTAR HARDWARE	INVOICE #A40288	20.97	R	03/24/16	04/14/16			
16-00241 11 00931	R & M SERVISTAR HARDWARE	INVOICE #A40286	6.99	R	03/24/16	04/14/16			
16-00329 1 00130	P.J. MONAHAN PAINT CO.	INVOICE#3438	75.60	R	03/22/16	04/14/16			
			103.56						
	Department Total:		103.56						
	CAFR Total:		103.56						
	Fund Total: RECREATION FIELDS TRUST ACCOUNT		103.56						
Fund:	RECREATION PROGRAMS TRUST ACCOUNT								
T-22-56-286-804	SUMMER REC PROGRAM								
16-00396 1 DEBBI005	FUN FORWARD LLC	HULA HOOP-SPRING BREAK REC.	60.00	R	04/06/16	04/14/16			
16-00397 1 00292	MAD SCIENCE OF MORRIS & SUSSEX	PROGRAM FOR SPRING BREAK REC	170.00	R	04/06/16	04/14/16			
16-00413 1 01912	ANY EXCUSE FOR A PARTY,INC	INFLATABLES-SPRING BREAK REC.	500.00	R	04/12/16	04/18/16		9260	

Account	Description		Amount	Stat/Chk	First Rcvd	Chk/Void	PO
P.O. Id Item Vendor	Item Description				Enc Date Date	Date Invoice	Type
T-22-56-286-804	SUMMER REC PROGRAM	Continued					
16-00424 1 01447	OSBORNE, KRISTA	PIZZA-SPRING BREAK REC.	<u>32.91</u>	R	04/14/16	04/14/16	
			762.91				
	Department Total:		762.91				
	CAFR Total:		762.91				
	Fund Total: RECREATION PROGRAMS TRUST ACCOUNT		762.91				
Fund:	OPEN SPACE TRUST ACCOUNT						
T-25-56-286-850	RESERVE - OPEN SPACE TRUST FUND						
16-00430 1 00499	DAN COMO & SONS, INC	SALES ORDER #2438	1,080.00	R	04/15/16	04/19/16	
16-00456 1 COMOS005	COMO & SONS, INC	12 BALES OF SALT HAY	266.40	R	04/21/16	04/22/16	
16-00456 2 COMOS005	COMO & SONS, INC	30 YARDS OF TOP SOIL	<u>810.00</u>	R	04/21/16	04/22/16	
			2,156.40				
	Department Total:		2,156.40				
	CAFR Total:		2,156.40				
	Fund Total: OPEN SPACE TRUST ACCOUNT		2,156.40				
	Year Total:		6,522.87				
Total Charged Lines: 137	Total List Amount:	744,241.71	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
GENERAL ACCOUNT	5-01	1,386.40	0.00	1,386.40	0.00	0.00	1,386.40
GENERAL ACCOUNT	6-01	710,323.19	0.00	710,323.19	0.00	0.00	710,323.19
WATER/SEWER OPERATING ACCOUNT	6-05	26,009.25	0.00	26,009.25	0.00	0.00	26,009.25
Year Total:		736,332.44	0.00	736,332.44	0.00	0.00	736,332.44
PUBLIC DEFENDER TRUST ACCOUNT	T-16	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
RECREATION FIELDS TRUST ACCOUNT	T-21	103.56	0.00	103.56	0.00	0.00	103.56
RECREATION PROGRAMS TRUST ACCOUNT	T-22	762.91	0.00	762.91	0.00	0.00	762.91
OPEN SPACE TRUST ACCOUNT	T-25	2,156.40	0.00	2,156.40	0.00	0.00	2,156.40
Year Total:		6,522.87	0.00	6,522.87	0.00	0.00	6,522.87
Total of All Funds:		744,241.71	0.00	744,241.71	0.00	0.00	744,241.71



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 74-2016

Date of Adoption: April 27, 2016

TITLE:

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE
BOROUGH OF RIVERDALE AND INTEGRA REALTY RESOURCES**

WHEREAS, there exists the need for appraisal services in connection with a tax appeal (3 South Corporate Drive) in the Borough of Riverdale; and

WHEREAS, the maximum amount of the contract shall not exceed \$13,000.00; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Riverdale, in the County of Morris, and State of New Jersey, as follows:

Section 1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Integra Realty Resources, for the services of an appraisal expert in conjunction with the 3 South Corporate Drive tax appeal in the Borough of Riverdale for a total amount not to exceed \$13,000.00 in accordance with a proposal dated March 29, 2016.

Section 2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. A notice of this action shall be printed once in the legal newspaper of the Borough of Riverdale.

RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



March 29, 2016

Shawn Hopkins, SCGREA, CTA
Assessor
Borough of Riverdale
91 Newark-Pompton Turnpike
Riverdale, NJ 07457

Richard J. Clemack, Esq.
Law Office
124 Main Street
P.O. Box 136
Bloomingdale, NJ 07403

**SUBJECT: Fee Proposal – Real Estate Appraisal
 Tax Appeal – Tax Years: 2012 - 2016
 3 South Corporate Drive
 Riverdale, NJ**

Dear Mr. Clemack:

Integra Realty Resources—Northern New Jersey is pleased to provide the following fee quotation regarding the preparation of a real estate appraisal report for the above-captioned property. We understand that the property consists of 3.67 acres improved with an approximately 40,000 +/- square foot industrial/office building with storage shed and telecommunications antennae tower located in Riverdale, New Jersey.

The appraisal and report will be prepared in conformance with and subject to, the Standards of Professional Practice and Code of Ethics of the Appraisal Institute and the *Uniform Standards of Professional Appraisal Practice* (USPAP) developed by the Appraisal Standards Board of the Appraisal Foundation, and the guidelines of the NJ Tax Court.

Our findings will be conveyed to you in a standard report format (former Summary report) to share the report with the property owner in order to attempt to settle the case. If an amicable settlement is not reached, we would then upgrade the report to a trial ready report. We are prepared to commence this assignment immediately upon your acceptance of this proposal. The assignment will be prepared under the direct supervision of the undersigned together with other Integra Realty Resources—Northern New Jersey staff members.

Richard J. Clemack, Esq.

March 29, 2016

Page 2

Based on a consideration of the professional time necessary to complete the assignment, and our estimate of related costs, our professional fee is \$4,500 for the preliminary report. If we are unable to settle the case and a trial ready report is necessary, an additional \$8,500 would be necessary to upgrade the report for a trial. It is understood that simple interest of one percent (1%) per month with a maximum of twelve percent (12%) per annum will accrue on any unpaid balance for compensation or expense reimbursement due.

We are prepared to commence this assignment immediately upon your acceptance of this proposal and anticipate delivery of the report within 60 days, assuming timely receipt of necessary information and we are authorized immediately.

In the event Integra Realty Resources—Northern New Jersey is called to testify in any litigation, arbitration or administrative hearing of any nature whatsoever as a result of the report, the client agrees to pay our current hourly rate as established by Integra Realty Resources—Northern New Jersey for such preparation and presentation of testimony. My current municipal rate is \$175 per hour while our professional staff have rates ranging between \$100 and \$150 per hour. These rates apply to all meetings and any work done on this assignment after the receipt of the draft report.

If the above meets with your approval, please forward a short note authorizing us to proceed per the terms of this proposal for our files. We look forward to working with you again in this assignment.

Respectfully submitted,

INTEGRA REALTY RESOURCES – NORTHERN NEW JERSEY

A handwritten signature in black ink, appearing to read "John Gillooly", with a stylized flourish at the end.

John Gillooly, MRICS, SCGRE, CTA
Director

John S. Gillooly, MRICS, SCGRE, CTA

Experience

John Gillooly is the Director in the firm of INTEGRAL REALTY RESOURCES – NORTHERN NEW JERSEY office. He is actively engaged in a wide range of commercial, industrial and residential appraisal assignments. Property types appraised include Full and Limited service hotels and motels, office and industrial buildings, estate property appraisals, subdivision and land development analysis, retail, land conservation, acquisition and preservation.

Assignments include litigation consultation and expert witness testimony in condemnation, property tax assessment, commercial contract disputes, divorce and partitionment litigation, as well as commercial mortgage financing and estate tax valuation, acquisition / disposition analysis, etc.

Professional Activities & Affiliations

Appraisal Institute

Affiliate: Association of Municipal Assessors of NJ

Affiliate: International Association of Assessing Officers

Member: Integra Realty Resources Hospitality Specialty Practice Group

Board of Director: Metro NJ Chapter of the Appraisal Institute

Member: Member: Royal Institute of Chartered Surveyors

Member: International Right of Way Association

Licenses

New Jersey, General Appraiser License, 42RG00140700, Expires December 2017

New Jersey, Real Estate Salesperson, 9233192, Expires June 2017

New Jersey, Certified Tax Assessor,

New York, General Appraiser License, 46000050380, Expires June 2016

Pennsylvania, General Appraiser License, GA004082, Expires June 2017

Education

B.A. in Economics, Rutgers University, Rutgers College, New Brunswick, NJ-January 1989

Appraisal Institute courses:

- Market Studies and H&B Use Analysis
- Report Writing & Valuation Analysis
- Advanced Applications
- Advanced Income Capitalization
- Capitalization Theory & Techniques
- Basic Valuation Procedures
- Principles of Real Estate Appraisal
- Uniform Standards of Professional Appraisal Practice

Rutgers University, Center for Government Services:

- Property Tax Administration
- Real Property Appraisal I & II

Monmouth University - Real Estate Institute:

Integra Realty Resources
Northern New Jersey

80 S. Jefferson Road
Suite 204
Whippany, NJ 07981

T 973.538.3188
F 973.515.2999

irr.com

jgillooly@irr.com - 973.538.3188 x106



John S. Gillooly, MRICS, SCGRE, CTA

Education (Cont'd)

- Real Estate Law

Qualified Before Courts & Administrative Bodies

Qualified as expert witness:

- NJ Superior Court
- NJ State Tax Court / Various County Tax Boards
- U.S. Federal District Court
- Various Condemnation Commissions

Miscellaneous

Lecturer:

- Valuation of Lodging Property & Segregation of the Value of Real Property from non-Realty Tangible and Intangible Personal Property.
- Impact Analysis of Telecommunications Towers on Valuation of Surrounding Residential Property

Integra Realty Resources
Northern New Jersey

80 S. Jefferson Road
Suite 204
Whippany, NJ 07981

T 973.538.3188
F 973.515.2999

irr.com





BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 75-2016

Date of Adoption: April 27, 2016

TITLE:

AUTHORIZING SELF-EXAMINATION OF THE 2016 ANNUAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Riverdale has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2016 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Riverdale that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.



BOROUGH OF RIVERDALE NEW JERSEY



RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 76-2016

Date of Adoption: April 27, 2016

TITLE:

RESOLUTION AUTHORIZING THE HIRING OF MARJORIE JONAS TO THE PART-TIME POSITION OF ALTERNATE DEPUTY COURT CLERK

WHEREAS, it is the desire of the Mayor and Council to hire an alternate Deputy Court Clerk to assist in the operations of the Municipal Court of the Borough; and

WHEREAS, the position and salary range has been authorized in Salary Ordinance# 1-2015 adopted on January 28, 2015.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Riverdale that they hereby authorize the hiring of Marjorie Jonas to the part-time position of Alternate Deputy Court Clerk.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 77-2016

Date of Adoption: April 27, 2016

TITLE:

AUTHORIZING THE AWARD OF CONTRACT TO PK ENVIRONMENTAL, PO BOX 1066, 205 MAIN STREET CHATHAM, NEW JERSEY 07928 TO PREPARE A PRELIMINARY ASSESSMENT (PA) IN ACCORDANCE WITH NJDEP GREEN ACRES REQUIREMENTS FOR BLOCK 30 LOT 57 (3 HARRISON ROAD) AND BLOCK 30 LOT 48 (134 HARRISON ROAD)

BE IT RESOLVED by the Borough Council of the Borough of Riverdale, New Jersey that,

WHEREAS, the Borough of Riverdale received a proposal to prepare a preliminary assessment (PA) in accordance with NJDEP Green Acres requirements for Block 30 Lot 57 (3 Harrison Road) and Block 30 Lot 48 (134 Harrison Road), and;

WHEREAS, PK ENVIRONMENTAL Planning & Engineering, PO Box 1066, 205 Main Street, Chatham, New Jersey 07928 provided a proposal dated April 18, 2016 providing these required services, and;

WHEREAS, PK ENVIRONMENTAL Planning & Engineering will provide the service for an amount of \$3,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Riverdale that the Mayor is hereby authorized to execute the agreement contained herein.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Astarita						Pellegrini				
Revis						Desai				
Clinton						Oswald				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.

PK ENVIRONMENTAL
Planning & Engineering
PO Box 1066, 205 Main Street
Chatham, New Jersey 07928

John P. Peel, PP
Sandra E. Kehrley, PE

tel (973) 635-4011
fax (973) 635-4023

April 18, 2016

Borough of Riverdale

c/o Robert H. Oostdyk, Jr., Esq.
Murphy McKeon, P.C.
51 Route 23 South, P.O. Box 70
Riverdale, NJ 07457

Re: Scope of Work/Cost Proposal for Preliminary Assessment (PA)
Block 30 Lot 57 (3 Harrison Road) and Block 30 Lot 48 (134 Harrison Road)
Borough of Riverdale, Morris County, NJ

Dear Bob:

Regarding the Borough's potential acquisition of the above referenced "floodprone" residential homes and properties, PK ENVIRONMENTAL (**PK**) submits this scope of work and cost proposal to prepare a Preliminary Assessment (**PA**) in accordance with NJDEP Green Acres requirements. We understand that these residential homes are currently occupied.

The purpose of a **PA** is to determine whether contaminants are present, or were previously present, or have migrated or are migrating from a site, and thus whether additional remediation is necessary at a site due to the presence of any potentially contaminated Areas of Concern (**AOC**). It should be noted that if a spill has occurred and been discovered on the property, the property owner is required to report the condition to NJDEP. If a leaking underground storage tank (**LUST**) is discovered during our analyses, **PK** is required to notify the NJDEP within 15 minutes.

Task 1: Background Research and Records Review - **PK** will obtain and review records and available aerial photography to assist in identifying the presence or absence of **AOC** in connection with the property, including:

- Standard environmental records radius search such as CERCLIS, EPA Superfund, etc;
- Additional local environmental and historical records from Riverdale Borough and Morris County Health Department, Fire Department, Planning and Zoning Department, Building Department, Utility Authorities, NJDEP, USEPA, etc.
- Use of prior environmental site assessment documents, if available, for guidance.

Task 2: Site Reconnaissance – **PK** will conduct on-site inspections of the two (2) residential properties to obtain current site information, and to identify any past **AOC** in connection with the property, including:

- Visual observation of the property, and any structures not obstructed by water, buildings, debris, or any other obstacles. Site visit documentation will identify current uses, adjoining property uses, past uses, topographic character, water resources, roads, visible storage tanks, hazardous substances, petroleum products, odors, etc.

Task 3: Interviews – PK will conduct personal, telephone, and/or written interviews to obtain information related to **AOC**, past and present, in connection with the property, including:

- Past and current property owners, managers, employees, local officials, NJDEP personnel, previous site users, etc.

Task 4: Preliminary Assessment Report (PAR) - The **PAR** will summarize the purpose, limitations, exceptions, methodology, **AOC**, and environmental inventory elements researched in Tasks 1, 2, and 3 for the two (2) properties. Three (3) hard copies and an electronic copy (CD) of the **PA** will be provided to the Borough, and prepared within the following general outline:

- Introduction
- Site Description
- Records Review
- Site Reconnaissance and Interview Information
- Opinions
- Findings, Conclusions and Recommendations
- Environmental Professionals Qualifications

The cost to complete the PA for the two residential properties, is \$3,500.00, including all direct costs

The **PA** will be completed within 4 to 6 weeks of the official authorization to proceed, as per the outlined scope of work. It should be noted that if historic NJDEP Site Remediation files are present, the time for PA completion will be extended by 3 weeks to allow for a NJDEP file review. All direct costs associated with aerial photography, Xerox copies, environmental database searches, site photography, blueprints, postage are included. If authorized to conduct the **PA** report, we will need the following information for the property to begin our study.

1. Name, address and telephone number of the current property owners.
2. Copies of all available maps of the property (surveys, topographic maps, plans, etc).
3. Copies of the property deeds and title searches that depicts clear title.

Please contact us if you have any questions regarding the information in this proposal, and we thank you for the opportunity to be of service.

Sincerely,

PK ENVIRONMENTAL



Sandra E. Kehrley, PE

Accepted and Agreed to:

_____ **Date:** _____
Person or party responsible for payment of invoices

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXXX	XXXXXXXXXXXXXXXXXX.XX
Within "CAPS"	XXXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a&b) Operations Including Contingent	34-201	\$ 4,667,396.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 704,784.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXXX	XXXXXXXXXXXXXXXXXX.XX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 568,728.94
(c) Capital Improvements	44-999	\$ 85,000.00
(d) Municipal Debt Service	45-999	\$ 565,440.00
(e) Deferred Charges - Municipal	46-999	\$ 16,000.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)	50-899	\$ 494,289.02
6. SCHOOLS APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S 40A:4-13)	07-195	\$ -
Total Appropriations	34-499	\$ 7,101,637.96

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing body on the 27th day of April, 2016. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2016 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 27th day of April, 2015 _____, Clerk
signature