

September 12, 2018

The workshop meeting of the Borough of Riverdale Mayor and Council opened on the above date at 7:30 p.m. with the Pledge of Allegiance.

Mayor Carelli presiding.

**ROLL CALL: Present: Desai, Kheyfets, Oswald, Purcell, Revis, Pellegrini**  
**Absent: None**

The Municipal Clerk announced that proper notice of this meeting was made as to time, date, place and agenda.

**APPROVAL OF MINUTES:**

August 22, 2018

Councilman Oswald set forth the motion, seconded by Councilman Purcell, to approve the above listed minutes as read.

**ROLL CALL: Ayes: Desai, Kheyfets, Oswald, Purcell, Revis, Pellegrini**  
**Nays: None**  
**(6 ayes - 0 nays - motion carried)**

**OPEN PUBLIC COMMENTS ON RESOLUTIONS:**

Mayor Carelli opened the meeting to the public for comments.

There being no comments, Mayor Carelli closed the public session.

**ALL IN FAVOR**

**RESOLUTIONS - CONSENT AGENDA:**

Councilman Kheyfets set forth the motion, seconded by Councilman Purcell, to approve the following resolutions:

- 113-2018:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 7, 2018 FOR 2017/2018 BILLS IN THE TOTAL AMOUNT OF \$180,680.72
- 114-2018:** RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR Dolly Lopez, 82 Newbury Place, Riverdale, NJ Block 14.02, Lot 65
- 115-2018:** RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR Jeanne M. Cromley, 103 Newbury Place, Riverdale, NJ Block 14.02, Lot 74
- 116-2018:** RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR Daniel and Julie Sinning, 19 Oak Street, Riverdale, NJ Block 27, Lot 6
- 117-2018:** RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR Jessica Muzzio-Rentas, 14 Mathews Avenue, Riverdale, NJ Block 11, Lot 2.02
- 118-2018:** RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR John T. Wilson, 11 Brown Court, Riverdale, NJ Block 14.04, Lot 85

**ROLL CALL: Ayes: Desai, Kheyfets, Oswald, Purcell, Revis, Pellegrini**  
**Nays: None**  
**(6 ayes - 0 nays - motion carried)**

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**COPY OF BILLS LIST AND RESOLUTIONS IN FULL ON PAGE NO. 62-A, B, C, D, E AND F****COMMITTEE REPORTS:**

**FINANCE:** Councilman Desai reported on his completed PRBRSA Water Use vs. Sewer Use Study. He also reported that the State is allowing municipalities to take some of the allocation in their budget and turn it over to the Fire Department and the Assistant Fire Chief asked him to bring it up to the Council. They would like to not have to go through the process of purchase orders for some of the routine expenses. Council discussed the matter and Mayor Carelli said we will be starting an automated requisition process in January which should satisfy a lot of their concerns. Councilman Desai reported on our annual fees for temporary food permits. He said it was brought to his attention the annual fee is \$100 in most towns and ours is \$150. In reviewing the ordinance he discovered redundancies and suggested revising the ordinance. Council discussed the matter.

**PUBLIC SAFETY:** Councilman Revis announced the Fire Department would like to express thanks for the support due to the untimely death of firefighter Joey Boyle. The Fire Chief is recommending approval of Christopher R. Mancinelli for membership in the department.

Councilman Revis set forth the motion, seconded by Councilman Pellegrini, to approve the following resolution:

**119-2018:** RESOLUTION AUTHORIZING THE HIRING OF NEW FIREFIGHTER - Christopher R. Mancinelli

**ROLL CALL: Ayes: Desai, Kheyfets, Oswald, Purcell, Revis, Pellegrini**  
**Nays: None**  
**(6 ayes - 0 nays - motion carried)**

**COPY OF RESOLUTION IN FULL ON PAGE NO. 62-G**

Councilman Revis reported that he will be scheduling a meeting to discuss Fire Department membership. They are studying the request for an additional police vehicle and the Police Chief has been authorized to move ahead with the phone system. Council discussed the police vehicles.

**PUBLIC WORKS:** Councilman Pellegrini reported that they are working on calibrating the meters.

**COMMUNICATIONS:** Councilman Purcell reported that he submitted our paperwork to the Board of Health for Riverdale Day and sent an email to the business owners advising them to submit their paperwork and fee. He also reported on the blood drive taking place on October 9<sup>th</sup>.

**UTILITIES:** Councilman Oswald reported that he and Mayor Carelli reached out to our JCP&L liaison about the power outages we had in the last week. There was a problem in the substation with one of the breakers. They hope to be able to do upgrades to the substation to make it more reliable and he offered to attend a Council meeting to provide more information. Councilman Oswald also reported that he has names of contractors for the additional generators. Council discussed emergency plans and streamlining communications. Councilman Oswald also reported on plans for the 5K race and Riverdale Day.

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**COMMITTEE REPORTS (continued):**

**PERSONNEL:** No report.

**BOROUGH CLERK REPORT:** No report.

**BOROUGH ATTORNEY REPORT:** No report.

**MAYOR REPORT:**

Mayor Carelli reported on the new Tax Analysis Database added to the website that allows residents to access the breakdown of their taxes and tax increases. JCP&L is going to put up two poles in front of the vacant lot on Newark Pompton Turnpike. Mayor Carelli said he spoke to another JCP&L representative regarding the property on Post Lane and they are willing to listen to our proposals. At the next meeting we can authorize our Engineer to make a grant application for a bike trail. We need to finalize the parking ordinance. He was requested to have another Community Development Advisory Committee meeting. He also distributed a map for the 5K race and scheduled a meeting to work out the final details for Riverdale Day.

**OPEN PUBLIC COMMENTS:**

Mayor Carelli opened the meeting to the public for comments.

Kathy Manzella, 34 Mathews Avenue, spoke about safety concerns with a tree in front of her house.

There being no further comments, Mayor Carelli closed the public session.

**ALL IN FAVOR**

**ADJOURNMENT:**

Councilman Oswald set forth the motion, seconded by Councilman Purcell, to adjourn the meeting.

**ALL IN FAVOR.**

Adjourned: 8:57 p.m.

Respectfully Submitted:

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Abubakar T. Jalloh  
Municipal Clerk