

COUNCIL REORGANIZATION MEETING
January 3, 2018

Riverdale Borough Hall
91 Newark Pompton Turnpike
Riverdale, New Jersey 07457
7:30pm



BOROUGH OF RIVERDALE
NEW JERSEY



Council Chambers
91 Newark-Pompton Turnpike
Riverdale, N.J. 07457

BOROUGH OF RIVERDALE

Council Reorganization Meeting

AGENDA

Phone: (973) 835-4060
Website: www.riverdaleNJ.gov

January 3, 2018 - 7:30pm

MAYOR
Paul M. Carelli

BOROUGH COUNCIL
Vinny Pellegrini
Steve Revis
Dave Desai
Matt Oswald
Paul Purcell
Michael Kheyfets

READING OF THE CERTIFICATION OF ELECTION

A.J. Jalloh, Borough Clerk

- Councilman – 3-year terms

OATHS OF OFFICE / COMMENTS

A.J. Jalloh, Borough Clerk

- Councilman Vincent Pellegrini
- Councilman Michael Kheyfets

CALL TO ORDER

Mayor Paul M. Carelli Presiding

- Roll Call
- Statement of Compliance w/ Open Public Meetings Act
- Pledge of Allegiance to the Flag

ADOPTION OF COUNCIL BY-LAWS

Riverdale Mayor and Council

01-2018: RESOLUTION AUTHORIZING THE ADOPTION OF THE BY-LAWS OF THE GOVERNING BODY OF THE BOROUGH OF RIVERDALE FOR 2018

PROFESSIONAL APPOINTMENT RESOLUTIONS

Riverdale Mayor and Council

02-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH ATTORNEY SERVICES FOR THE CALENDAR YEAR 2018

03-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH WATER AND SEWER ENGINEERING SERVICES FOR THE CALENDAR YEAR 2018

04-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH AUDITOR SERVICES FOR THE CALENDAR YEAR 2018

05-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH BOND COUNSEL SERVICES FOR THE CALENDAR YEAR 2018

06-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH PUBLIC DEFENDER SERVICES FOR THE CALENDAR YEAR 2018

07-2018: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOROUGH SPECIAL LEGAL SERVICES FOR THE CALENDAR YEAR 2018



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RESOLUTIONS - CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- 08-2018:** AUTHORIZING APPOINTMENT OF JAMES E. LASALA, ESQ. AS MUNICIPAL PROSECUTOR FOR THE YEAR 2018
- 09-2018:** AUTHORIZING ANNUAL SCHEDULE OF COUNCIL WORK SESSIONS AND REGULAR MEETINGS FOR 2018
- 10-2018:** RESOLUTION AUTHORIZING OFFICIAL BOROUGH HOLIDAYS FOR 2018
- 11-2018:** RESOLUTION AUTHORIZING OFFICIAL BOROUGH NEWSPAPER FOR 2018
- 12-2018:** DESIGNATING THE OFFICIAL DEPOSITORIES OF THE BOROUGH FOR THE YEAR 2018
- 13-2018:** AUTHORIZING INTEREST FOR NON-PAYMENT OF TAXES OR ASSESSMENTS
- 14-2018:** RESOLUTION AUTHORIZING WORK PERIODS FOR LAW ENFORCEMENT
- 15-2018:** RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE BOROUGH OF RIVERDALE FOR 2018
- 16-2018:** RESOLUTION AUTHORIZING ADOPTION OF TEMPORARY APPROPRIATIONS.
- 17-2018:** RESOLUTION APPOINTING FUND COMMISSIONERS FOR THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND
- 18-2018:** RESOLUTION APPOINTING CLASS II SPECIAL LAW ENFORCEMENT OFFICERS FOR 2018
- 19-2018:** RESOLUTION APPOINTING LINDA ROETMAN TO FIVE TOWN REGIONAL DIAL-A-RIDE BOARD FOR 2018
- 20-2018:** AUTHORIZING THE APPOINTMENT OF THE BOROUGH OF RIVERDALE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2018
- 21-2018:** AUTHORIZING THE APPOINTMENT OF THE BOROUGH OF RIVERDALE RECREATION COMMITTEE MEMBERS FOR THE YEAR 2018
- 22-2018:** AUTHORIZING THE APPOINTMENT OF BOARD OF HEALTH MEMBERS
- 23-2018:** AUTHORIZING THE APPOINTMENT OF THE RIVERDALE RECYCLING COORDINATOR FOR THE YEAR 2018
- 24-2018:** AUTHORIZING THE APPOINTMENT OF THE CLASS III PLANNING BOARD MEMBER
- 25-2018:** RESOLUTION APPOINTING THE PENSIONS AND BENEFITS CERTIFYING OFFICER AND CERTIFYING SUPERVISOR



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ELECTION OF COUNCIL PRESIDENT

Borough Council

26-2018: ELECTION OF COUNCIL PRESIDENT FOR 2018

APPOINTMENT OF COUNCIL COMMITTEES

Borough Council

27-2018: RESOLUTION APPOINTING COUNCIL COMMITTEES FOR 2018

MAYOR APPOINTMENTS

Mayor Paul M. Carelli

28-2018: MAYOR'S APPOINTMENT OF CLASS I PLANNING BOARD MEMBER

29-2018: MAYOR'S APPOINTMENT OF CLASS II CLASS IV AND ALTERNATE PLANNING BOARD MEMBERS

30-2018: MAYOR'S APPOINTMENT OF HUD COMMITTEE MEMBERS

31-2018: MAYOR'S APPOINTMENT OF LIBRARY BOARD OF TRUSTEE MEMBERS

32-2018: MAYOR'S APPOINTMENT OF SHADE TREE COMMISSION MEMBERS

33-2018: MAYOR'S APPOINTMENT OF SOCIAL MEDIA DIRECTOR

SWEARING IN OF FIRE DEPARTMENT OFFICERS

Mayor Paul M. Carelli

Chief James Regeling
Assistant Chief Pat Cleary
Captain Mike Van Ry
Captain James Regeling Sr.
Captain Glen Stevens

Lieutenant Jesse Burgos
Lieutenant Alexandra Stygar
Lieutenant Dave Regeling

MAYOR'S ADDRESS 2018

Mayor Paul M. Carelli

OPEN PUBLIC COMMENTS

Members of the public are invited to comment at this time on any issues, whether or not on the agenda

ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 12/29/2017 with all available information as of this date. This agenda has been sent to official newspapers of the Borough on 12/29/2017 in compliance with P. L. 1975, c 213

A.J. Jalloh, Borough Clerk.

OATH OF OFFICE

Councilman

BOROUGH OF RIVERDALE
STATE OF NEW JERSEY
COUNTY OF MORRIS

I, Michael Kheyfets do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the authority of the people.

I do further solemnly swear that I will faithfully, impartially and justly perform all the duties of the office of **COUNCILMAN** according to the best of my ability. So help me God.

(Signature)

SWORN AND SUBSCRIBED BEFORE ME

THIS 3rd

DAY OF January, 2018

Paul M. Carelli, Mayor, Borough of Riverdale

N.J. Statutes 41:1-1 and 41:1-3 as amended

OATH OF OFFICE

Councilman

BOROUGH OF RIVERDALE
STATE OF NEW JERSEY
COUNTY OF MORRIS

I, **Vincent Pellegrini** do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the authority of the people.

I do further solemnly swear that I will faithfully, impartially and justly perform all the duties of the office of **COUNCILMAN** according to the best of my ability. So help me God.

(Signature)

SWORN AND SUBSCRIBED BEFORE ME

THIS **3rd**

DAY OF **January, 2018**

Paul M. Carelli, Mayor, Borough of Riverdale

N.J. Statutes 41:1-1 and 41:1-3 as amended



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 01-2018

Date of Adoption: January 3, 2017

TITLE:

**RESOLUTION AUTHORIZING THE ADOPTION OF THE BY-LAWS
OF THE GOVERNING BODY OF THE BOROUGH OF RIVERDALE FOR 2018**

WHEREAS, it is the desire of the Borough Council of the Borough of Riverdale to adopt By-Laws for the orderly, efficient, and public-friendly performance of its official duties as the Governing Body of the Borough of Riverdale; and

WHEREAS, the Borough Council hereby finds that the adoption of By-Laws will foster the orderly, efficient and public-friendly performance of its official duties as the Governing Body of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that any and all By-Laws heretofore adopted by the Borough Council be and are hereby repealed; and

BE IT FURTHER RESOLVED that the By-Laws set forth hereinafter be and are hereby adopted by the Borough Council as the By-Laws governing the proceedings of meetings of the Borough Council.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE
MAYOR AND COUNCIL
BY-LAWS

Issued: January 1, 2016

Updated: January 1, 2018



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

ARTICLE I MAYOR

SECTION 1: The Mayor shall perform the duties enjoined upon him by the Revised Statutes of New Jersey and these By-Laws.

SECTION 2: The Mayor shall preside over the deliberation of the Council and shall conduct the meetings thereof. He shall also participate in the determination of all borough affairs to the extent permitted by statute.

SECTION 3: The Mayor shall on all occasions reserve the strictest order and decorum, and he shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

SECTION 4: The Mayor shall decide all questions of debate subject to an appeal to the Council; and he may call upon the Council for its opinion upon any question of order.

SECTION 5: The Mayor shall be an ex-officio member of all committees, both Council and Advisory, and shall be informed in advance of all meetings of such committees.

SECTION 6: The Mayor shall serve as the liaison between the Governing Body and all Boards, Committees, Agencies and Organizations, except as herein assigned to a specific Council Committee for liaison purposes.

SECTION 7: In the absence of the Mayor, or if he is unable to perform his duties, the Council President (or in his inability to act, the council member having the greatest seniority) shall act as Mayor as provided by statute.

SECTION 8: The Borough Attorney shall report to and be responsible directly to the Mayor.

ARTICLE II BOROUGH CLERK

SECTION 1: The Clerk shall perform the duties enjoined upon him by the Revised Statutes of New Jersey and these By-Laws.

SECTION 2: The Clerk shall keep the minutes and ordinance books properly and fully indexed and shall perform all the duties usually devolving upon such officer; and in addition, such other duties as the Mayor or Council may direct.

SECTION 3: Upon the introduction of an ordinance, the same shall be properly numbered and recorded at length by the Borough Clerk in the ordinance book. The assigned number should appear in the advertisement of such ordinance.

SECTION 4: The Borough Clerk shall report to and be responsible directly to the Mayor.

ARTICLE III GOVERNING RULES OF ORDER

SECTION 1: Except as otherwise provided by provision of State Statute or the succeeding By-Laws, it is hereby determined and declared that Robert's Rules of Order shall be the controlling source of authority for all matters of procedural governance of all meetings of the Council.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

ARTICLE IV MEETINGS

SECTION 1: The Council shall hold an annual meeting on January 1st, at three o'clock unless a substitute date and/or time is agreed upon and is in conformity with the statutes.

SECTION 2: At the aforesaid meeting, the Council shall by resolution fix the time and place for holding regular meetings during the ensuing year, which time and place shall not be changed except by a resolution introduced at a regular meeting and acted upon at a subsequent regular meeting.

SECTION 3: At the annual meeting, the Council shall elect one of its members as Council President to serve for the calendar year.

SECTION 4: The Mayor shall, when necessary, call special meetings of the Council, in case of his neglect or refusal, any four (4) members of the Council may call such a meeting, at such time and place, in the borough, as they may designate. In all cases of special meetings, reasonable advance notice (1 week), except in case of emergency, shall be given in person to all members of the Council, or left at their place of residence.

SECTION 5: A quorum shall be as provided by the Revised Statutes of New Jersey, three (3) councilmen and the Mayor, and in the absence of the Mayor, four (4) councilmen.

SECTION 6: In the event of the absence of a quorum at any meeting, those assembled shall have power and are hereby authorized to set a new meeting date and then adjourn.

SECTION 7: The following order of business shall be observed:

1. Roll Call
2. Statement of Compliance with Open Public Meeting Act
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
4. Presentations
5. Introduction of Ordinances.
6. Public Hearing and Adoption of Ordinances
7. Open Public Comment on Resolutions
8. Resolutions – Consent Agenda
9. Resolutions
10. Reports of Council Committees / Department Heads.
11. Report of Borough Clerk / Mayor
12. Report of Borough Attorney
13. New business.
14. Old Business
15. Open Public Comment
16. Executive Session
17. Adjournment

SECTION 8: The aforesaid order of business may be changed by a majority vote of the members of the Council present at such meeting.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

SECTION 9: Except as otherwise required by the Statutes, or specifically provided for in these By-Laws, all action of the Council shall be by a majority vote of those present.

SECTION 10: Upon demand of one (1) member of the Council, or when ordered by the Mayor, or when directed by Statute, a roll call vote shall be taken and the yeas and nays entered in the minutes or the meeting.

ARTICLE V COMMITTEES

SECTION 1: The Mayor shall appoint all committees and shall be a member, ex-officio, of each committee. In addition, he shall see that all matters referred to the committees are acted upon and reported promptly.

SECTION 2: The following Council Committees consisting of two (2) members each shall be appointed by the Mayor with consent of the Council at the annual meeting. The Mayor will be the third member of each committee.

1. Finance
2. Public Safety
3. Public Works
4. Communications
5. Utilities
6. Personnel

SECTION 3: Each Councilman shall be chairman or one of the six Council Committees named in this article and a member of one other, providing his activity and attendance warrant such appointment.

SECTION 4: Council Committees are appointed to expedite and facilitate the work of the Council, but only within statutory limits, as the entire Council is held responsible for any or all of its acts.

The Council Committee shall:

1. Plan, study, direct and make commitments within budgetary limitations; and carry on the routine activities for which it has primary responsibility.
2. Perform such acts as may be assigned to it by the Council.
3. Report and make recommendations in writing to the Council regarding its activities and responsibilities.

Except as provided, a Council Committee shall NOT:

1. Exceed its budgetary appropriations without prior approval of the Council.
2. Make promises or commitments to anyone, which directly or by inference, bind the Council.
3. Act in such a manner or make decisions which set a precedent, or violate established Council policy.

SECTION 5: Council Committees may be appointed for purposes other than those included in the duties of Council Committees, subject to approval of the Council.

SECTION 6: At the time of appointment of any committee, the Mayor shall name some member thereof as the Chairman of such committee, and shall name the successor to any such Chairman in case of their death, resignation, or removal from office, while serving in such capacity.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

SECTION 7: The Chairman of each Council Committee shall be prepared to report to the Mayor and Council at each regular meeting on the principal activities and achievements of their Committee. He shall also prepare and submit in writing to the Mayor, at the last regular meeting of the year, a suitable annual report.

ARTICLE VI DUTIES OF STANDING COMMITTEES OF THE COUNCIL

SECTION 1: The Finance Committee shall have primary responsibility for the following described activities and matters:

- A. The examination, review and approval of all vouchers prior to their submission to the Council for authority to pay same.
- B. The administration, practices, procedures and records of the following:
 - 1. The Collector and Treasurer (also any appointed deputies) and his office.
 - 2. The Board of Assessors and its office.
 - 3. The Chief Financial Officer and its office.
- C. The initiation of foreclosure action and subsequent administration and disposition of property acquired by the Borough under foreclosure of Tax Title Liens.
- D. The coordination of departmental budgets; the preparation of budgetary figures relating to the aforementioned activities; the final preparation, explanation, and continued supervision of the entire Municipal Budget.
- E. The maintenance, review, and revision of the Borough Purchasing System.
- F. The review, revision, and all matters pertaining to insurance and bond coverage.
- G. It shall also serve as the liaison between the Council and the Registered Municipal Accountants, and with any other body or organization on fiscal matters.
- H. It shall receive, review, and present to the Council the proposed budget of the Planning Board, Zoning Board of Adjustment, Board of Health, Shade Tree Commission, Senior Citizens Club, and any other board or entity with appropriations in the Municipal budget.
- I. The examination, review, and approval of the Water and Sewer billing.

SECTION 2: The Public Safety Committee shall have the primary responsibility for the following described activities and matters:

- A. The administration, practices, procedures, and records of the following:
 - 1. Police Department (including equipment)
 - 2. Fire Department (including equipment)
 - 3. Emergency Management and CERT Team
 - 4. First Aid Squad
 - 5. Highway traffic and all parking matters
 - 6. Granting of licenses and the inspection licensed premises and persons as designated by the Council.
 - 7. The Public Safety Committee will have the primary responsibility for contract negotiations with the PBA at contract renewal.
- B. It shall also serve as the liaison between the Council and:
 - 1. Municipal Judge
 - 2. Municipal Court and Court Clerk
 - 3. Dog Warden
 - 4. Board of Health
 - 5. All organizations or agencies concerned with Public Safety or Juvenile Delinquency.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

SECTION 3: The Public Works Committee shall have primary responsibility for the following described activities and matters:

- A. The administration: practices, procedures and records of the following:
 - 1. DPW Personnel
 - 2. Streets and Roads
 - 3. Building and Grounds
 - 4. Property Maintenance
 - 5. Maintenance and upkeep of all borough street lights and signage.
 - 6. Vehicle Maintenance of all borough equipment. (including Police and Fire)
 - 7. Maintenance and upkeep of all Recreation Fields in the borough.
 - 8. Performance review and reporting of all licensed Quarry activity.
 - 9. The administration, practices, procedures and records of the Borough Engineer and his office, and the Construction Department.

SECTION 4: The Communications Committee shall have primary responsibility for the following described activities and matters:

- A. The administration: practices, procedures and records of the following:
 - 1. Serve as the liaison between the Council and any organizations regarding Veterans Affairs.
 - 2. Serve as the liaison between the Council and the Recreation department.
 - 3. Serve as the liaison between the Council and the Senior Citizens club.
 - 4. Serve as the liaison between the Council and the Riverdale Board of Education.
 - 5. The administration, practices, procedures, and records pertaining to the rentals of all Borough facilities and the coordination of all public events.
 - 6. Serve as the liaison between the Council and the Riverdale Public Library.

SECTION 5: The Utilities Committee shall have primary responsibility for the following described activities and matters:

- A. The administration: practices, procedures and records of the following:
 - 1. Water Department
 - a. Planning, purchase, installation, and maintenance of all fire hydrants and water system related improvements in conjunction with the Chairman of Public Works.
 - b. Maintenance, repair or replacement of all equipment.
 - c. Maintain sufficient inventory of material.
 - 2. Sewer Department
 - a. Planning, purchase, installation, and maintenance of all sewer connection and sewer related improvements in conjunction the Chairman of Public Works.
 - b. Maintenance, repair or replacement of all equipment.
 - c. Maintain sufficient inventory of material.
 - 3. Sanitation activities, including the collection of garbage, refuse, and recycling.
 - 4. The administration, practices, procedures, and records pertaining to the operation of the Borough Compost facility.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

5. It shall also serve as the liaison between the Council and the various utility corporations operating within the borough, except in matters which are the primary responsibility of other committees; it shall be the liaison between the Council and the supplier of water to the Borough of Riverdale on a contract basis.
6. Serve as the liaison between the Council and Morris County Community Development.
7. Serve as the liaison between the Council and Riverdale Shade Tree Commission.
8. Serve as the liaison for any Shared Service or Inter-local agreements.

SECTION 6: The Personnel Committee shall have primary responsibility for the following described activities and matters:

- A. The administration: practices, procedures and records of the following:
 1. The administration, practices, procedures, and records pertaining to Employee salary and benefits.
 2. The administration, practices, procedures, and records pertaining to the Borough Insurance policies.
 3. The administration, practices, procedures, and records pertaining to performance reviews, annual salary ordinances and resolutions.
 4. Review and recommendation of annual salary increases.
 5. The administration, practices, procedures, and records pertaining to the Borough of Riverdale Employee Handbook.
 6. The administration, practices, procedures, and records pertaining to all aspects of social media including but not limited to the Official Borough website, newsletter, and any other form of communications to the residents of the borough.

ARTICLE VII SPECIAL CITIZEN ADVISORY COMMITTEES

SECTION 1: From time to time the Mayor and Council may deem it appropriate to establish Special Citizen Advisory Committees to address particular programs, issues or concerns facing the Borough. These committees will consist of a Chair and a Second, to be selected from and confirmed by the Council, with the Mayor as an ex-officio member of each committee.

SECTION 2: These committees may also consist of up to 4 resident members, appointed by the committee Chair and confirmed by the Council, to participate in committee meetings. Special Citizen Advisory Committees can be established or dissolved at the discretion of the Council any time by resolution. Special Citizen Advisory Committees and their members will be confirmed annually at the Reorganization meeting.

ARTICLE VIII BILLS, CLAIMS, AND VOUCHERS

SECTION 1: All bills or claims against the borough shall be in writing, and on such forms as the borough shall provide for that purpose. As required by statute, they shall be sworn to before submission for approval and payment.



BY-LAWS OF THE BOROUGH COUNCIL Borough of Riverdale

SECTION 2: All purchases for goods or services must pass through the Borough Clerk, who will, upon proper authority, initiate a Purchase Order listing all pertinent data in addition to the official authorizing same. On all emergency purchases, a confirming purchase order shall be issued.

SECTION 3: All bills and claims must be supported by a certification of the receipt of the goods, or the satisfactory rendering of services, by the responsible person accepting the same on behalf of the Borough of Riverdale and who may be held accountable therefor.

SECTION 4: All vouchers returned for payment shall be checked with original Purchase Order by the Borough Clerk and any irregularities noted for the benefit of the Finance Committee. The duplicate copy of purchase orders shall be attached to vouchers.

SECTION 5: All vouchers recommended for payment shall be presented to the Council by the Finance Committee at a regular or at an adjourned regular meeting.

SECTION 6: Authorization to draw the checks and pay the amounts of the approved vouchers shall be by resolution of the Council.

SECTION 7: All bills, vouchers, and paid checks shall be filed in a safe place and be made available for public impaction.

ARTICLE IX OFFICIAL SEAL OF THE BOROUGH

SECTION 1: The Official Seal of the Borough shall be circular in form and shall contain the following information:

BOROUGH OF RIVERDALE, NJ
CORPORATE SEAL
1923
NJ



SECTION 2: The Borough Clerk shall maintain custody of the Official Seal of the Borough, which shall be affixed by the Borough Clerk to all documents upon which the Official Seal is legally required to be affixed as well as upon any other such documents as the Council may from time to time so direct be affixed with the Official Seal.



**BY-LAWS OF THE BOROUGH COUNCIL
Borough of Riverdale**

**ARTICLE X
OFFICIAL LOGO OF THE BOROUGH**

SECTION 1: The Official Logo of the Borough of Riverdale is as follows:



SECTION 2: The Official Logo shall be affixed by the Borough Clerk to all borough documents upon which the logo is required to be affixed as well as upon any other such documents as the Council may from time to time so direct be affixed with the Official logo.

**ARTICLE XI
AMENDMENTS**

SECTION 1: The Mayor or any member of the Council may propose amendments to these By-Laws at any regular or adjourned regular meeting. The Mayor will appoint a Special Committee of three members of the Council to consider the proposed amendments and in addition, may submit other suggested changes.

SECTION 2: The Special Committee will present its recommendation at a regular or adjourned regular meeting of the Council.

SECTION 3: These By-Laws shall only be altered or amended by a two-thirds vote on a roll call vote taken at a regular or adjourned regular meeting of the Council.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 02-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOROUGH ATTORNEY SERVICES FOR THE CALENDAR YEAR 2018

WHEREAS, the Borough of Riverdale has a need to acquire Borough Attorney services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, Robert Oostdyk has submitted a proposal indicating he will provide Borough Attorney services for an annual retainer of \$25,000.00; and,

WHEREAS, Robert Oostdyk has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm of Murphy McKeon, PC has not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit him and the law firm of Murphy McKeon, PC from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with Robert Oostdyk as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



**BOROUGH OF RIVERDALE
DETERMINATION OF VALUE FORM AND CERTIFICATION OF FUNDS
PURSUANT TO NON-FAIR AND OPEN CONTRACT AWARDS**

Prior to the governing body formally considering a resolution awarding a non-fair and open contract, an appropriate official must certify in writing that the estimated amount of the contract to be awarded exceeds \$17,500. The appropriate official may be the purchasing agent, financial officer, chief administrative officer, or an appointed or elected official with knowledge of the contract.

The determination of the amount is based on the value of the full contract life, not the amount spent annually. Therefore, a two-year contract for \$10,000 a year awarded through a non-fair and open process falls under this requirement. A single one-year contract for \$10,000, however, does not. The determination should be kept on file and made part of the resolution awarding the contract.

Contract For: Borough Attorney
Contract to be awarded to: Robert Oostdyk (MURPHY McKEON, P.C.)
Contract Period: One Year
January 1, 2018, through December 31, 2018

CERTIFICATION

I hereby certify that the estimated amounts of the contracts to be awarded exceed \$17,500.

I hereby further certify that funds to cover the expenditures for the above-reference contracts will be encumbered by purchase orders on an as-needed basis (as required pursuant to N.J.A.C. 5:30-5.4.).

By: _____
Kenneth Sesholtz, Chief Financial Officer

Certified Date: _____



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 03-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL WATER AND SEWER ENGINEERING SERVICES

WHEREAS, the Borough of Riverdale has a need to acquire Professional Water and Sewer Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, Anderson & Denzler Associates, Inc. (William Ryden, P.E.) has submitted a proposal on November 14, 2016 indicating that they will provide the professional engineering services for the annual fee of \$167.70 per hour and various other rates as listed in the contract for projects requiring professional engineering services; and

WHEREAS, William Ryden, P.E.) has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm of Anderson & Denzler Associates, Inc. has not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit him and the firm from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with William Ryden, P.E.as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



**BOROUGH OF RIVERDALE
DETERMINATION OF VALUE FORM AND CERTIFICATION OF FUNDS
PURSUANT TO NON-FAIR AND OPEN CONTRACT AWARDS**

Prior to the governing body formally considering a resolution awarding a non-fair and open contract, an appropriate official must certify in writing that the estimated amount of the contract to be awarded exceeds \$17,500. The appropriate official may be the purchasing agent, financial officer, chief administrative officer, or an appointed or elected official with knowledge of the contract.

The determination of the amount is based on the value of the full contract life, not the amount spent annually. Therefore, a two-year contract for \$10,000 a year awarded through a non-fair and open process falls under this requirement. A single one-year contract for \$10,000, however, does not. The determination should be kept on file and made part of the resolution awarding the contract.

Contract For: Borough Engineer – Water and Sewer
Contract to be awarded to: William D. Ryden P.E. (ANDERSON & DENZLER ASSOCIATES, INC.)
Contract Period: One Year
January 1, 2018, through December 31, 2018

CERTIFICATION

I hereby certify that the estimated amounts of the contracts to be awarded exceed \$17,500.

I hereby further certify that funds to cover the expenditures for the above-reference contracts will be encumbered by purchase orders on an as-needed basis (as required pursuant to N.J.A.C. 5:30-5.4.).

By: _____
Kenneth Sesholtz, Chief Financial Officer

Certified Date: _____



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 04-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOROUGH AUDITOR SERVICES FOR THE CALENDAR YEAR 2018

WHEREAS, the Borough of Riverdale has a need to acquire Borough Auditor services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, Nisivoccia LLP has submitted a proposal December 20, 2017 indicating they will provide Borough Auditor services including but not limited to preparation of the Annual Audit, and preparation of the state budget forms for an annual fee of \$28,100.00; and,

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with Nisivoccia LLP as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini					Oswald				
Revis					Purcell				
Desai					Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



**BOROUGH OF RIVERDALE
DETERMINATION OF VALUE FORM AND CERTIFICATION OF FUNDS
PURSUANT TO NON-FAIR AND OPEN CONTRACT AWARDS**

Prior to the governing body formally considering a resolution awarding a non-fair and open contract, an appropriate official must certify in writing that the estimated amount of the contract to be awarded exceeds \$17,500. The appropriate official may be the purchasing agent, financial officer, chief administrative officer, or an appointed or elected official with knowledge of the contract.

The determination of the amount is based on the value of the full contract life, not the amount spent annually. Therefore, a two-year contract for \$10,000 a year awarded through a non-fair and open process falls under this requirement. A single one-year contract for \$10,000, however, does not. The determination should be kept on file and made part of the resolution awarding the contract.

Contract For: Borough Auditor
Contract to be awarded to: Heidi Wohlleb (NISIVOCCIA LLP)
Contract Period: One Year
January 1, 2018, through December 31, 2018

CERTIFICATION

I hereby certify that the estimated amounts of the contracts to be awarded exceed \$17,500.

I hereby further certify that funds to cover the expenditures for the above-reference contracts will be encumbered by purchase orders on an as-needed basis (as required pursuant to N.J.A.C. 5:30-5.4.).

By: _____
Kenneth Sesholtz, Chief Financial Officer

Certified Date: _____



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 05-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOROUGH BOND COUNSEL SERVICES FOR THE CALENDAR YEAR 2018

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Borough of Riverdale, in the County of Morris, State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, the value of the contract will not exceed \$17,500; and,

WHEREAS, the term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, McManimon & Scotland, LLC has submitted a proposal indicating they will provide Borough Bond Counsel services; and,

WHEREAS, McManimon & Scotland, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with McManimon & Scotland, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini					Oswald				
Revis					Purcell				
Desai					Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 06-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PUBLIC DEFENDER SERVICES FOR THE CALENDAR YEAR 2018

WHEREAS, the Borough of Riverdale has a need to acquire Public Defender services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the value of the contract will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, Thomas Portelli has completed and submitted a Business Entity Disclosure Certification which certifies that neither he has not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with Thomas Portelli as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 07-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOROUGH SPECIAL LEGAL SERVICES FOR THE CALENDAR YEAR 2018

WHEREAS, the Borough of Riverdale has a need to acquire Borough Special Legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the value of the contract will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year from January 1, 2018 to December 31, 2018; and,

WHEREAS, Greg Mascera has submitted a proposal indicating he will provide Special Legal services for an hourly fee of \$195.00; and

WHEREAS, Greg Mascera has completed and submitted a Business Entity Disclosure Certification which certifies that neither he has not made any reportable contributions to a candidate or candidate committee in the Borough of Riverdale in the previous one-year, and that this contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Riverdale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Riverdale authorizes the Mayor to enter into a contract with Greg Mascera as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 08-2018

Date of Adoption: January 3, 2018

TITLE:

AUTHORIZING APPOINTMENT OF JAMES E. LASALA, ESQ. AS MUNICIPAL PROSECUTOR FOR THE YEAR 2018

BE IT RESOLVED that James E. LaSala, Esq. be and is hereby appointed as Municipal Prosecutor for the term of one year from January 1, 2018 to December 31, 2018 and until his successor is appointed and qualified, and subject to agreements to be approved and signed at a salary of \$17,125.00.

A copy of this resolution and signed retainer agreement will be on file in the Office of the Clerk and will be available for public inspection.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Desai				
Revis						Oswald				
Clinton						Purcell				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 09-2018

Date of Adoption: January 3, 2018

TITLE:

**AUTHORIZING ANNUAL SCHEDULE OF COUNCIL WORK SESSIONS
AND REGULAR MEETINGS FOR 2018**

BE IT RESOLVED, that the Mayor and Council of the Borough of Riverdale, in the County of Morris, State of New Jersey, shall meet on the **SECOND & FOURTH WEDNESDAY** of each month at 7:30 P.M. in the Municipal Building during the year 2018.

BE IT FURTHER RESOLVED, that the **WORK SESSIONS** of the Mayor and Council shall be held on the **SECOND WEDNESDAY** of each month at 7:30 p.m. at which formal action may be taken as deemed necessary and **REGULAR MEETINGS** of the Mayor and Council shall be held on the **FOURTH WEDNESDAY** of each month at 7:30 p.m. at which formal action will be taken These meetings shall be held in the Municipal Building for the year 2018.

<u>WORK SESSION</u>		<u>REGULAR MEETING</u>	
January 3 Reorg	Wednesday	January 24	Wednesday
February 14	Wednesday	February 28	Wednesday
March 14	Wednesday	March 28	Wednesday
April 11	Wednesday	April 25	Wednesday
May 9	Wednesday	May 23	Wednesday
June 13	Wednesday	June 27	Wednesday
July 11	Wednesday	July 25	Wednesday
August 8	Wednesday	August 22	Wednesday
September 12	Wednesday	September 26	Wednesday
October 10	Wednesday	October 24	Wednesday
November 14	Wednesday	November 28	Wednesday
December 12	Wednesday	December 26	Wednesday

RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini					Oswald				
Revis					Purcell				
Desai					Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 10-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING OFFICIAL BOROUGH HOLIDAYS FOR 2018

BE IT RESOLVED, by the Mayor and Council of the Borough of Riverdale, County of Morris, New Jersey, that the following Official Holiday's be approved for the year 2018.

NEW YEARS DAY	January 1, 2018
PRESIDENTS DAY	February 19, 2018
GOOD FRIDAY	March 30, 2018
MEMORIAL DAY	May 28, 2018
INDEPENDENCE DAY	July 4, 2018
LABOR DAY	September 3, 2018
COLUMBUS DAY	October 8, 2018
VETERAN'S DAY	November 12, 2018
THANKSGIVING DAY	November 22, 2018
DAY AFTER THANKSGIVING	November 23, 2018
DAY BEFORE CHRISTMAS	December 24, 2018
CHRISTMAS DAY	December 25, 2018

BE IT FURTHER RESOLVED, the holidays falling on Saturday are observed on Friday and holidays falling on Sunday be observed on Monday.

*Each employee is allotted 3 personal days when approved by department head.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 11-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING OFFICIAL BOROUGH NEWSPAPER FOR 2018

BE IT RESOLVED, by the Mayor and Council of the Borough of Riverdale, in the County of Morris, State of New Jersey, that the OFFICIAL NEWSPAPER for the Borough of Riverdale shall be the Morris Daily Record for the year 2018.

BE IT FURTHER RESOLVED, that the Suburban Trends shall be the alternate paper for the year 2018.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 12-2018

Date of Adoption: January 3, 2018

TITLE:

DESIGNATING THE OFFICIAL DEPOSITORIES OF THE BOROUGH FOR THE YEAR 2018

BE IT RESOLVED, by the Mayor and Council of the Borough of Riverdale, that **THE BANK OF AMERICA, WELLS FARGO BANK** and **LAKELAND BANK** shall be the depositories for the following Funds and Accounts of the Borough, to take place effective January 1, 2018.

1. Current Fund
2. Animal Control Fund
3. Other Trust Funds (All Accounts)
4. Escrow account (Reserve for Special Funds)
5. General Capital Fund
6. Water/Sewer Utility Operating Fund
7. Water/Sewer Utility Capital Fund
8. Water/Sewer Utility Assessment Fund
9. Public Assistance Fund
10. Payroll Accounts
11. General Checking Account

BE IT FURTHER RESOLVED that any other said institution be designated as a depository for Certificate of Deposits as determined by the Chief Financial Officer in order to obtain the most favorable interest rates.

BE IT FURTHER RESOLVED that the Custodian of the aforementioned Funds and Accounts shall be the Chief Financial Officer of the Borough of Riverdale with the exception of the **PAYROLL ACCOUNTS**. All disbursements shall be made by **CHECKS** signed by the **MAYOR**, or in his absence, the **ACTING MAYOR** and the **BOROUGH CLERK**, or in his/her absence, the **DEPUTY CLERK** or the **CHIEF FINANCIAL OFFICER**. Payroll checks shall be signed by the **BOROUGH CLERK**, or in his/her absence, the **DEPUTY CLERK**.

OFFICIAL SIGNATURES

PAUL M. CARELLI - MAYOR

ABUBAKAR T. JALLOH - MUNICIPAL CLERK

KENNETH SESHOLTZ - CHIEF FINANCIAL OFFICER

LINDA FORBES, DEPUTY CLERK (in Municipal Clerks Absence)

ACTING MAYOR (in Mayors Absence)



BOROUGH OF RIVERDALE NEW JERSEY



RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Khefets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 13-2018

Date of Adoption: January 3, 2018

TITLE:

AUTHORIZING INTEREST FOR NON-PAYMENT OF TAXES OR ASSESSMENTS

WHEREAS, taxes are payable in quarterly installments on FEBRUARY 1, MAY 1, AUGUST 1, and NOVEMBER 1 in each year and installments become delinquent if not paid on or before these dates.

BE IT RESOLVED by the Borough Council of the Borough of Riverdale, NJ pursuant to R.S. 54:4-67, as amended and supplemented, that the rate of interest to be charged for the non-payment of taxes or assessments on or after the date when they become delinquent shall be as follows:

1. No interest shall be charged if payment of any installment so due is made within ten (10) days of the date the same shall be payable; and
2. Upon expiration of the ten (10) day period as aforesaid, the rate of interest shall be eight (8) percent on the first \$1,500.00 of the delinquency and eighteen (18) percent thereafter on any amount in excess of \$1,500; and

FURTHER, BE IT RESOLVED that

3. This delinquency is to be calculated on a sum of all taxes from year to year and not to be calculated on an individual yearly basis.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 14-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING WORK PERIODS FOR LAW ENFORCEMENT

WHEREAS, the Congress of the United States amended the Federal Labor Standards Act to provide that certain over-time provisions are applicable to Law Enforcement Personnel, and

WHEREAS, the regulations of the United States Department of Labor, Wage & Hour Division, require an annual Public declaration of the Work Period of these employees, and

WHEREAS, this municipality has not heretofore provided a definition of WORK PERIOD for Law Enforcement Personnel prior to which mandatory requirements of the Federal Act shall not apply pursuant to the existing provisions of the aforementioned Fair Standards Act for the calendar year 2018 shall be 28 days.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 15-2018

Date of Adoption: January 3, 2018

TITLE:

**RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE
BOROUGH OF RIVERDALE, COUNTY OF MORRIS FOR 2018**

WHEREAS, Chapter 148 P.L. 1997 requires the Chief Financial Officer to prepare a Cash Management Plan; and

WHEREAS, this Plan should also be in compliance with N.J.S.A. 40A:5-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Riverdale, NJ that the attached Cash Management Plan shall serve as the Plan for the calendar year 2018 for the Borough of Riverdale.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 16-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION AUTHORIZING ADOPTION OF TEMPORARY APPROPRIATIONS

WHEREAS, 40A:4-19 provides that where any contract, commitment or payment are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the effective date of this resolution is January 1, 2018, and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance are as follows:

Current	\$6,722,923.87
Water/Sewer Utility	\$2,089,067.50

WHEREAS, 26.25 percent of the total appropriations in the 2017 budget, exclusive of any appropriations for debt service, capital improvement fund and public assistance in said 2017 budget is as follows:

Current	\$1,764,767.51
Water/Sewer Utility	\$548,380.21

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Riverdale that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

CURRENT FUND

General Appropriations
Operations - Within "CAPS"

Administrative and Executive:	
Salaries and Wages	\$30,000.00
Other Expenses	25,000.00
Mayor and Council:	
Salaries and Wages	15,000.00
Borough Clerk:	
Salaries and Wages	30,000.00
Financial Administration:	
Salaries and Wages	15,000.00
Other Expenses	10,000.00
Assessment of Taxes:	
Salaries and Wages	1,500.00
Other Expenses	11,000.00
Collection of Taxes:	
Other Expenses	2,500.00
Legal Services:	
Contractual Expenses	10,000.00
Other Expenses	10,000.00
Municipal Prosecutor:	
Salaries and Wages	5,500.00
Professional and Engineering Services and Costs:	
Other Expenses	5,000.00
Insurance:	
General Liability	90,000.00
Workers Compensation	100,000.00
Employee Group Health	203,000.00
Health Benefit Waiver	5,000.00



BOROUGH OF RIVERDALE NEW JERSEY



Planning Board:	
Salaries and Wages	1,500.00
Other Expenses	5,000.00
Zoning Official:	
Salaries and Wages	6,500.00
Fire:	
Salaries and Wages	5,000.00
Other Expenses	12,000.00
Fire Inspector:	
Salaries and Wages	3,000.00
Other Expenses	500.00
Police:	
Salaries and Wages	550,000.00
Other Expenses	25,000.00
Emergency Management Services:	
Salaries and Wages	3,000.00
Other Expenses	1,000.00
Road Repairs and Maintenance:	
Salaries and Wages	90,000.00
Other Expenses	25,000.00
Shade Tree:	
Salaries and Wages	600.00
Other Expenses	1,000.00
Public Buildings and Grounds:	
Salaries and Wages	11,000.00
Other Expenses	10,000.00
Vehicle Maintenance:	
Salaries and Wages	10,000.00
Other Expenses	20,000.00
Board of Health:	
Salaries and Wages	1,000.00
Other Expenses	15,000.00
Registrar:	
Salaries and Wages	1,500.00
Senior Citizens' Program	
Other Expenses	1,500.00
Dial-A-Ride	10,000.00
Parks and Playgrounds:	
Salaries and Wages	2,500.00
Other Expenses	1,000.00
Celebration of Public Event, Anniversary or Holiday:	
Other Expense	1,000.00
Electricity	15,000.00
Street Lighting	6,000.00
Telephone and Telegraph	13,500.00
Natural Gas	10,000.00
Gasoline	25,000.00
Garbage Removal	80,000.00
Municipal Court:	
Salaries and Wages	35,000.00
Other Expenses	<u>4,000.00</u>
	<u>1,570,600.00</u>
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	
Statutory Expenditures:	
Social Security System	70,000.00
Defined Contribution Retirement System	<u>2,500.00</u>
	<u>72,500.00</u>
General Appropriations Operations - Excluded from "CAPS"	
Maintenance of Free Public Library	75,000.00
Recycling Tax	<u>1,500.00</u>
	<u>76,500.00</u>



BOROUGH OF RIVERDALE NEW JERSEY



Shared Service Agreements:

Tax Assessor - Borough of Butler:	
Other Expenses	20,000.00
Tax Collector - Borough of Butler:	
Other Expenses	10,000.00
Building Inspector - Borough of Pompton Lakes	
Other Expenses	<u>15,000.00</u>
	<u>45,000.00</u>

\$1,764,600.00
=====

WATER/SEWER UTILITY FUND

Operating:

Salaries and Wages	\$45,000.00
Other Expenses	<u>495,000.00</u>
	<u>540,000.00</u>

Statutory Expenditures:

Social Security	<u>5,000.00</u>
	\$545,000.00 =====

RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 17-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION APPOINTING FUND COMMISSIONERS FOR THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND

WHEREAS, the Borough of Riverdale is a member of the NJ Intergovernmental Insurance Fund; and

WHEREAS, it is required for the Borough of Riverdale to have representation on the Board of Commissioners for Fund year January 1, 2018 to December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January, 2017 by the Borough Council of the Borough of Riverdale, County of Morris, State of New Jersey that:

1. Connie Andersen is hereby appointed as the Fund Commissioner representing the Borough of Riverdale on the NJ Intergovernmental Insurance Fund Board of Commissioners.
2. Linda Forbes is hereby appointed as Alternate Fund Commissioner representing the Borough of Riverdale on the NJ Intergovernmental Insurance Fund Board of Commissioners.

I do hereby certify that the foregoing is a true copy of a resolution passed by the Borough Council of the Borough of Riverdale at a meeting held on this 3rd day of January, 2018.

A. J. Jalloh
Borough Clerk

RECORD OF COUNCIL VOTE

Motion - by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 18-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION APPOINTING CLASS II SPECIAL LAW ENFORCEMENT OFFICERS FOR 2018

WHEREAS, the Borough Council of the Borough of Riverdale has determined that it is in the best interests of the Borough to appoint Class II Special Law Enforcement Officers to the Riverdale Police Department; and

WHEREAS, the Chief of Police pursuant to N.J.S.A. 40A:14-146.10(e) has confirmed the eligibility and qualifications of such to the position of Class Two Special Law Enforcement Officers with the Riverdale Police Department; and

WHEREAS, these candidates possess all qualifications for employment, as confirmed by the Chief of Police pursuant to N.J.S.A.40A:14-146.10 to the position of Class II Special Law Enforcement Officers.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Riverdale, that the following officers are hereby appointed as a Class II Special Law Enforcement Officers for a term not to exceed one (1) year pursuant to N.J.S.A.40A:14-146.14 with the Riverdale Police Department, effective immediately upon the adoption hereof;

Ron Thomas
James Carifi
David Hanf

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Riverdale that pursuant to N.J.S.A.40A:14-146.16(c), the Borough Council does hereby designate the aforementioned as Special Law Enforcement Officers to whom the limitations on hours employed set forth in N.J.S.A.40A:14-146.16(a) shall not be applicable.

BE IT FURTHER RESOLVED that these appointments are made based on an hourly wage of \$18.00 per hour.

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 19-2018

Date of Adoption: January 3, 2018

TITLE:

RESOLUTION APPOINTING LINDA ROETMAN TO THE FIVE TOWN REGIONAL DIAL-A-RIDE BOARD FOR 2018

WHEREAS, the Borough of Riverdale is a member of the Five Town Regional Dial-A-Ride; and

WHEREAS, it is required for the Borough of Riverdale to have representation on the Board for the year January 1, 2018 to December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of January, 2018 by the Borough Council of the Borough of Riverdale, County of Morris, State of New Jersey that:

- Linda Roetman is hereby appointed as a member representing the Borough of Riverdale on the Five Town Regional Dial-A-Ride board.

I do hereby certify that the foregoing is a true copy of a resolution passed by the Borough Council of the Borough of Riverdale at a meeting held on this 3rd day of January, 2018.

A. J. Jalloh
Borough Clerk

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 20-2018

Date of Adoption: January 3, 2018

TITLE:

**AUTHORIZING THE APPOINTMENT OF THE BOROUGH OF RIVERDALE
PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2018**

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following person as the Borough of Riverdale Public Agency Compliance Officer for the terms set forth below. Mayor Carelli has requested the consent of the Council, that they do hereby authorize the appointment of the following Public Agency Compliance Officer for the year 2018.

Chris Battaglia

One-Year Term

Expires December 31, 2018

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 21-2018

Date of Adoption: January 3, 2018

TITLE:

**AUTHORIZING THE APPOINTMENT OF THE BOROUGH OF RIVERDALE
RECREATION COMMITTEE MEMBERS FOR THE YEAR 2018**

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons as the Borough of Riverdale Recreation Committee members for the terms set forth below. Mayor Carelli has requested the consent of the Council, that they do hereby authorize the appointment of the following Recreation Committee members for the year 2018.

Krista Osborne	One-Year Term	Expires December 31, 2018
Shannon McCarthy	One-Year Term	Expires December 31, 2018
Diane Pezzutti	One-Year Term	Expires December 31, 2018
Chris Scanelli	One-Year Term	Expires December 31, 2018

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini					Oswald				
Revis					Purcell				
Desai					Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 22-2018

Date of Adoption: January 3, 2018

TITLE:

AUTHORIZING THE APPOINTMENT OF BOARD OF HEALTH MEMBERS

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons to the Board of Health for the terms set forth below. Mayor Carelli has requested the consent of the Council, that they do hereby authorize the appointment of the following Board of Health Members:

Councilman Steve Revis	Council Representative	Expires December 31, 2018
Linda Roetman	Secretary	Expires December 31, 2018
Tom Frodella	Member – 3 Year Term	Expires December 31, 2020

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



2018 BOARD OF HEALTH ROSTER

January 1, 2018

MEMBER	CURRENT OFFICE	APPOINTED	TERM	EXPIRES
Tom Frodella	Member	01/01/2018	3	12/31/2020
Peter Eursken	Member	01/01/2017	3	12/31/2019
James Talerico (unexpired)	Member	09/19/2017	3	12/31/2019
Nikki Leet	Member	01/01/2016	3	12/31/2018
Stacey Dakake	Member	01/01/2016	3	12/31/2018
Steve Revis	Council Liaison	01/01/2018	1	12/31/2018
Linda Roetman	Secretary	01/01/2018	1	12/31/2018



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 23-2018

Date of Adoption: January 3, 2018

TITLE:

**AUTHORIZING THE APPOINTMENT OF THE BOROUGH OF RIVERDALE
RECYCLING COORDINATOR FOR THE YEAR 2018**

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following person as the Borough of Riverdale Recycling Coordinator for the terms set forth below. Mayor Carelli has requested the consent of the Council, that they do hereby authorize the appointment of the following Recycling Coordinator for the year 2018.

Steve Schotanus

One-Year Term

Expires December 31, 2018

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 24-2018

Date of Adoption: January 3, 2018

TITLE:

AUTHORIZING THE APPOINTMENT OF THE CLASS III PLANNING BOARD MEMBER

BE IT RESOLVED that the Borough Council of the Borough of Riverdale hereby appoints the following Councilman to the Riverdale Planning Board as a Class III member for the terms set forth below.

Councilman Vincent Pellegrini Council Representative Expires December 31, 2018

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 25-2018

Date of Adoption: January 3, 2018

TITLE:

**RESOLUTION APPOINTING THE PENSIONS AND BENEFITS CERTIFYING OFFICER
AND CERTIFYING SUPERVISOR WITHIN THE BOROUGH OF RIVERDALE**

BE IT RESOLVED by the Mayor and Council of the Borough of Riverdale that the following appointments are made for the terms to expire December 31, 2018; and

Certifying Officer – Chris Battaglia
Certifying Supervisor – Paul M. Carelli

WHEREAS, that Chris Battaglia be appointed Certifying Officer (at no additional salary), and Paul M. Carelli, be appointed the Certifying Supervisor (at no additional salary).

WHEREAS, said named individuals have agreed to perform the duties associated with the said positions.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body, the Borough of Riverdale, Morris County, State of New Jersey that pursuant to N.J.S.A. 43:3C-15 the Borough of Riverdale hereby designates Chris Battaglia as a Certifying Officer and Paul M. Carelli as the Certifying Supervisor to manage and supervise the pension and retirement funds with the Borough of Riverdale.

CERTIFICATION

I, A.J. Jalloh, Registered Municipal Clerk for the Borough of Riverdale, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Borough Council at their January 03, 2018 meeting.

A.J. Jalloh
Registered Municipal Clerk

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 26-2018

Date of Adoption: January 3, 2018

TITLE:

ELECTION OF COUNCIL PRESIDENT FOR THE YEAR 2018

BE IT RESOLVED that Borough Council of the Borough of Riverdale hereby elects the following person as the Council President for the terms set forth below.

Council President Vincent Pellegrini One-Year Term Expires December 31, 2018

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 27-2018

Date of Adoption: January 3, 2018

TITLE:

AUTHORIZING THE APPOINTMENT OF COUNCIL COMMITTEES FOR 2017

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following Council Committees for the terms set forth below. Mayor Carelli has requested the consent of the Council, that they do hereby authorize the appointment of the following Council Committees for the year 2018.

COMMITTEE NAME	COMMITTEE CHAIR	SECOND MEMBER
FINANCE	Councilman Desai	Councilman Purcell
PUBLIC SAFETY	Councilman Revis	Councilman Kheyfets
PUBLIC WORKS	Councilman Pellegrini	Councilman Oswald
COMMUNICATIONS	Councilman Purcell	Councilman Desai
UTILITIES	Councilman Oswald	Councilman Pellegrini
PERSONNEL	Councilman Kheyfets	Councilman Revis

RECORD OF COUNCIL VOTE

Motion – by Councilman: _____ Second - by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Pellegrini						Oswald				
Revis						Purcell				
Desai						Kheyfets				

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available



2018 COUNCIL COMMITTEES



MAYOR – Paul M. Carelli

BOROUGH ATTORNEY – Robert Oostdyk

MUNICIPAL CLERK – A.J. Jalloh

DEPUTY CLERK – Linda Forbes

COUNCIL PRESIDENT – Vincent Pellegrini

FINANCE

Budget
Water/Sewer Billing
Purchasing
Collector/Assessor
CFO /Auditor
Property Procurement
Finance Personnel
Capital Planning
COAH

PUBLIC SAFETY

Police Department
Fire Department
Emergency Management
First Aid Squad
Municipal Court
Board of Health
Police Personnel
Vehicle Planning
PBA CONTRACT

PUBLIC WORKS

Streets & Roads
Building and Grounds
Property Maintenance
Street Lights/Signs
Vehicle Maintenance
Recreation Fields
DPW Personnel
Construction
QUARRY

COMMUNICATIONS

Community Center
Recreation
Public Events
Senior Citizens
Board of Education
Veterans Affairs
Rental Facilities
Glenburn
LIBRARY

UTILITIES

Water Department
Sewer Department
Energy
Solid Waste/Recycling
Compost Facility
Infrastructure Planning
Community Development
Shared Services
SHADE TREE

PERSONNEL

Employee Handbook
Employee Benefits
Performance Reviews
Salary Ordinance
Salary Resolution
Health Insurance
NJIF Insurance
SOCIAL MEDIA

CHAIR: DESAI

REVIS

PELLEGRINI

PURCELL

OSWALD

KHEYFETS

Member: Purcell

Kheyfets

Oswald

Desai

Pellegrini

Revis

THE MAYOR IS THE 3RD MEMBER OF EACH COUNCIL COMMITTEE



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 28-2018

Date of Adoption: January 3, 2018

TITLE:

MAYOR'S APPOINTMENT OF THE CLASS I PLANNING BOARD MEMBER

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following person to the Planning Board for the terms set forth below.

Steven Loesner	Class I Member Mayor's Delegate	One-Year Term	Expires December 31, 2018
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MAYOR APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 29-2018

Date of Adoption: January 3, 2018

TITLE:

**MAYOR'S APPOINTMENT OF THE CLASS II, CLASS IV,
AND ALTERNATE PLANNING BOARD MEMBERS**

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons to the Planning Board for the terms set forth below.

Patrick Harden	Class II Member Municipal Official	One-Year Term	Expires December 31, 2018
Chris Schlingo	Class IV Member	Four-Year Term	Expires December 31, 2021
Warren Sheps	Class IV Member	Four-Year Term	Expires December 31, 2021
Kevin Bulger	Alternate	Two-Year Term	Expires December 31, 2019
Linda Roetman	Secretary	One-Year Term	Expires December 31, 2018

MAYOR'S APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



2018 PLANNING BOARD ROSTER

January 1, 2018

MEMBER	CLASSIFICATION	APPOINTED	TERM	EXPIRES
Steven Loesner (Mayor's delegate)	Class I	1/1/2018	1	12/31/2018
Patrick Harden (Municipal official)	Class II	1/1/2018	1	12/31/2018
Vincent Pellegrini (Council Liaison)	Class III	1/1/2018	1	12/31/2018
Warren Sheps	Class IV	1/1/2018	4	12/31/2021
Sal Poli (unexpired term)	Class IV	1/1/2015	4	12/31/2018
Michael Reilly	Class IV	1/1/2015	4	12/31/2018
Chris Scilingo	Class IV	1/1/2018	4	12/31/2021
Bobby Roberts	Class IV	1/1/2017	4	12/31/2020
Scott Trowse	Class IV	1/1/2016	4	12/31/2019
Rick Malanga	Alternate #1	1/1/2017	2	12/31/2018
Kevin Bulger	Alternate #2	1/1/2018	2	12/31/2019
Linda Roetman	Secretary	1/1/2018	1	12/31/2018



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 30-2018

Date of Adoption: January 3, 2018

TITLE:

**MAYOR'S APPOINTMENT OF THE BOROUGH OF RIVERDALE
HUD COMMITTEE MEMBERS FOR THE YEAR 2018**

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons as the Borough of Riverdale HUD Committee members for the terms set forth below.

Matt Oswald	Member	One-Year Term	Expires December 31, 2018
Vincent Pellegrini	Alternate	One-Year Term	Expires December 31, 2018

MAYOR'S APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 31-2018

Date of Adoption: January 3, 2018

TITLE:

MAYOR'S APPOINTMENT OF LIBRARY BOARD OF TRUSTEE MEMBERS

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons to the Library Board of Trustees for the terms set forth below.

Councilman Paul Purcell	Council Representative	Expires December 31, 2018
Vacant	Trustee – 5 Year Term	Expires December 31, 2022

MAYOR'S APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



2018 LIBRARY BOARD ROSTER

January 1, 2018

MEMBER	OFFICE	APPOINTED	TERM	EXPIRES
Vacant	Trustee	01/01/2018	5	12/31/2022
Kathy Olsen	Trustee	01/01/2017	5	12/31/2021
Linda Anders	Trustee	01/01/2016	5	12/31/2020
Rosanne Youngstein	Trustee	01/01/2015	5	12/31/2019
Jean Blakely (unexpired)	Trustee	01/01/2015	5	12/31/2019
Dennis Harsley (unexpired)	Trustee	01/01/2015	5	12/31/2019
Gerri Mahler	Trustee	01/01/2014	5	12/31/2018
Paul M. Carelli	Ex-officio, Mayor	01/01/2018	1	12/31/2018
Vicki Pede	Ex-officio, School Superintendent	01/01/2018	1	12/31/2018
Paul Purcell	Council Liaison	01/01/2018	1	12/31/2018



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 32-2018

Date of Adoption: January 3, 2018

TITLE:

MAYOR'S APPOINTMENT OF SHADE TREE COMMISSION MEMBERS

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following persons to the Shade Tree Commission for the terms set forth below.

Todd Urban	Member	Five-Year Term	Expires December 31, 2022
Matt Oswald	Council Representative	One-Year Term	Expires December 31, 2018
Pete Liefer	Alternate #1	One-Year Term	Expires December 31, 2018
John Linson	Arborist	One-Year Term	Expires December 31, 2018

MAYOR'S APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.



2018 SHADE TREE COMMISSION ROSTER

January 1, 2018

MEMBER	CURRENT OFFICE	APPOINTED	TERM	EXPIRES
Todd Urban	Member	01/01/2018	5	12/31/2022
Jane Rowan	Member	01/01/2017	5	12/31/2021
Michael Carelli (unexpired)	Member	01/07/2016	5	12/31/2020
Linda Roetman	Member	01/07/2016	5	12/31/2020
Lois Liefer (unexpired)	Member	02/08/2017	5	12/31/2020
Pete Liefer	Alternate #1	01/01/2018	1	12/31/2018
Matt Oswald	Council Liaison	01/01/2018	1	12/31/2018
John Linson	Arborist	01/01/2018	1	12/31/2018



BOROUGH OF RIVERDALE NEW JERSEY



Resolution No: 33-2018

Date of Adoption: January 3, 2018

TITLE:

MAYOR'S APPOINTMENT OF SOCIAL MEDIA DIRECTOR

BE IT RESOLVED that Mayor Paul M. Carelli hereby appoints the following person as the Borough of Riverdale Social Media Director for the terms set forth below.

Michael Carelli

One-Year Term

Expires December 31, 2018

MAYOR'S APPOINTMENT

A.J. Jalloh, Borough Clerk

Paul M. Carelli, Mayor

This resolution, when adopted, must remain in the possession of the Borough Clerk. Certified copies are available.